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| **Job Description**  **Teachers and Support StaffBeckfoot Trust Logo (cropped)** | |
| **Role:** | **Subject Leader- Technology** |
| School: | Beckfoot Oakbank |
| Salary/Grade: | **TLR 2b** |
| Reporting to: | Faculty Leader of Technology |
| **Core Purpose of the Post:** | |
| The Subject Leader works closely with the Faculty Leader and is accountable for student outcomes for all groups of learner’s at the relevant key stage/year group and for the quality of teaching within their specialist area, whilst developing his/her own leadership skills and behaviours. | |
| **Main Duties and responsibilities:** | |
| To contribute to the strategic leadership of the faculty including faculty self-evaluation and faculty improvement plans  To support the Faculty Leader in the management of the Faculty  To participate in recruitment of teaching staff  To support the Faculty leader in identification of staff CPD needs and contribute to faculty CPD sessions  To support the Faculty Leader in building a culture of constant evaluation and improvement  Demonstrate emotional intelligence  Student outcomes -ensure attainment, achievement and progress for all students inKey stage /year groups (including any students on alternative provision or accessing the pathways provision)  Curriculum management of key stage/year group(s) and the development of all courses - ‘the right content, at the right time, to the right students’  Monitoring the progress and attainment of students and providing relevant updates as required: analysing progress data, identifying areas of student underperformance and initiating intervention strategies as required  Overseeing the provision of appropriate schemes of work, including assessment procedures, which challenge, engage and excite students, leading to engaged and independent learners. | |
| **Supervision and range of decision making:** | |
| To effectively line manage colleagues as identified by the Faculty Leader, embed ambition, drive improvement, quality assure their work and share accountability for their effectiveness. | |
| **Communications and working with others:** | |
| Ensuring that the quality of teaching is consistently good or better every day of key stage /year group.  Assessing teacher performance on a day to day basis and against student outcomes.  Supporting the Faculty Leader in managing teacher performance on a day to day basis and through appraisal procedures, facilitating, monitoring and assessing effective performance. Development of the teaching  The promotion and embedding of whole school initiatives within the faculty. | |
| **Resources:** | |
| To report to parents as per the school calendar and attend Parents Evenings and follow up daily behaviour absolutes as per the school strategy. | |
| **Professional development:** | |
| An opportunity to be involved in school wide and Trust wide Professional Development and an expectation that this is normal practice. | |
| **Other Considerations:** | |
| * To be aware of and comply with policies and procedures relating to child protection; being vigilant for signs that children may be being abused and to report any such suspicions to the school’s nominated Child Protection Co-ordinator or the Headteacher. * To act in accordance with the Data Protection Act and maintain confidentiality at all times e.g. access to staff/student/parent and carers files. * Accept and commit to the principles underlying the Schools Equal Rights policies and practices. * Be able to perform all duties and tasks with reasonable adjustment, where appropriate, in accordance with the Equality Act.   Must be legally entitled to work in the UK. | |
| **Safeguarding:** No contra-indications in personal background or criminal record indicating unsuitability to work with children/young people/vulnerable clients/finance (An enhanced DBS check is required). | |
| **Advanced Threshold Fluency Duty Required:** In line with the Immigration Act 2016; the Government has created a duty to ensure that all Public Authority staff working in customer facing roles can speak fluent English to an appropriate standard. For this role the post holder is required to meet the Advanced Threshold Level. The post holder should demonstrate they can:   * Express themselves fluently and spontaneously at length effortlessly. * Explain difficult concepts simply without hindering the natural smooth flow of language. * Take responsibility for promoting high standards of literacy, articulacy and the correct use of standard English in school. | |
| **Notes:** This is illustrative of the general nature and level of responsibility of the work to be undertaken, commensurate with the grade and is not a comprehensive list of all the duties and responsibilities of the post. Successful postholders should not refuse to undertake work, which is not specified on this form and the job description may be amended at any time in consultation with the postholder.  Beckfoot Trust is an Equal Opportunities Employer and requires its employees to comply with all current equality policies both in terms of equal opportunity for employment.  The Trust is committed to making any necessary reasonable adjustments to the job role and the working environment that would enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition | |
| **Date:** | 07/02/2020 |