



Person Specification for the post of Assistant Headteacher

April 2025

		Essential	Desirable	Measured by A – Application Form R – References LO - Lesson Observation I - Interview P - Presentation
<b>1. Qualifications</b>	<ul style="list-style-type: none"> <li>• Degree or equivalent in related field</li> <li>• Qualified Teacher Status</li> <li>• Teacher of Maths/Science</li> <li>• Evidence of recent and relevant CPD</li> </ul>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>	<p></p> <p>✓</p> <p></p>	<p>A</p> <p>A</p> <p>A</p> <p>A/R</p>
<b>2. Faith Commitment</b>	<ul style="list-style-type: none"> <li>• Sympathetic to the ethos of a Catholic School</li> <li>• Practising Catholic</li> </ul>	<p>✓</p> <p></p>	<p></p> <p>✓</p>	<p>A/R</p> <p>A/R</p>
<b>3. Skills and Experience</b>	<ul style="list-style-type: none"> <li>• Highly effective and innovative classroom practitioner</li> <li>• Experience of developing schemes of work</li> <li>• Successful experience of raising standards</li> <li>• Involvement in whole-school working parties/initiatives</li> <li>• Use of lesson observations to raise standards</li> <li>• Evidence of raising standards of achievement</li> <li>• Leading and developing whole-school data systems</li> <li>• Confident with School MIS (BromCom etc)</li> <li>• Innovative in approach to teaching and learning</li> </ul>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>	<p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p>	<p>A/LO/R/I</p> <p>A/LO/R/I</p> <p>A/LO/R/I</p> <p>A/LO/R/I</p> <p>A/LO/R/I</p> <p>A/LO/R/I</p> <p>A/LO/R/I</p> <p>A/LO/R/I</p> <p>A/LO/R/I</p> <p>A/LO/R/I</p>
<b>4. Professional Knowledge and Understanding of</b>	<ul style="list-style-type: none"> <li>• Effective Teaching and Learning Strategies</li> <li>• Current assessment and target-setting practices</li> <li>• Strategies to raise achievement</li> <li>• Current curriculum and examination requirements</li> <li>• Knowledge and understanding of the curriculum at both Key Stage 3 and 4</li> <li>• Excellent skills and the ability to use ICT as part of your teaching and SLT responsibilities</li> <li>• Knowledge of a variety of learning styles and the ability to match teaching to them</li> </ul>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>	<p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p>	<p>LO/I</p> <p>A/I</p> <p>A/I/P</p> <p>A/R/LO/I</p> <p>A/R/LO/I</p>

