



TONBRIDGE SCHOOL

BIOLOGY TECHNICIAN



Tonbridge School is one of the leading boys' boarding schools in the country and is highly respected internationally.

The school aims to provide a caring and enlightened environment in which the talents of each individual flourish. We encourage boys to be creative, tolerant and to strive for academic, sporting and cultural excellence. Respect for tradition and an openness to innovation are equally valued.

A well-established house system at the heart of the school fosters a strong sense of belonging. Tonbridge seeks to celebrate its distinctive mixture of boarders and day boys; this helps to create a unique broadening and deepening of opportunity. We want boys to enjoy their time here, but also to be made aware of their social and moral responsibilities. Tonbridgians should enter into the adult world with the knowledge and self-belief to fulfil their own potential and to become leaders in their chosen field. Equally, we hope to foster a life-long empathy for the needs and views of others; in the words of the great novelist and Old Tonbridgian E.M. Forster: 'Only Connect'.





Tonbridge School

Title: Technician - Biology Department

Reporting to: Head of Biology

Main Purpose: To provide complete technical support to the academic staff to ensure the smooth running of the Biology department.

Main Duties and Responsibilities

- The preparation of practical experiments including demonstrating and assisting where required. The removal, cleaning and safe disposal of same equipment where necessary.
- To maintain all of the technical equipment including cleaning and repair.
- To assist with small animal rearing and greenhouse maintenance (watering etc.).
- To be responsible for the safe disposal of all equipment including waste material from experiments (animals and chemicals).
- To ensure complete security of the department including laboratories and lecture rooms at the beginning and end of day.
- To assist other Science Technician Departments as and when necessary.
- To carry out photocopying, filing and any other general office tasks appropriate to the department when necessary.
- To update departmental safety procedures and literature when necessary.
- To maintain first aid equipment and knowledge of appropriate use.
- To keep updated with technical developments.
- To undertake any other duties as required by your Line Manager.

Confidentiality

The successful candidate must maintain the confidentiality of information regarding the School, its staff and its business. Information must not be communicated to other persons either in or outside the School except in the recognised course of their duties.

Skills and Abilities

- Experience with practical science based knowledge is essential and relevant qualifications.
- A motivated individual able to work on own initiative.
- Ability to work as part of a team.
- Reliable and enthusiastic with a flexible approach to work.
- IT literate with excellent administrative skills
- Good verbal and written communication skills.
- It is essential that the applicant possess a genuine liking for young people.
- Ability to deal with a wide & varied work load, prioritising accordingly.
- Current Driving Licence desirable

Hours

34 ¼ hours per week, term time plus additional weeks. Please note that there will be the occasional Saturday to be worked during term time.



Remuneration and Benefits

- Salary subject to qualifications and experience
- Defined Contribution Pension Scheme
- Free lunch in term-time
- School Fees Remission (after three years' service)
- Sports Centre Membership (staff rates)

The post-holder's responsibility for promoting and safeguarding the welfare of children and young persons for whom he or she is responsible, or with whom he or she comes into contact will be to adhere to and ensure compliance with the school's Safeguarding and Child Protection Policy Statement at all times. If in the course of carrying out the duties of the post the post-holder becomes aware of any actual or potential risks to the safety or welfare of children in the School he or she must report any concerns to the School's Designated Safeguarding Lead or to the Headmaster.





About Tonbridge School

History

Tonbridge School was founded in 1553 by Sir Andrew Judde. The Charter ordained that the Governors of the school after the death of the Founder were to be the Worshipful Company of Skinners, one of the oldest City Livery Companies. Sir Andrew, himself a distinguished member of this Company, left property in the City of London and in the parish of St Pancras as an endowment for the school. The income from these estates is at the disposal of the Governors for the general benefit of the School. The Skinners Company, especially through the Governors, is still heavily involved in the day to day life of the School.

The School Facilities

Tonbridge is a school with enviable facilities. The buildings are a fine blend of old and new. There is a dedicated music school, an art and DT centre and the E. M. Forster theatre, often used for theatrical and musical events for the general public as well as the school. The newly refurbished Library is central to the boys' experience of the school. The school is currently



building an exciting new state of the art Science facility, due to open in the spring of 2019. The sporting facilities are outstanding. The cricket, rugby and football pitches are well known as some of the finest school pitches in the country and the Hockey astro pitches are

among the best of their kind. A second Rackets court was recently built – the first new court built in England for over a century. The outdoor basketball court was



opened in 2017. The superb Sports Centre was

opened in 2008 by Lord Coe. There is an indoor 25m swimming pool and full-size athletics track and field facility. The school was chosen by the Australian Athletics team as its training base for the London 2012 Olympic and Paralympic Games and again for the 2017 World Championships. Three floodlit clay tennis courts were opened in the summer of 2015.





Barton Science Centre

Tonbridge's state-of-the-art Barton Science Centre, which opened for teaching in January 2019, puts science and technology at the very heart of the school.

One of the most ambitious developments to happen on the campus since the first science building was constructed in 1887, the three-storey centre combines new classrooms and latest technology with many original architectural features.

Named after British organic chemist Sir Derek Barton, an Old Tonbridgian who won the Nobel Prize 50 years ago in 1969, the centre places Tonbridge at the cutting edge of school science. It will also help the school to realise its ambitions of stimulating future generations in their studies and inspiring many to embark on scientific careers.



Academic Life

The School is academically very strong and offers a wide range of subjects for GCSE and A level or Pre-U. The vast majority of boys gain places at leading UK universities each year, including Oxbridge. A proportion of Tonbridge leavers choose to study abroad and progress to top universities around the world.



The House System

Tonbridge has a federal system of school Houses. There are twelve of these, seven boarding and five day. Boys often identify very strongly with their house in their time at Tonbridge. The boys of a House eat their meals together and there is an extensive programme of House competitions for sport, music, art and debating. All the Houses, day and boarding, have their own buildings with study and recreation areas. Each House has its own resident Housemaster and several House tutors who oversee the pastoral and academic care of the boys.



Co-Curricular Life

Tonbridge School aims to provide an unsurpassed education of excellence and breadth. We focus our efforts and resources on achieving this by offering, amongst other things, a vibrant and balanced programme of Co-Curricular Breadth and Depth.

Involvement in sport, music, art, drama and many other activities underpins a culture of creativity, innovation and excellence. The Co-Curricular programme also provides opportunities for service to others, and the development of self-reliance and leadership skills. This ranges from a full CCF programme to Community Service, Conservation to Music, Social Entrepreneur programmes to the annual full School Charities Day. Outreach is an important part of our work.



Community Day



Sporting Life

Tonbridge is well known as a school which offers a broad range of sport to its pupils. In addition to the traditional sports of cricket, rugby and hockey there are around twenty other sports offered ranging from football to badminton, rackets to cross country, golf to ultimate Frisbee. All boys are encouraged to take a full and active part in the sporting programme and competition at both inter-school and inter-house level is fierce. A number of Tonbridgians have carried on to professional sporting careers, particularly in cricket and rugby.





Application Process

Tonbridge School is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to any post, including checks with past employers and the Disclosure and Barring Service.

An application form and the Job Description can be found at: www.tonbridge-school.co.uk/jobs

Completed Application Forms to:

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