



EATON HOUSE THE MANOR

Learning Support Teacher Required for an Immediate Start

Eaton House The Manor Preparatory School

The Eaton House Group of Schools is comprised of five individual schools spread across two different sites. All the Schools are well known for their academic prowess and outstanding results across the board. Our understanding of all children and their different levels of development are addressed effectively with an emphasis on encouraging and fostering individual areas of talent as well as instilling confidence, self-worth and respect for others.

Eaton House The Manor Preparatory School (for boys aged 8 – 13) is a happy, hard-working and exciting place, providing its pupils with a thorough preparation for Common Entrance, Scholarship and future senior school life. With approximately 220 boys, the intimate nature of the School provides a supportive and warm environment in which the boys flourish individually. We aim to develop and nurture each pupil and encourage the boys to achieve their best in the academic, creative and sporting fields. Pupils are offered a broad, balanced curriculum and are helped to develop their independence within this framework. At the same time the pupils are encouraged to have good manners and respect for each other. These principles are key aspects of their life at school.

Eaton House The Manor is situated on Clapham Common and is housed in a beautiful Grade II listed building dating back to 1792.

Job Description

We are seeking an enthusiastic Learning Enrichment Teacher to work in a caring and successful department from September 2019. The main task will be teaching and supporting literacy in Year 6, 7 and 8.

Eaton House the Manor Prep is a three-form entry school and has a selective entrance exam at 8+ with boys joining in Year 4 from our own pre-prep and other schools. Although entry is selective for both internal and external candidates, the majority of boys join us from our own pre-preparatory school. The boys are taught by a Class Teacher in Years 4 and Years 5 who delivers the majority of the curriculum to them, including English, maths, science, history and geography. For the final three years of the Prep School (Years 6 – 8) the boys have subject specialists for all subjects.

As a Learning Support Teacher you will be required to:

Literacy Learning Enrichment Role

- To teach individual pupils and/or small groups with appropriate regard to their abilities and needs.
- To teach underlying skills required to facilitate learning and develop strategies to transfer these skills to the classroom.
- To provide detailed instruction in reading comprehension, literary analysis and the writing process in order to boost overall literacy.
- To work through structured learning programmes devised from external agency reports, keeping up to date with current research and legislation in relevant areas of SEND.
- To have well prepared lessons, which include varied approaches tailored to individual student needs.
- To teach in a multi-sensory way in order to help pupils to store and retrieve information more easily.
- To build confidence in pupils, support their pastoral needs and create a climate where learning is enjoyable and children are relaxed.
- To maintain good order, discipline and respect for others among pupils, to promote understanding of School rules and values and to safeguard health and safety matters.

Other aspects to the Job

- To prepare and review Learning Enrichment Targets (IEP) twice a year based on reports available.
- To work as a team player when preparing department timetables and be flexible to changes therein.
- To communicate and consult with parents as necessary, recording all formal communication.
- To liaise with the Head of Learning Enrichment with regard to pupil progress, development and social welfare.
- To explore a wide variety of resources and teaching techniques.
- To go on further training opportunities to enhance teaching skills and develop personal areas of interest and expertise.

Salary

The School has its own competitive salary which is reviewed annually. The DfES Pension Scheme is available to all staff.

Safeguarding and Child Protection

Eaton House Schools are committed to safeguarding and promoting the welfare of children, and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring check.

Applications

Please send by post or email a completed and signed application form and the Disqualification Self-Declaration form included in the application pack, along with any administrative enquiries, to hr@eatonhouseschools.com.

The post-holder's responsibility for promoting and safeguarding the welfare of children and young persons for whom s/he is responsible, or with whom s/he comes into contact will be to adhere to and ensure compliance with the school's Child Protection Policy Statement at all times. If in the course of carrying out the duties of the post the post-holder becomes aware of any actual or potential risks to the

safety or welfare of children in the school s/he must report any concerns to the school's child protection officer or to the Headteacher.