



## Job Description – Cleaner

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**Grade 1, SCP 3**

**Responsible to:** Cleaning Supervisor

**1. Purpose of Job**

Under the direction of the Cleaning Supervisor, the primary purpose of this post is to assist in the provision of the cleaning of location(s) to a standard and quality as specified.

**2. Principal Accountabilities**

- I. To carry out all cleaning tasks as directed by the Cleaning Supervisor, ensuring that the required standards and quality levels are maintained.
- II. To use all cleaning materials and equipment in a safe and proper manner in accordance with the instructions and procedures determined by the Midsomer Norton Schools Partnership.
- III. To complete all appropriate records and documentation as required.
- IV. To ensure compliance with all relevant health, safety and security regulations.
- V. To carry out such other duties as are required, and as are commensurate with the grade of the post.

**3. Qualifications Knowledge & Experience**

**Essential**

A basic level of literacy and numeracy.  
Ability to communicate clearly and work as part of a team.

**Desirable**

Previous relevant cleaning experience.

**4. Physical Effort**

At certain points of the day the postholder will be expected to undertake bending, lifting and stretching in the course of their duties e.g. mopping and hoovering of floors, emptying of waste bins, dusting skirting boards.

**5. Working Environment**

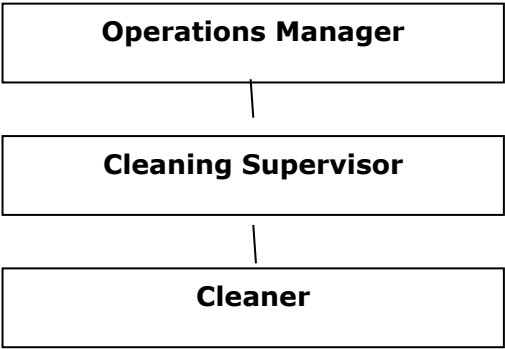
Due to the nature of cleaning there will be an expectation that the postholder will be exposed to dirt and dust which on occasions, for example adverse weather conditions, may be higher than normal.

**6. General/Specific Conditions**

Midsomer Norton Schools Partnership is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. An enhanced Disclosure Barring Check is required prior to appointment.

This job description only contains the main accountabilities relating to this post and does not describe in detail all the duties required to carry them out.

The postholder will be expected to undertake any initial training provided by Midsomer Norton Schools Partnership and undertake any appropriate training provided to carry out any of the above duties.



**Post Holder:**

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Line Manager:**

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_