



Science / DT Technician

Starting September 2021

Information Pack



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Welcome letter

Dear Candidate,

Thank you very much for your interest in The Cedars School. We are a new, rapidly growing school and this September, as we move to a larger site in Crystal Palace, we will embark on a new and important stage in our journey. We offer a happy and supportive working environment and the opportunity to play a significant role in the development of this exciting new school.

This vacancy has arisen because of the expansion of the school and especially our relocation to a new site in Crystal Palace which will provide us with improved science facilities. The Science Department consists of Biology, Chemistry and Physics teachers with a KS3 co-ordinator and a head of science. There are 6 members of staff who teach in the Science Department who are specialists in their chosen science and teach up to A-Level.

If you feel that this role suits your strengths and interests, I encourage you to apply by the **deadline of Monday 16th August 2021**. Thank you again for your interest and I wish you every success in your career.

Yours faithfully,

Robert Teague

Headmaster



Information about the School

May 2021

The Cedars is an exciting new 11-18 school for boys. Working here will offer the right candidate excellent opportunities for career development and creativity. We take professional development seriously and we strive to support every teacher to become the best that they can be. We place a high priority on creating the conditions within which teachers can share their passion and expertise with our pupils. Exam results have been good so far and we expect them to improve even further over the next three years.

The school has a varied co-curriculum to which most teachers contribute. Sport is strong and The Cedars has an excellent record in its three main competitive sports of rugby, football and cricket. School music is developing rapidly and debating is increasingly popular; indeed, we recently hosted the London Regional Final of the ESU National Debating Competition and now take part in the Oxford Union competition. Seminars and music recitals take place at school every week in normal (non-Covid) circumstances.

The School has a Catholic ethos and places strong emphasis on helping its students to acquire virtues such as self-discipline, a sense of responsibility and a spirit of generous service. Pupils are given opportunities to be of service to others in the community.

The school was founded in 2013 and there are now over 200 boys on roll from Years 7 to 13. Cedars is becoming an increasingly popular choice, attracting boys from a large geographical area - including parts of north London - and growth has been rapid.

The Cedars School is committed to safeguarding and promoting the welfare of children, and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and an Enhanced Disclosure from the Disclosure and Barring Service.

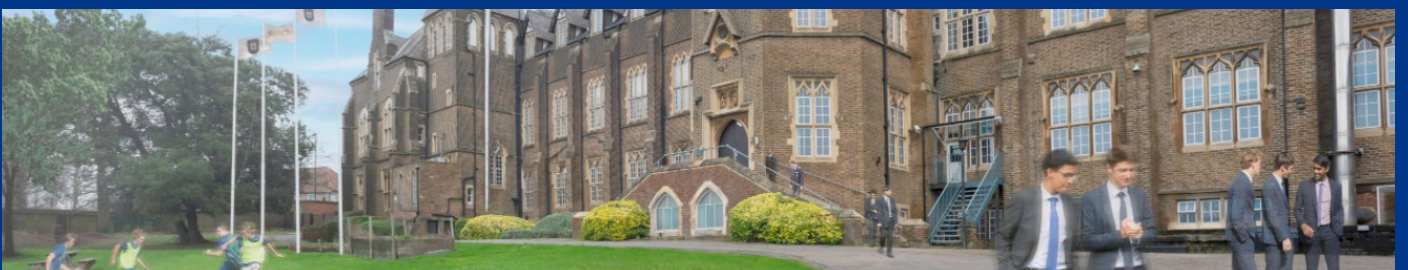


Relocation to Crystal Palace in September 2021

The Cedars will move to a new site in September 2021. Located at Central Hill, Upper Norwood, SE19 1RS, and currently the site of Virgo Fidelis Convent Senior School, the new campus will accommodate both The Cedars School and our sister school, The Laurels; it will provide us with vastly improved facilities as well as allowing us to grow to a three-form school. The new facilities will include a new school hall, a sports hall, a larger library and larger Sixth Form facilities.



The Cedars School
Central Hill
Upper Norwood
SE19 1RS





Deadline: 16th August 2021

Job description: Science/DT Technician

Salary: £29,708—£33,216 FTE, actual salary £19,996—£22,357 (term-time only)

Starts: September 2021

Responsible to: Head of Science

This job description is current at the date shown, but, in consultation with you, may be changed by the Headmaster to reflect or anticipate changes in the job commensurate with the grade and job title.

JOB PURPOSE

To undertake duties and support the work of all teaching staff in the science department. This includes preparation of practical lessons, maintaining and organising classrooms and managing stocks of chemicals and equipment.

MAIN DUTIES AND RESPONSIBILITIES

- The preparation of solutions, materials and equipment for practical science lessons from KS3 to KS5 across all three sciences, and for Art and DT lessons in KS3 and KS4.
- Helping to set up, maintain, clean and manage equipment of science laboratories.
- Ability to work independently, using own initiative, in support of the teachers in the Science Department.
- Managing department subscriptions.
- Monitor and manage stock control of chemicals, equipment and materials.
- Ensuring that chemicals and other materials are stored away appropriately.
- Maintaining health and safety standards within the department and carrying out regular equipment checks.
- Assist with technical support in other practical departments within the school.
- Any other reasonable requests made by the Heads of Science, Art and/or DT.

Person Specification

Criteria	Essential	Desirable
Qualifications	Chemistry degree or higher education diploma with a chemistry focus.	
Experience and specialist skills	Experience preparing stock solutions and equipment required for chemistry A-Level practicals.	Prior experience working within a school technician role
Personal qualities	<p>This post calls for an organised and adaptable person with patience and a positive attitude who can support an experienced and happy team of science teachers.</p> <p>The post holder will need to use their own initiative to support the needs of the department.</p> <p>A reasonable level of ICT skills is required and the post holder should be confident in the use of a PC and related equipment such as photocopiers, projectors, data loggers, scanners and printers.</p>	



@The Cedars



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