

Person Specification – Head of ICT

The Futures Trust and Stoke Park School are committed to safeguarding and promoting the welfare of Children and Young People, and require all staff and volunteers to share this commitment.

Responsible to	Headteacher
Grade	TMS/UPS
Hours	25 hours per week
Location	Based at Stoke Park School

	Essential Criteria	Desirable Criteria	Measured By
Education and Qualifications	<ul style="list-style-type: none"> • Must have QTS (Qualified Teacher Status) • First degree or Certificate of Education 	<ul style="list-style-type: none"> • Experience of working in 11-19 schools • Ability to teach ICT 	Application form Certificates
Skills and Abilities	<ul style="list-style-type: none"> • Able to motivate and strategically lead the ICT Department • Able to follow the school's safeguarding procedures and recognise when to report any concerns • Excellent written and verbal communication skills • Adaptable to changing circumstances and new ideas • Self-motivated with good organisational skills and the ability to prioritise workload effectively 		Application form Interview
Experience	<ul style="list-style-type: none"> • Principles and practices of effective teaching and learning • Preparation of schemes of work and lessons knowledge and understanding of subject area(s) • Principles and practices of monitoring/assessment/evaluation 	<ul style="list-style-type: none"> • Experience of leading and managing a department 	Application form Interview Assessment



	<ul style="list-style-type: none"> • The application of information and communications technology (ICT) learning and teaching in subject area(s) 		
Knowledge and understanding	<ul style="list-style-type: none"> • Excellent teacher and leader • Accesses, analyses and interprets information • Committed to: <ul style="list-style-type: none"> Raising standards for all in the pursuit of excellence Continuous learning for the entire school community Entitlement of all pupils to effective learning and teaching Choice and flexibility to meet the personal learning needs of every child 		Interview Assessment
Other requirements	<ul style="list-style-type: none"> • A professional role model who is committed to their own continuous professional development and to developing others • Committed to and able to promote the aims of the school and the values of the school • Values diversity and the unique contribution that every individual makes to the learning community • Able to work calmly under pressure and withstand stress • Demonstrates professionalism, loyalty and integrity • Able to work flexibly, and to attend meetings and INSET days as required 		Interview

Person specification reviewed by: Mrs S Jones Headteacher

Date: September 2017