

RECRUITMENT PACK



REQUIRED FROM JANUARY 2020

Netball Coach

Employment Status	Fixed Term (Spring Term 2020)
Employment Location	Framlingham College Senior School and Prep School
Application Closing Date	Midday on Friday 6 th December 2019 *
Interviews Week Commencing	Monday 9 th December 2019
* Applications are reviewed on receipt, you are therefore advised to apply at your earliest convenience.	

IMPORTANT INFORMATION

Framlingham College is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.



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FRAMLINGHAMCOLLEGE.CO.UK/EMPLOYMENT



Framlingham
COLLEGE



Welcome from the Principal

Dear Applicant,

Thank you for your interest in the position of Netball Coach at Framlingham College.

Framlingham College is a high quality independent boarding and day school set in stunning surroundings overlooking the 12th Century Castle and Mere in the market town of Framlingham, Suffolk.

We require an enthusiastic and highly-motivated Netball Coach to assist the Head of Netball in delivering the programme during the Spring Term. The role will be working Monday to Saturday on a fixed term basis from January to March 2020, the hourly rate is £17.60 plus holiday pay. Exact hours of work are to be confirmed, and more information can be obtained from the Director of Sport on 01728 723789.

A willingness to make a full contribution to life in this busy boarding school, as well as being flexible to work additional hours as per the needs of the Sports Department is essential. Accommodation while in this role may be available.

Duties will include:

- Netball coaching and umpiring/refereeing at both Framlingham College Prep and Senior School
- A full commitment to the school's activity programme, especially at weekends with Saturday fixtures.

If you have a disability or long term illness that otherwise prevents you from meeting any of the essential criteria listed in the person specification, please contact us to discuss whether a reasonable adjustment can be made.

We are always excited about enthusiastic, like-minded professionals joining our school and very much look forward to receiving your completed application.

Best wishes,

Louise North
Principal of Framlingham College and Head of the Senior School



How To Apply

Before applying, you are strongly advised to read through the Application Guidance Notes (available on our website),

Applications will only be accepted from candidates completing an Application Form in full. CV's will not be accepted in substitution for completed application forms in the absence of good reason. CV's may be submitted in addition to the application form in order to supply additional background information.

Applications should be received no later than **Midday on Friday, 6th December 2019**. Applications for this post will be reviewed on receipt, you are therefore advised to apply at your earliest convenience. The interview date will be week commencing Monday 9th December 2019 and you will receive confirmation of an exact date if you are shortlisted for interview.

Please send your completed application form to:
**The HR Department, Framlingham College,
College Road, Framlingham, Suffolk. IP13 9EY**

You can also email your application to:
hr@framlinghamcollege.co.uk

All information within your application will be treated confidentially.

References

All successful appointments at Framlingham College are subject to receipt of two satisfactory references and all applicants will undergo child protection screening, including checks with previous employers and the Disclosure and Barring Service. Further information can be found within the Application Guidance Notes.

Employee Benefits

The successful candidate will be eligible for the following benefits upon commencement of employment:

- Competitive rates of pay;
- A free lunch each day when the kitchen is operational;
- Free parking for all employees;
- Auto-enrolment into the Teachers Pension Scheme including free financial advice from an adviser;
- Professional development and ongoing CPD through internal and external training;
- Personal Accident Insurance;
- 24/7 access to our Employee Assistance Programme;
- Complimentary membership of Fram Leisure, which includes access to the swimming pool, gym, tennis and squash courts;
- FramSoc membership, which includes free or discounted admissions to seminars in the College Theatre or Chapel;
- Cycle to Work scheme;
- Discounts with many local businesses within Framlingham;
- Family Swimming Sessions at Fram Leisure.

Job Information

Reports To

Director of Sport

Job Location

Framlingham College Senior & Prep Schools

Duration of Contract

Fixed Term - Spring Term 2020 (January - March)

Hours

To be confirmed

Job Description

JOB PURPOSE

To coach netball to children at Framlingham College Senior and Prep School throughout the Spring Term. The successful applicant will work closely with the Head of Netball and as part of a small team.

KEY RESPONSIBILITIES

This is not an exhaustive list and the post holder will be expected to show flexibility and assist with other tasks of a similar nature. The post holder will be expected to work at Framlingham College Prep School as well as Framlingham College Senior School as necessary. This job description will be reviewed annually and may be subject to amendment or modification at any time after consultation with the post holder.

- Coach school pupils on an individual or group basis across both school sites.
- Assist in the development of a long-term pathway for pupils, both at school, and beyond.
- Create a positive environment within which pupils are able to fulfil their potential.
- Engage actively in the Framlingham College community.
- Accompany pupils to fixtures as required.
- Feedback to the Head of Netball and/or Director of Sport as appropriate.
- Any other duties as required by the Head of Netball and/or the Director of Sport.
- Responsibility for promoting and safeguarding the welfare of children and young persons for whom s/he is responsible, or with whom s/he comes into contact with, to adhere to and ensure compliance with the school's Safeguarding Policy at all times. If in the course of carrying out the duties of the post the post holder becomes aware of any actual or potential risks to the safety or welfare of children in the school s/he must report any concerns to the school's Designated Safeguarding Lead (DSL).

This job description will be reviewed annually and may be subject to amendment or modification at any time after consultation with the post holder. It is not a comprehensive statement of tasks but sets out the main expectations of the School in relation to the post holder's professional responsibilities and duties.

Person Specification

E = Essential • D = Desirable

QUALIFICATIONS

	E	D
Relevant coaching qualification(s)	✓	
First Aid Qualification		✓

PROFESSIONAL COMPETENCES & SKILLS

	E	D
Good verbal and written communication skills	✓	
A high level of IT Literacy		✓
Supervisory skills		✓

PROFESSIONAL EXPERIENCE

	E	D
Experience of working with children	✓	
Sound sporting knowledge & ability	✓	
Experience of sports coaching	✓	
Experience of umpiring/refereeing	✓	

PERSONAL ATTRIBUTES

	E	D
A team player	✓	
Effective organisational skills	✓	
Ability to prioritise and plan tasks	✓	
Good attention to detail	✓	
Enthusiasm for being involved in the life of a busy boarding school	✓	
A flexible approach with a willingness to "pitch in" as required	✓	
Approachable and friendly	✓	
Set a good example to the pupils	✓	
Apply discretion and confidentiality as necessary	✓	
Reliable and Honest	✓	

SAFEGUARDING CHILDREN

	E	D
Awareness of safeguarding children issues	✓	
Knowledge of safeguarding children legislation and good practice		✓



Our Location

The Framlingham College campus sits at the heart of the beautiful, vibrant yet historic market town of Framlingham, in Suffolk.

The town, which pre-dates its mention in the Domesday Book of 1086, is perhaps most famous for its castle. This magnificent monument occupies a hill on one side of the town's mere, while our own campus tops the rise opposite.

On Tuesdays and Saturdays, the town centre hosts a busy market selling food and drinks, gifts and collectibles. Framlingham boasts a range of independent shops, covering practically every need, while the numerous eating places and pubs cater to almost every taste.

Just a few miles from Suffolk's Heritage Coast – embracing Aldeburgh and Southwold, amongst many other seaside locations – Framlingham is about 35 minutes by car from the county town of Ipswich, 40 minutes from Bury St Edmunds in the west of the county and an hour from the city of Norwich in Norfolk.

There are regular trains from Ipswich to London's Liverpool Street station. London Stansted Airport and Norwich Airport are each just over an hour's drive away from Framlingham.

Framlingham College Prep School, for children aged 3 - 13, is in the nearby village of Brandeston, approximately five miles from the Senior School.

About Framlingham College

Framlingham College is a high quality independent boarding and day school set in stunning surroundings in the market town of Framlingham, Suffolk. The school is absolutely thriving and prides itself on producing well-rounded, decent, articulate and very well-educated young men and women.

The College embraces students with a wide range of abilities and interests, believing that breadth and diversity builds a richer environment and every pupil has a role to play in the community.

The picture-perfect grounds with the stunning backdrop of Framlingham Castle gives them space to breathe and provides them with safe surroundings to blossom into rounded, decent, articulate and very well-educated young men and women.

We invest time in our children. We know what makes them tick. We provide support and tailored education to ignite passion, triggering curiosity to get the very best out of each and every child.

To stretch those gifted and talented students we offer mentoring programmes with clear pathways to excellence.

Pupils leave the College, pursuing their chosen passion, both well-qualified and well-prepared, ready to take the world by storm!