



LANGLEY PARK SCHOOL FOR BOYS

South Eden Park Road Beckenham Kent BR3 3BP

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Website: www.lpsb.org.uk

Headteacher - Mr S Parsons MA NPQH

SCIENCE TECHNICIAN

Actual Salary: NJC Scale 3 (£18911-£19,252)

36 hours a week; 39 weeks a year.

Job Purpose:

Under the direction of the Senior Technician, support the Department in all aspects of the teaching and learning programme. Accountable to the Senior Science Technician.

Summary of Responsibilities:

- Working on own initiative and in liaison with the Senior Technician, ensure the provision of apparatus and materials for practical work as required.
- Ensure that adequate supplies of materials are available for lessons, making observations of requirements and informing Senior Technician.
- To co-ordinate the preparation of apparatus, solutions and other materials for demonstration and class experiments.
- To prepare information for compliance with current safety regulations.
- To maintain appropriate records for inventory and asset management and ensure the safe storage of all items and materials.
- Carry out routine maintenance work as required and assist in safety testing of electrical equipment. (Training required)
- Ensure that all staff are aware of CLEAPSS, risk assessing and work to Health and Safety guidelines.
- Prepare orders for equipment and chemicals as agreed with the Senior Technician.
- Assist with administrative tasks where necessary as directed by Head of Science or Senior Science Technician.
- Be responsible for a specific science subject area and provide support for other subject areas.

PERSON SPECIFICATION

Job Title: Science Technician

	ESSENTIAL REQUIREMENTS	DESIRABLE REQUIREMENTS
Experience:	<p>Working as part of a team in a busy environment.</p> <p>Previous Lab experience.</p>	<p>Experience working in at least one other school or college.</p> <p>Experience of using scientific equipment.</p>
Qualifications:	<p>A good standard of general education including a Science GCSE or a relevant vocational qualification.</p>	<p>An A-Level Science qualification.</p>
Knowledge and Skills:	<p>Basic organisational skills and communication.</p> <p>Knowledge of storing/classifying materials.</p> <p>Knowledge of Microsoft Office Suite and Databases.</p> <p>Confidentiality of assessment materials and safeguarding children.</p>	<p>Knowledge of science and interest in all aspects of Laboratory work.</p>
Aptitudes:	<p>Ability to work effectively under pressure and maintain an optimistic and positive attitude.</p> <p>Able to maintain personal drive and energy.</p> <p>Ability to relate well to people at all levels.</p> <p>An aptitude to work as part of a team whilst also being self-motivated and action-orientated.</p> <p>A high level of personal organisation skills.</p> <p>An ability to manage your own personal stress levels.</p> <p>A commitment to provide a quality support to the pupils and parents of Langley Park Boys School.</p> <p>Personal integrity, dedication and commitment to the school.</p>	<p>A real interest in lifelong learning and the work of schools within the community.</p> <p>Being ready to take advantage of additional training towards a more flexible working role within the school.</p>
Circumstances:	<p>Willingness to work irregular hours on occasions.</p>	<p>Flexibility</p>