

*Our vision is to become a beacon of educational excellence, transforming the lives of the individuals and communities we serve*

## Learning Support Co-ordinator - Adults

**Reference Number:** SCCG2151

**Salary:** Starting salary £28,077 per annum with incremental progression to £30,938 a pro rata of £31,679 to £34,907

**Advert Closing Date:** Midnight on Sunday 24<sup>th</sup> January 2021

**Interview Date:** To be confirmed. Interviews will comply with social distancing guidelines.

**Location:** City Skills

**Contract Type:** Term Time Only/ Permanent

**Hours per Week:** 37

We are looking for a highly motivated individual to co-ordinate the learning support service for our adult students. You will co-ordinate the offer working across a diverse range of curriculum areas in identifying learners with difficulties and disabilities related to literacy, numeracy and language skills. You must be able to identify and facilitate the reasonable adjustments that this cohort of learners may require.

You will have a sound understanding of the issues facing adult students with barriers to their learning and have a proven track record in delivering high quality support. You will lead, facilitate the sharing of good practice and provide guidance to team members. You will be highly organised and effective in using tracking systems to monitor learner needs and ensure quality.

You will be qualified to degree level or equivalent and have a recognised teaching and/or Skills for Life qualification. Experience of interpreting initial and diagnostic assessment results and supporting learners is essential for this role. Experience in leading a team and knowledge of the 2019 Education Inspection Framework is also an advantage.

### About Us

**To apply for this job, please complete the registration and online application form via our [website](#).**

For more information, please visit our [website](#) and [twitter](#) or if you have any queries regarding this vacancy please email [HR@salfordcc.ac.uk](mailto:HR@salfordcc.ac.uk)

### Reasons to Join Us:

- A range of developmental & career opportunities
- Staff Benefits Package with the best discounts and savings from high-street retailers, holidays and cinemas
- Various health & wellbeing benefits including discounted gym memberships, confidential staff counselling and health cash plans
- Family Friendly & Flexible Working Policies

### Commitment to Safeguarding

As part of our safeguarding commitment we undertake DBS checks as part of our pre-employment procedures on all potential new employees. Appointees will be required to pay for their own DBS checks where applicable to the post.

