



**PERSON SPECIFICATION**

POST TITLE: Cleaning Supervisor

DATE: Aug 2019

| CATEGORY/ITEM  | ESSENTIAL                             | DESIRABLE                     |
|--|---------------------------------------|-------------------------------|
| <p><b>Qualifications, Knowledge &amp; Experience</b></p> <ul style="list-style-type: none"> <li>• COSHH Regulations</li> <li>• Experience of working in a school environment</li> <li>• Confident and knowledgeable in use of cleaning equipment &amp; materials.</li> <li>• Aware of precautionary measures to be taken whilst cleaning.</li> <li>• Experience in managing, training team of staff</li> </ul>   | <p>X<br/><br/>X<br/><br/>X</p>        | <p>X<br/><br/><br/><br/>X</p> |
| <p><b>Skills, Abilities and Personal Qualities</b></p> <ul style="list-style-type: none"> <li>• Ability to work as part of a small team</li> <li>• Ability to work using own initiative and unsupervised</li> <li>• High standards of cleaning and presentation of facility areas required</li> <li>• Honesty and reliability required as opening/closing of the building may be needed</li> <li>• High standards of customer care required.</li> <li>• Must be flexible, reliable, thorough and hardworking.</li> </ul> | <p>X<br/>X<br/>X<br/><br/>X<br/>X</p> |                               |
| <p><b>Suitability to work with children</b></p> <ul style="list-style-type: none"> <li>• Enhanced DBS clearance is required for this position</li> </ul>   | <p>X</p>                              |                               |