



Co-op Academy  
North Manchester

## Examination Invigilators

Required to start:	Easter 2025
Salary:	£13.74 per hour inclusive of holiday pay.
Working Pattern:	Variable, on a demand basis.
Contract Type:	Casual

Co-op Academy North Manchester, is seeking to appoint additional members to our team of external exam invigilators for the forthcoming summer season of external examinations and beyond.

You will be part of a team responsible for providing support in public and internal examinations, including invigilation of exams, monitoring exam rooms and ensuring examination regulations are adhered to. The working hours are flexible depending on the number and length of examinations taking place. They are scheduled as morning and/or afternoon sessions.

To be successful in this role you will need to be well organised, confident and work well as part of a team. Previous invigilation experience is desirable but not essential as training will be provided.

Our core co-operative values define us. Every member of staff in our academy follows our 'Ways of Being';

- Do what matters most
- Be yourself, always
- Show you care
- Succeed together

And these with respect, commitment and trust underpin our culture.

Application forms can be found on the TES website.

The closing dates for applications is 9:00am on Thursday, 6th February 2025 and interviews will be held week commencing 10th February 2025.

### ADDITIONAL INFORMATION

Co-op Academy North Manchester is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. Any successful applicant will be required to undertake an Enhanced Disclosure check by the DBS. This post is exempt from the Rehabilitation of Offenders Act 1974.

Applicants who are not contacted during this period may assume that they have not been successful but are thanked for their interest. Unfortunately, we are unable to provide feedback to unsuccessful applicants who are not called for an interview.

The Co-operative Academies Trust has a fantastic benefits package including discount gym memberships, childcare vouchers, healthcare packages and co-operative discount offers.

If you feel you have the passion and drive and are committed to our vision of excellence, then we look forward to receiving your application.

[Co-op Academies Trust](#) as an aware employer is committed to safeguarding and protecting the welfare of children and vulnerable adults as its number one priority. This commitment to robust recruitment, selection and induction procedures extends to organisations and services linked to the Trust on its behalf. This post is subject to an enhanced DBS check. We value variety and individual differences, and aim to create a culture, environment and practices at all levels which encompass acceptance, respect and inclusion. All our colleagues are expected to demonstrate a commitment to co-operative values and principles.