**PERSON SPECIFICATION**

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| **Role** | **Assistant Principal – L Assistant Finance Business Partner** |
| **Professional and technical competencies** |
| **Essential Requirements** | * Experience of liaising with non Finance managers regarding performance reporting
* Strong communication skills : able to confidently present financial information to non financial managers
* Strong interpersonal skills : ability to explain financial information in a manner which is clear to non financial managers. Ability to challenge and influence budget holders
* Commercial acumen : ability to work with non financial managers to deliver maximum value to the organisation
* Technically proficient, with experience in a management accounting role, competent with double entry
* Ability to adapt in a changing environment
* Experience of working with medium / large size organisations, and associated complexity
* Attention to detail & used to working to deadlines, including re-prioritisation of tasks as necessary
* Experience of using a powerful finance system in a medium / large business
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| **Desirable Requirements** |  * Experience of working in the not for profit or education sector and ideally in a general FE College
* Experience of assisting with preparation of budgets / forecasts, inc liaising with non finance managers
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| **Qualifications and other requirements** |
| **Essential Requirements** | * Commenced / intending to commence study towards a Professional accountancy qualification (ACCA / CIMA / CIPFA / ACA)
* Evidence of pursuing a programme of continuing personal development
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| **Desirable Requirements** | * Professional accountancy qualification : AAT Level
* A or B equivalent at GCSE Maths
* Pass at A Level Maths
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