

<b>LOCATION</b>	British School of Beijing Shunyi
<b>JOB TITLE</b>	Subject Specialist
<b>JOB PURPOSE</b>	To organise and support high quality learning for students in a diverse and inclusive school community.
<b>REPORTING TO</b>	Curriculum Leaders
<b>AREAS OF RESPONSIBILITY</b>	
<b>Teaching and Learning</b> <ul style="list-style-type: none"> <li>▪ Ensure that all students are challenged and receive a consistently outstanding learning experience.</li> <li>▪ Effectively apply classroom management strategies.</li> <li>▪ Be familiar with and deploy range of contemporary teaching strategies.</li> <li>▪ Provide effective formative feedback to support learning</li> <li>▪ Identify and support individual learning needs.</li> <li>▪ Maintain and ensure school discipline and respect for others.</li> <li>▪ Set high quality home learning.</li> <li>▪ Organise learning to ensure appropriate, consistent progress with high expectations for all students across all teaching areas.</li> <li>▪ Effectively manage other adults in the classroom.</li> <li>▪ Use performance data to evaluate students' progress and set appropriate targets for improvement.</li> <li>▪ Have extensive knowledge and use informal and formal assessment to refine practice and promote the highest outcomes.</li> <li>• Ensure that work is regularly marked.</li> <li>• Report progress to parents in a regular basis.</li> <li>• Implement the requirements of subject guides and subject specifications including an accurate application of assessment rubrics.</li> <li>• Supervise extended essays if required.</li> </ul>	
<b>Planning</b> <ul style="list-style-type: none"> <li>• Have a well-developed, extensive knowledge of subject specialism and related pedagogy.</li> <li>• Conceptualise and plan well-structured lessons and programmes that engage, inspire and stretch students encouraging them to be ambitious.</li> <li>• Have high expectations of behaviour, establishes leadership in the classroom and uses a variety of management strategies to ensure effective and productive classes for students.</li> <li>• Maintain up to date knowledge of good pedagogical practice.</li> <li>• Have an awareness of wider curriculum developments.</li> <li>• Adapt planning to ensure a personalised learning experience for all students.</li> </ul>	
<b>Professional Learning</b> <ul style="list-style-type: none"> <li>• Undertake professional learning and engage with internal CPD opportunities.</li> <li>• Identify targets and implement a Personal Development Plan.</li> </ul>	

## Skills Knowledge and Experience

### Essential

- Have the skills to effectively teach students using technology in a virtual/blended environment.
- Have a minimum of two years teaching experience
- Demonstrate an understanding of safeguarding and child protection issues.
- Be able to apply effective behaviour management strategies.
- Have a detailed understanding of assessment and the effective use of data to inform planning and promote student progress.
- Adapt teaching to respond to the strengths and needs of all students.
- Set high expectations which inspire, motivate and challenge students.
- Be committed to equality and diversity.
- Have a proven track record of involvement and commitment to all aspects of school life.

### Desirable

- Experience of The UK National Curriculum.
- Experience and understanding of the International Baccalaureate Diploma Programme.
- Experience of working in an international setting.
- A sound grasp of financial management.
- Experience of Pastoral Care/Form tutor role.
- Experience of working in an international school.
- Experience of working with Students, for whom English may not be their first Language.

## Personal Attributes

- High levels of personal integrity
- A conscientious approach and be able to complete work to a consistently high standard
- A flexible with a positive approach
- Excellent organisational and time-management skills
- An ability to meet deadlines
- An adaptable approach in a fast paced ever changing environment
- An ability to work under pressure and remain calm
- A proactive approach
- A Self-motivated and enthusiastic demeanour
- An ability to work independently
- A desire to continually strive for improvement

## Other

- Hold a current Enhanced Criminal Records Bureau Disclosure or equivalent for countries lived in outside of the UK.

- Be in compliance with visa requirements for working in China.
- Demonstrate commitment to safeguarding and promoting the welfare of all pupils. And the willingness to undertake appropriate child protection training when required.

## PHILOSOPHY AND VALUES

**We are ambitious for our students, our people and our family of schools. We believe that:**

- There is no limit to what every person can achieve.
- Creativity and challenge help us get better every day.
- Learning should be personalised.
- Unique global opportunities enhance the learning experience.
- Student wellbeing should be valued and nurtured

### **The NAE Commitment**

At Nord Anglia Education, we work every day to inspire our schools, our students and our employees to be the best they can be, and we are ambitious for them all to achieve more than they thought possible in their personal, social and academic endeavours. Within our family of schools, this aspiration is underpinned by a commitment to always act with **respect, integrity, openness, courage and ambition**. These qualities are the foundation of how we approach our work and roles within NAE and are shared by everyone in our global family.

### **Promote and embody the NAE Teaching Standards**

#### **Planning, Preparation and Subject Matter Expertise**

1. Has a well-developed, extensive knowledge of subject specialism and related pedagogy.
2. Conceptualises, plans and teaches well-structured lessons and programmes that engage, inspire and stretch students; encouraging them to be ambitious.
3. Has high expectations of behaviour, establishes leadership in the classroom and uses a variety of management strategies to ensure effective and productive classes for students.

#### **Students' Progress, Outcomes and Assessment**

4. Sets high expectations for students; inspiring, motivating and challenging students to achieve excellent progress and ambitious outcomes.
5. Demonstrates extensive knowledge and use of informal and formal assessment to refine practice and promote the highest outcomes.
6. Adapts and tailors teaching to the needs of individual students, creating a student-centric environment, with independent learners prepared for life in the 21st century

### **Professional Conduct and Relationships**

7. Demonstrates the highest levels of integrity, ethics and standards of personal and professional conduct; deeply committed to her/his own personal and professional development.
8. Actively and enthusiastically contributes beyond the classroom in the wider context of the school community.
9. Establishes and maintains positive, respectful, ethical and collaborative relationships with students, parents and colleague