

Chief Executive: Mr Tarun Kapur CBE

Chairman: Mr Brian D Rigby MBE

Dear Applicant

Thank you for your interest in the position of Teacher of Science, Dean Trust Wigan, Greenhey, Orrell, WN5 0DQ.

Please find below a job description and person specification.

If you would like to learn more about The Dean Trust, please visit thedeantrust.co.uk.

**Method of Application**

The preferred method of application is electronically via email to recruitment@deantrustwigan.co.uk. All applications must be made using the Dean Trust’s application form. Applications will be shortlisted for interview and the HR Department will contact those applicants who are selected.

**Closing Date**

Applications received after the closing time of noon on 25th February 2019 will not be considered.

The Dean Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment.

If you have any questions please contact us on 01942 511987 or email recruitment@deantrustwigan.co.uk. Thank you again for your interest in working for The Dean Trust. We look forward to hearing from you.

Mr P Bousfield

Headteacher

Dean Trust Wigan

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| Cecil Avenue Sale Cheshire M33 5BPt: 0161 973 1179e: thedeantrust@aom.trafford.sch.uk w: www.thedeantrust.co.ukRegistered in England 8027943 VAT Registration 195 3889 46The Dean Trust is a company limited by guarantee. |  |

The information contained below is to help staff understand and appreciate the work content of their post and the role they are to play in the operation. However, it should be noted that whilst every effort has been made to outline all the duties and responsibilities of the post, a document such as this does not permit every item to be specified in detail. Broad headings may therefore have been used, in which case all the usual associated duties are included in this job description.

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| **Job title** | **Teacher of Science** |
| **Reporting to** | **Subject Leader** |
| **Main purpose of job** | The core values are to be an integral part of the daily routines and procedures where shared expectations form the basis of a code of conduct / standards of behaviour for all:* Recognising the importance of learning as a means to enable us to achieve, be fulfilled and positively contribute to our society and community.
* Promoting and achieving excellence - excellence is attainable – continually aspiring to be the best we can be and making our best better.
* Encouraging creativity and innovation – ‘a can do’ and ‘no excuses’ culture.
* Promoting equality and diversity – every pupil is unique and will be respected and diversity will be celebrated.
* Working in Partnership to raise aspirations – parental engagement with the school being at the heart of the community.
* Insisting on the highest standards of behaviour - only the highest standards of behavior will be expected and celebrated.
* Safeguarding the health, safety and welfare of all who study and work at

the school. |
| **Key responsibilities:** |
| * To teach students according to their educational needs, including the setting and marking of work to be carried out by the student the school and elsewhere.
* Assess, record and report on the attendance, progress, development and attainment of students and to keep such records as are required.
* Provide, or contribute to, oral and written assessments, reports and references relating to individual students and groups of students.
* Ensure that ICT, Literacy, Numeracy and school subject specialism(s) are reflected in the teaching/learning experience of students
* Undertake a designated programme of teaching.
* Ensure a high quality learning experience for students, which meets internal and external quality standards.
* Prepare and update subject materials.
* Use a variety of delivery methods which will stimulate learning appropriate to student needs and demands of the syllabus.
* Maintain discipline in accordance with the school’s procedures, and to encourage good practice with regard to punctuality, behaviour, standards of work and homework.
* Undertake assessment of students as requested by external examination bodies, departmental and school procedures.
* Mark, grade and give written/verbal and diagnostic feedback as required.
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| **Core Duties** |
| * Assist in the development of appropriate syllabuses, resources, schemes of work, marking policies and teaching strategies in the curriculum area and department.
* Contribute to the curriculum area and department’s development plan and its implementation.
* Plan and prepare courses and lessons.
* Contribute to the whole school planning activities.
* Take part in the school’s staff development programme by participating in arrangements for further training and professional development.
* Assist in the process of curriculum development and change so as to ensure the continued relevance to the needs of students, examining and awarding bodies and the school’s mission and strategic objectives.
* Continue own professional development in the relevant areas including subject knowledge and teaching methods.
* Engage actively in the performance management review process.
* Ensure the effective/efficient deployment of classroom support
* Work as a member of a designated team and to contribute positively to effective working relations within the school.
* Maintain appropriate records and to provide relevant accurate and up-to-date information for MIS, registers, etc.
* Complete the relevant documentation to assist in the tracking of students.
* Track student progress and use information to inform teaching and learning
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| **Education and qualifications** | **Essential*** A good Honours degree in a relevant subject
* Qualified Teacher Status
* Evidence of successful teaching experience (possibly on teaching practice)

**Desirable*** Evidence of other successful experience of working with young people.
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| **Knowledge** | **Essential*** A clear understanding of, a commitment to, the sponsor’s vision for the Dean Trust Wigan
* Excellent, up to date, subject knowledge
* Excellent, up to date knowledge of relevant curriculum issues
* Good understanding of issues of equality and diversity
* Good understanding of safeguarding policy and practices
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| **Skills and abilities** | **Essential*** The ability to communicate clearly orally and in writing to staff, students, parents and external partners
* Confident ICT skills across a range of applications
* The ability and enthusiasm to motivate and inspire staff and students to be the very best they can be
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| **Personal Attributes** | **Essential*** Aware of self and others; demonstrating empathy and understanding for others and the highest standards of personal and professional ethics
* Positive; continually holding high aspirations for themselves, for students and for the school
* Innovative; with the imagination and courage to propose radical change, maintaining learning and well-being of students as their first priority
* Solution focussed; with the resilience to overcome setbacks and the creativity to find ways forward and constantly seeking opportunities to develop their own knowledge, understanding and skills
* Strategic; capable of acting on their own initiative, making decisions and taking responsibility for them
* Visible; a role model who will embody the values of the school to staff, students and the wider community
* A team player; striving to improve the life changes of our students
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