



Bishop's Stortford College

Person Specification: Teacher of English

Category	Essential Job Requirements	Desirable Job Requirements	Method of Testing
Job Related Skills and Knowledge:	<p>Superb communication skills.</p> <p>Proficient in the use of ICT within the classroom to enhance learning.</p> <p>Ability to interact with staff from all disciplines.</p> <p>Understanding of the needs of pupils in a school setting.</p> <p>Ability to teach across at least two key stages including Key Stage 4.</p> <p>Excellent standard and knowledge of spelling, punctuation and grammar.</p>	<p>Experience of working in a changing environment.</p> <p>Ability to teach English across all years from Key Stage 3 through to Key Stage 5, preferably to Oxbridge standard.</p>	<p>Covering Letter, CV, Application Form, Lesson Observation and Interview. Part of the recruitment, interview and appointment process.</p> <p>References.</p>
Experience:	<p>Work well in a team.</p>	<p>Experience of teaching English either as part of a teacher training qualification or in a teaching position.</p> <p>Experience examining English or English Literature at either IGCSE or A level.</p>	<p>Covering Letter, CV, Application Form, References, Lesson Observation and interview.</p>
Education and Qualifications:	<p>A good standard of general education.</p> <p>Degree level qualification in English Literature, Linguistics or English Studies.</p>	<p>Interest or qualifications in Media Studies and / or drama.</p>	<p>Documentary evidence.</p>

<p>Other Requirements:</p>	<p>Flexible, motivated, able to work unsupervised and an ability to deal with unpredictable situations.</p> <p>Tact, discretion and listens whilst maintaining confidentiality.</p> <p>Able to take responsibility for own area of work.</p> <p>Undertake all the physical requirements of the post and use equipment, according to health and safety guidelines.</p> <p>Successful candidate requires DBS Clearance.</p>	<p>Able to promote the image of the College through an articulate and confident approach.</p> <p>Organisational Ability: to be systematic; efficient; meet deadlines and priorities.</p> <p>Ability to become involved in all areas of College life for example: Art, Drama, Music, Swimming, PE and Games.</p> <p>Ability to contribute to the extra-curricular activities offered by the department.</p>	<p>Interview and References.</p> <p>Interview, Medical Questionnaire and References.</p> <p>Application arranged and funded by College.</p>
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