

# Job Description

## Kennet School



<b>Job Title:</b>	PE Technician
<b>Hours and Weeks</b>	37 hours per week, term time only, plus five occasional days
<b>Responsible To:</b>	Head of PE

### Job Summary

Kennet School is a busy and vibrant learning community. We are ambitious for our pupils and continually seek ways to thrive and improve. Physical Education (PE) and sport are highly regarded and an important part of the school's identity. The purpose of this role will be to support the PE Department in organising and delivering our broad range of sporting fixtures as well as contributing to high quality PE lessons.

### Key Tasks

- Organising sporting fixtures, including communicating with other schools and transport companies
- Monitoring and maintaining sports equipment
- Supporting staff in both practical and theory lessons to aid progress of our pupils
- Liaise with other departments and staff as necessary to promote learning
- Assist with the supervision of pupils outside the classroom, including accompanying teaching staff on educational trips and visits
- Attend staff meetings and INSET
- Uphold and actively support the school's policies and procedures demonstrating a commitment to safeguarding of pupils.

### Key Requirements

- A 'can do' attitude with excellent communication skills
- Strong organisation and planning skills
- The ability to build effective working relationships and good at motivating others
- Creativity and flexibility in your approach to tasks
- Willingness to work hard
- Commitment to acquiring new skills
- The ability to work independently and see a job through to its conclusion
- A sound understanding of PE and sport
- Good communication skills
- Computer literate.

### Safeguarding

We are committed to safeguarding and protecting the welfare of children and expect all staff and volunteers to share this commitment. A Disclosure and Barring Service Certificate will be required for all posts. This post will be subject to enhanced checks as part of our Prevent Duty.