



**North East  
Learning Trust**

**Lead Teacher of Maths**  
**Ashington Academy**  
Applicant information pack

# **Lead Teacher of Maths**

## **Required September 2021**

### **MPR/UPR plus TLR 2.3 (£4,783)**

We are seeking to appoint a motivated and ambitious Lead Teacher of Maths with the highest personal and academic standards to support our Maths Departments, someone who is an outstanding practitioner, with high expectations and a record of achieving the best outcomes from their students. We are looking for a someone with drive, energy, a genuine love for teaching and learning and a passion for Maths, someone who has the vision and determination to ensure all our students receive excellence every day.

#### **The successful candidate will:**

- drive forward the quality of teaching and learning in the department
- develop and enhance the teaching practice of others.
- be a well-qualified practitioner within the subject area
- be a good communicator with excellent interpersonal skills
- be a self-motivated and enthusiastic team-player
- have a proven track record of securing successful student outcomes.

If you are passionate about the students with whom you work, have high expectations with regards to standards and behaviour and a commitment to ensuring that every student achieves their full potential, we look forward to your application.

#### **Deadline: Friday 29 January 2021**

Shortlisting will take place WC 1 February 2021 with interviews taking place week commencing WC 8 February 2021.

#### **How to apply:**

Application packs can be downloaded from the website.

Letters of application should be no more than two sides of A4 and should be returned with application forms to [jade.hutton@bedlingtonacademy.co.uk](mailto:jade.hutton@bedlingtonacademy.co.uk) or by post to Jade Hutton, Support Services Manager, Bedlington Academy, Palace Road, Bedlington, NE22 7DS

# Job description

## Post title:

Lead Teacher of Maths

## Responsible to:

Head of Maths

## Job purpose:

You will be required to carry out the duties of a school teacher as set out in the current School Teachers' Pay and Conditions Document.

### Generic Responsibilities:

- To undertake an appropriate programme of teaching in accordance with the duties of a standard scale teacher.
- To support the Head of Department and to deputise when and where appropriate.
- To ensure provision of an appropriately broad, balanced, relevant and differentiated curriculum for students studying in the curriculum area, in accordance with the aims of the school and the curricular policies determined by the Governing Body and Headteacher of the school.
- To develop and enhance the teaching practice of others.
- To monitor and support the overall progress and development of students as a manager within the curriculum area and as a Form Tutor.
- To play a full part in the life of the school community, to support its distinctive mission and ethos and to encourage staff and students to follow this example.

### Strategic:

- To support the Head of Department in their subject area in robust self-evaluation of teaching and learning.
- To lead the development of teaching and learning within the Maths curriculum and support the training of staff.
- To plan and deliver schemes of work that meets the requirements of KS3 and KS4.
- To ensure that their own lessons consistently model best practice.
- To promote and develop appropriate extra-curricular and community activities within the department.

### Staff:

- To contribute to the staff development, induction, NQT programmes and work closely with the AHT for CPD and staff development.
- Devise and lead workshops and development activities to train staff within the departmental area.
- Work with key staff on the development of consistently good pedagogy across the school.
- Where appropriate, working with AHT, lead whole school CPD.
- Support and coach staff in developing and extending their pedagogic repertoire.
- To model best practice in ensuring that lessons are differentiated including providing for the least able and for the most able and gifted students.
- To model best practice in the setting of homework on a regular basis and ensure that students' work is marked promptly and effectively using the school's marking policy.

- To model best practice in the effective use of student performance data, and student and staff target-setting so that this impacts on classroom practice and contributes to raising achievement.

#### **Quality Management:**

- To assist in ensuring the effective operation of quality control systems.
- To set targets within the department and to work towards their achievement.
- To assist the Head of Maths in establishing common standards of practice within the department and assist in developing the effectiveness of teaching and learning styles in all relevant curriculum areas within the department.
- To contribute to the school procedures for lesson observation.
- To implement school quality procedures and to assist in ensuring adherence to those within the department.
- To participate in the monitoring and evaluation of the curriculum area/department in line with agreed school procedures including evaluation against quality standards and performance criteria.
- To assist in the implementation, modification and improvement, where required, within the relevant curriculum areas.
- To assist in ensuring the maintenance of accurate and up-to-date information concerning the relevant curriculum area on the management information system.
- To produce reports within the quality assurance cycle.
- To assist in identifying appropriate courses and coordinate exam entries within the department.

#### **Pastoral Support:**

- To monitor and support the overall progress and development of students within the curriculum area
- To monitor student attendance together with students' progress ensuring that follow-up procedures are adhered to and that appropriate action is taken where necessary.
- To act as Form Tutor and carry out the duties associated with the role as outlined in the generic job description.
- To contribute to SMSC according to the school policy.
- To implement the Behaviour Management system in the department so that effective learning can take place.

#### **Other Specific Duties:**

- To support the school in meeting its legal requirements for worship.
- To promote actively the school's corporate policies.
- To continue personal development as agreed.
- To actively engage in the staff review and development process.
- To undertake any other duty as specified by STPCB not mentioned in the above.

The above list of duties is extensive but not exhaustive and may not identify each individual task which may reasonably be requested of the post holder. Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

This job description is current at the time of post, but, in consultation with you, may be changed by the head of school to reflect or anticipate changes in the job commensurate with the grade and job title.

## Person specification

|                     | Essential   | Desirable  |
|---------------------|---|--|
| Education/training  | Qualified Teacher Status<br>First degree or equivalent in Maths<br>Recent and relevant Continual Professional Development   | Good Honours Degree in Maths   |
| Experience          | Recent and successful teacher experience in the relevant subject area at both KS3 and KS4<br>Proven track record of delivering excellent outcomes for students of all abilities<br>Minimum of two years' experience in a successful Maths Department or equivalent<br>Experience of contributing to whole school developments/CPD | Recent and successful teaching experience in Maths at KS5/Advanced level<br>Experience of leading on whole school developments/CPD<br>Experience of making a significant contribution to improving student outcomes at departmental level<br>Experience of organising and participating in extra-curricular work |
| Aptitude and skills | Excellent communication skills both verbal and written<br>Ability to work under pressure<br>Ability to lead, motivate, challenge and inspire staff and students<br>Ability to initiate and successfully implement change  | Ability to adapt teaching to recognise new and emerging technologies   |
| Personal qualities  | Reliable and conscientious<br>Desire and ability to learn new skills<br>High expectations of all students<br>Caring and supportive<br>Enthusiastic team player<br>Organise, plan and prioritise effectively<br>Flexibility, adaptability and creativity   |  |

### References:

Any relevant issues arising from references will be taken up at interview.

### DBS and pre-occupational health:

The North East Learning Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Any offer of employment will be subject to receipt of a satisfactory DBS Enhanced Disclosure.

An enhanced DBS check and pre-occupational health check are an essential part of the selection and recruitment process.

### **Equal opportunities:**

We are an equal opportunity employer. We want to develop a more diverse workforce and we positively welcome applicants from all sections of the community.

Applications with disabilities will be granted an interview if the essential job criteria are met.