

# Site Supervisor (Weekend)

Temple Moor High School and Sixth Form, part of Red Kite Learning Trust



**Contract:** Permanent  
**Hours:** 10.5 hours per week - Saturday, 8am-4pm and Sunday, 1pm-4pm.  
**Actual salary:** Band B1, £6,570.16 (Full time equivalent £23,152)  
**For more information on our school:**  
[Temple Moor High School & Sixth Form - Red Kite Learning Trust - Home](#)  
**Eligible for the RKL Friends and Family Referral Scheme**

At Temple Moor High School & Sixth Form, we are currently looking for someone to join our committed Site team. The suitable candidate will be working on their own, taking responsibility for the smooth running of the site and the well-being of everyone on-site.

## You would be required to carry out the following duties:

- opening the site, preparing rooms, locking the site at the end of a shift
- security duties, supervising lettings and visitors on-site
- general maintenance and repairs
- health & safety checks on school equipment and facilities, and maintaining records as required
- cleaning duties
- co-ordination of deliveries

## We are looking for someone who:

- has a willingness to learn, is reliable and hardworking.
- can use initiative to solve problems and deal with emergencies as and when they arise
- able to work independently

You will provide an essential front of house service to our weekend lettings, which will involve providing a safe, secure and welcoming environment for our visitors. As a site supervisor, you will undertake security duties to ensure the school is opened and closed, secure at agreed times and undertake regular patrols to monitor security and reporting any issues through appropriate channels. There will also be maintenance duties to be carried out throughout your shift which will be communicated by the Site Manager. It is essential that the successful candidate is willing to complete a pool plant course which will be funded by the school.

## As a member of our Trust, you will benefit from:

- being part of a truly collaborative trust, working with professional generosity and towards our shared mission of; **Nurturing ambition, delivering excellence and enriching children's lives**
- continued investment in our people, supporting every member of staff throughout their career to be the best they can be
- a clear set of values, a celebration of equality and diversity and a working environment built on respect, your kindness and promotion of your positive wellbeing.

We are pleased to offer a **generous benefits** package including excellent pension scheme, £5k cycle to work scheme, discounted gym, family health, private medical insurance and dental care plans, discounts and online offers at major high street/online retailers and our employee assistance programme accessible by you and your family.

## Next steps

For more information about the role and to apply please [CLICK HERE](#)

To discuss the role or arrange a school visit please contact Kirstie Fraser on [Fraserk@tmhs.rkl.co.uk](mailto:Fraserk@tmhs.rkl.co.uk).

Completed applications should be submitted no later than **11:00am on Friday 29<sup>th</sup> November 2024**.

**However, candidates are encouraged to apply asap as shortlisting, and interviews may begin before the closing date above.**

## #RKLTPeople

At the heart of excellence



Red Kite Learning Trust is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. Appointments will be subject to an enhanced DBS disclosure. We are an equal opportunities employer which welcomes applications from all sections of the community. We are committed to promoting diversity and want a workforce which reflects the local population of each of our schools.



[www.rkl.co.uk/Vacancies](http://www.rkl.co.uk/Vacancies)

[@RKLTPeople](#)

