

# Kenton College Preparatory School



Headteacher: **Sally Weston**, M (Prof), MSc, BSc (Hons)

## **SCIENCE TEACHER**

Kenton College is totally committed to safeguarding the welfare of children and young people and expects the same from its employees. It is compulsory for all members of staff to familiarise themselves with the following, first, among all other relevant policies:

Safeguarding/Child Protection; Staff Code of Conduct; Whistleblowing; Prevent Duty; Equal Opportunities.

Reports To: Head of Science, Headteacher and Deputy Head Academic

### **Overall Responsibilities include:**

- To create and deliver challenging programmes of study in Science to prepare pupils for both Common Entrance examinations and scholarship assessments.
- To ensure that teaching and learning is supported by the most robust research and evidence.
- To work as part of a teaching team and, where appropriate, help develop other teaching or support staff to improve their scientific literacy.
- To maintain and further develop curriculum and subject specialism(s).

### **Main Duties:**

#### **Teaching and learning**

- To teach effectively across a range of provision ensuring pupils achieve excellent outcomes.
- To regularly assess and review pupils' progress and achievement and to communicate effectively with parents/carers in line with school procedures.
- To work with the Head of Science to develop, implement and monitor effective schemes of work, course delivery, assessments, pupil surveys and pupil data in line with school and departmental policies.
- To ensure that teaching and learning is evaluated and pupil support plans are implemented to promote best practice and ensure excellent pupil achievement.
- To remain up to date with UK and global trends in education and in science and implement developments in curriculum design and delivery to reflect these.
- Where appropriate, to mentor staff new to teaching as appropriate.
- To develop and maintain a learning environment in line with the school's values.
- To deliver enrichment programmes.
- To undertake calendared parent teacher conferences.
- To write reports in Michaelmas and Trinity Terms.

Postal Address: P.O Box 25406-00603 LAVINGTON, NAIROBI, KENYA

Telephone: +254 020 3541513

Mobile No. 0722 205 038, 0733 687 077

Website: [www.kentonschoolnairobi.com](http://www.kentonschoolnairobi.com) Email: [admin@kenton.ac.ke](mailto:admin@kenton.ac.ke)  
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### Data

- To target and monitor individual pupil progress and use data proactively to identify and drive individual and group improvement to maximise achievement.
- To propose development actions based on data to the Head of Science.
- To submit data analysis to the Head of Science when requested for a particular pupil or class.

### Safeguarding

- To be responsible for promoting and safeguarding the welfare of pupils and for raising any concerns in line with the Child Protection & Safeguarding policy.
- To undertake child protection and safeguarding training when requested by the DSL, including reading and understanding key documents (KCSIE for example).

### Equality and Diversity

- To be responsible for promoting equality and diversity in line with school policies and procedures.

### Health and Safety

- To be responsible for following health and safety requirements in line with school policies and procedures.
- To adhere to departmental documents to ensure pupils undertake experiments and investigations in a safe manner.

### Training and development

- To participate proactively in training and development including qualification development required in the job role.
- To attend all mandatory CPD sessions.

### GDPR – Data Protection

- To be responsible for following GDPR requirements in line with school policies and procedures.

### Other responsibilities

- To undertake as required other duties and responsibilities as directed by the Headteacher.

This job description is not a comprehensive statement of procedures and tasks but sets out the main duties and responsibilities of the job and the expectations of the school in relation to the post holder's professional responsibilities and duties.

However, the job or duties described may vary or be amended from time to time without changing the level of responsibility associated with the post.

June 2024

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