# Teacher of Special Educational Needs

**JOB DESCRIPTION**

**We are seeking:**

* A well-qualified graduate teacher to support teaching and learning throughout the school. An ability to support maths and science subjects would be a particular advantage.
* A dynamic and enthusiastic classroom practitioner with a clear sense of purpose and high expectations.
* A Masters in Special Needs or a SpLD Diploma would be an advantage.
* Experience using a range of assistive technology to support students who have specific learning difficulties.

**Key responsibilities:**

* Understanding the needs of those students who have a specific learning difficulty.
* Diagnostic testing of students and re-testing at regular intervals.
* Understand and provide a programme of work on the basis of an educational psychologist’s report and specialist teacher assessments.
* Prepare Individual Education Plans and update these at regular intervals.
* Keep full lesson plans for each student.
* Liaise with parents and teaching colleagues concerning individual pupils.
* Writing termly reports.
* Attendance at Staff and Parent/Staff Consultation meetings.
* Form Tutor, school, evening and weekend duties pro rata.
* Attendance at INSET days.
* Responsible for reporting Safeguarding and Health and Safety issues to designated reporting officer.
* Operate in accordance with school’s policies and procedures as detailed on the school’s website and intranet and as set out in the Staff Handbook and elsewhere, ensuring compliance with the School’s Code of Conduct, the Safeguarding Policy and Child Protection procedures, the school’s Health and Safety policy and the Health and Safety at Work Act.

*No job description can fully cover all aspects of the role and consequently the responsibilities are likely to evolve and change over time.*