**PERSON SPECIFICATION**

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| **Role** | **Assistant Principal – L Assistant Finance Business Partner** |
| **Professional and technical competencies** | |
| **Essential Requirements** | * Experience of liaising with non Finance managers regarding performance reporting * Strong communication skills : able to confidently present financial information to non financial managers * Strong interpersonal skills : ability to explain financial information in a manner which is clear to non financial managers. Ability to challenge and influence budget holders * Commercial acumen : ability to work with non financial managers to deliver maximum value to the organisation * Technically proficient, with experience in a management accounting role, competent with double entry * Ability to adapt in a changing environment * Experience of working with medium / large size organisations, and associated complexity * Attention to detail & used to working to deadlines, including re-prioritisation of tasks as necessary * Experience of using a powerful finance system in a medium / large business |
| **Desirable Requirements** | * Experience of working in the not for profit or education sector and ideally in a general FE College * Experience of assisting with preparation of budgets / forecasts, inc liaising with non finance managers |
| **Qualifications and other requirements** | |
| **Essential Requirements** | * Commenced / intending to commence study towards a Professional accountancy qualification (ACCA / CIMA / CIPFA / ACA) * Evidence of pursuing a programme of continuing personal development |
| **Desirable Requirements** | * Professional accountancy qualification : AAT Level * A or B equivalent at GCSE Maths * Pass at A Level Maths |