



**Teach First**

# Curriculum Design Manager (Teacher Development)



## The role

You will be responsible for leading, managing and designing programme curricula to meet the needs of a range of teacher development programme members. You will make sure that all design work is evidence-based and informed by up-to-date developments in the sector.

### The detail: day-to-day work

- Leading and contributing to the creation and design of new programmes
- Maintenance, curation and redesign of existing programme curricula
- Collaborating with other design team members, providing peer feedback and support
- Communicating and collaborating with wider programme team members
- Designing and delivering training for support roles
- Keeping up to date with evidence and research in the sector through planned and independent activities

- Working in an agile team with some remote and virtual working
- Occasional travel to other regional locations required

### You'll take ownership for:

- Leading the curriculum design of a programme within agreed timeframes, frameworks and standards
- Managing relationships with key stakeholders
- Developing expertise that can be shared internally and externally

## About you

### The essentials:

- You have QTS or equivalent and demonstrable experience working as a teacher in school
- You have experience of designing learning experiences for (trainee) teachers
- You are familiar with up to date research and evidence in relation to teacher development
- You have experience of a school leadership responsibility
- You have a track record of managing time and priorities effectively

### The nice to haves:

- You have experience of designing curricula for a programme for (trainee) teachers
- You have middle or senior leadership experience in school
- You have a masters or other relevant professional qualifications
- You have a proactive approach to collaborating with a range of stakeholders

- You have developed an area of expertise in relation to teacher practice

The main responsibilities of this role are described here. As our needs as a charity change, we may need to make reasonable changes from time to time.

### We succeed when we work together. Here's who you'll be working with regularly:

- Head of Curriculum Design
- Other curriculum design managers
- Members of the programme team including the programme lead, programme manager and implementation specialist
- Support roles

### More info on how the role fits in with the rest of the team and charity:

You'll report to: [Gemma Edgcombe](#)

This position is a level 3 role. Take a look at our role levels and where you'll fit in on our [Working for us webpages](#) (under Pay and Benefits).

Head of  
Curriculum Design  
Gemma Edgcombe



Curriculum Design  
Manager

Curriculum Design  
Manager

Curriculum Design  
Manager



## More about working for us

There's lots of great stuff about working here. For full details [pop over to our webpages](#).

**Our culture:** We live by our principles. They underpin our culture and identity. And inform everything we do. Find out more about [our cultural principles](#).

**Diversity and inclusion:** Together we're creating a culture where everyone, from any background, can do their best work. We particularly welcome applications from disabled, Black, Asian and Minority Ethnic (BAME), Lesbian, Gay, Bi, Trans including non-binary (LGBT+) candidates, and candidates whose socio-economic background reflects that of the pupils we work with. These groups are underrepresented at Teach First and we're committed to better representing the communities we serve.

We're signed up to the Association of Chief Executives of Voluntary Organisation and the Institute of Fund-raising's principles which aim to address the racial diversity deficit in charity leadership. We are Stonewall Diversity Champions. We want you to be able to bring your whole self to work. Find out more about what we're doing to [improve diversity and inclusion](#).

**Our benefits:** Our mission is critical and the work's important, but so's your life. We've put together a benefits package that means you can live and work well. Find out more on our [Working at Teach First webpages](#).

### This role is suitable for agile and flexible working

Our agile way of working gives you flexibility. Need to start late, finish early or fancy a change of scenery? That's fine, our Agile Working policy focuses on what you achieve, not presenteeism.

If you need a set and regular working pattern to support your life have a chat with us about flexible working options. Over 100 of us already have a flexible working agreement, with more than 70 different working patterns in place. We're ready to hear your request. Find out more via our flexible working policy (available on our [working for us webpages](#)).



**Building a fair  
education **for all.****

**And a great place to work.**