

St Peter's School York, Teacher of English (Maternity Cover)

Teacher of English

Maternity Cover (for September 2021)

Contents

02	Executive Summary
03	About St Peter's
07	Role Description
12	Person Specification
13	Employee Benefits
14	Application process and how to apply





Executive Summary

Founded in 627 AD, St Peter's is the fourth oldest school in the world with a strong tradition of providing outstanding educational opportunities for its pupils.

Proudly located on a 47-acre riverside campus just 10 minutes' walk from the centre of York, St Peter's is an over-subscribed co-educational, day and boarding school which achieves outstanding examination results alongside an extensive co-curricular programme. The School was named the North Independent School of the Year for 2019.



About St Peter's School

St Peter's was founded by St Paulinus of York on the same site as York Minster in 627 AD. In the sixteenth century, the School was given a Royal Charter by Philip and Mary and, in 1575, the School's most infamous student, Guy Fawkes, attended St Peter's.

The School's connection with Guy Fawkes continues, with its campus in the Clifton area of York acquired in 1844 situated on land once owned by the Fawkes family. The School continued to evolve in the twentieth century, starting with the acquisition in 1901 of St Olave's Prep School. In 1976 the first girls were admitted to the School in the Sixth Form, and in 1987 St Peter's became co-educational at all levels. In 1994 the School purchased Clifton School and Nursery, enabling St Peter's to provide a seamless, continuous education from ages 2 to 18.

Our historic links with the Minster continue. In 2020 we became the choir school for York Minster, educating the boys and girls in the choir and supporting their busy schedule of rehearsals and services, alongside everyday school life. Members of the Chapter are represented on the Governing Body and the School is fortunate to use the Minster for annual events including the carol service, major concerts and prize-giving.

St Peter's sits at the heart of the community in York and Yorkshire with extensive links and connections. We are a key member of the York Independent State Schools Partnership, nationally regarded as a leader in the field, and host a variety of other events in partnership with the University of York and the York Literature Festival, alongside our own public lecture series. Plans for the future include increasing the number of pupils receiving assistance with fees and working more closely with the City of York Council and local schools.

Today, the three divisions of St Peter's (St Peter's 2-8, St Peter's 8-13 and St Peter's 13-18) work together to deliver a dynamic, all-round education that develops the abilities and enthusiasm of each of the 1,200 pupils on roll.

St Peter's School York, Teacher of English (Maternity Cover)

About St Peter's School

Our aim is to prepare pupils to be successful and fulfilled in their adult lives, to be leaders with humility and to make a positive impact on their world. We define this as being able to make the most of their academic and personal potential, to have positive relationships in all aspects of their lives and to make an impact in their immediate communities and the wider world for the common good.

The four pillars

St Peter's aims are achieved through the four pillars of qualifications, skills, interests and values.

Qualifications include excellent results in academic examinations and in wider areas such as music and drama examinations and the Duke of Edinburgh Award.

Skills developed through academic subjects are complemented by a broader range of skills required for a truly successful life. We are committed to offering our pupils a wide co-curricular programme to develop those skills not always attained in the classroom.

These include those identified in the World Economic Forum's Future of Jobs Report (2018):

- Emotional intelligence • Leadership
- Social influence
- Creativity
- Originality
- Initiative
- Critical thinking
- Persuasion and negotiation • Resilience
- Flexibility
- Complex problem-solving

Interests developed through the academic curriculum and the co-curricular are crucial in sustaining our pupils through their adult lives while fostering the acquisition of wider personal skills. As importantly, it makes them interesting people who add value to others.

Values are the hallmark and bedrock of a successful life, giving sustenance in times of prosperity and adversity. The values developed at St Peter's enable our pupils to make complex, moral decisions and give them the courage to carry them out.

They are:

- Friendship
- Trust
- Wisdom
- Compassion
- Endurance
- Hope
- Humility



St Peter's School York, Teacher of English (Maternity Cover)

About St Peter's School



St Peter's 2-8

St Peter's 2-8, for day girls and boys, has its own building with use of extensive play areas, sports hall and swimming pool. Under the leadership of the Head, teachers use the attractive environment to maximum advantage, teaching a broad and balanced curriculum which gives a wide variety of experiences, and emphasises the importance of basic skills. The thematic curriculum is highly innovative and goes far beyond the National Curriculum, both within the school day and during the wide range of co-curricular activities and visits outside of school.

St Peter's 8-13

Under the leadership of the Head, the teaching staff provide expertise in the 8 to 13 age range, guaranteeing subject specialism to challenge and support every pupil.

The curriculum is wide and challenging with expert teaching from the earliest age. There are many opportunities for recreational and competitive sport with girls' and boys' teams enjoying success both regionally and nationally. Music plays a central role in school life, involving the full range of orchestral instruments. There are numerous co-curricular activities to choose from on a weekly basis.

The choristers of York Minster are educated in St Peter's 8-13 and combine everyday school life with a busy schedule of rehearsals and regular services at the Minster.

Boarding is an integral element of the School and junior boarders are accommodated in Wentworth, a co-educational boarding house on the main school campus.



St Peter's School York, Teacher of English (Maternity Cover)

About St Peter's School

St Peter's 13-18

St Peter's 13-18 is underpinned by academic rigour and challenge. Through outstanding teaching, first rate facilities, high expectations and sheer determination on the part of its pupils, St Peter's achieves considerable success across a broad curriculum.

The four vibrant and successful boarding houses for girls and boys lend vitality to the pastoral life of the School. Inspiration from living in close proximity to a cultured and historic city adds further richness to the pupils' lives. The most recent inspection of Boarding in October 2014 found the School's provision to be outstanding.

The School Chapel stands at the centre of the campus and regular services (three mornings a week) give pupils and staff the opportunity to reflect together on the spiritual values of the community and on the meaning and significance of what is happening locally, nationally and globally.

Music, Art and Drama are central to the cultural and academic depth of the School. The Sports programme is extensive, providing a wide range of choice for both girls and boys. Results are excellent, and St Peter's pupils' co-curricular achievements are considerable. The excellence of the teaching and facilities allows pupils to thrive.

The School's website and our most recent inspection reports can be viewed at www.stpetersyork.org.uk. The most recent inspection report is available on the [ISI website](#)

Living in York

York is often voted as one of the best places to live in the UK by The Sunday Times and with St Peter's School just 10 minutes' walk from the city centre, it is ideally placed to enjoy everything the city has to offer. York has tremendous connectivity with London less than two hours by train, Edinburgh just over two hours away and the Yorkshire Moors, Dales and coast within easy reach.

The city of York has much to offer. Its long history is evident through the Minster, mediaeval walls, Roman and Viking remains and many more sites of interest. There is a vibrant cultural scene with two theatres, galleries, museums and exhibitions. With two universities and a rapidly growing science park, the city is firmly on the academic map. Head offices for financial services, manufacturing, rail and government departments help to maintain a strong economy and plans are underway for the next phase of development in central York. There is a wide variety of excellent restaurants and shops, leisure facilities and sporting activities. Equally importantly, there is a strong community giving the combined advantages of a city and feeling like a small town to its residents.





Role Description

A well-qualified and enthusiastic teacher is required for September 2021. This is a maternity cover role for a period of up to one year.

The post holder will teach KS3, KS4 (Literature and Language) and KS5 (Literature). The successful applicant would be expected to work collaboratively and enthusiastically; be a highly effective practitioner interested in all aspects of teaching and learning and offer a significant contribution to curriculum development and co-curricular life within this subject area. We teach Cambridge IGCSE at KS4 and OCR for English Literature A Level. Experience and/or knowledge of both would be useful, although not essential.

The English Department plays a central, high-profile role in this school and members of the department are expected to contribute to this where possible. We run a full programme of annual events such as our Booker Prize and Carnegie Medal Debates. We also offer termly lectures, trips, author visits, film nights and social events. The department also runs a Creative Writing club and the school magazine, *Keystone*. The successful candidate will aim to develop and widen the superb work already established beyond the curriculum and maintain the prominence of the department within the eyes of the school and wider community.



The English Department

The department currently has seven English specialist teachers. We are housed together in seven classrooms, with a well-equipped workroom and store. We also have a conveniently situated computer suite. A vast range of texts and study materials are available and stock is updated each year.

We thrive upon new ideas and inspiration, varied teaching methods and the introduction of new authors to counterbalance old favourites. We are lucky to have a superbly stocked school library and work closely at all times with the Head of Library and Research. We start teaching in year 9 with mixed ability groups and our priority is to ensure that pupils are well prepared for what the future holds; our schemes of work prioritise a love for and appreciation of reading, supported by a timetabled reading lesson outside of the allotted English timetable.

English and English Literature are studied by all pupils at KS4 with class sizes at approximately 20 in two bands; in the third band of classes, smaller groups of 10 – 15 ensure that all needs are catered for at this crucial stage. Our results are excellent but we are always wary of complacency. We wish to continue fostering not only exam success but enthusiasm for and value of our subjects. KS5 groups are set up to encourage a seminar-style environment (of 10-12 pupils) and we are committed to preparing pupils of this age for further study by insisting on an increasingly independent approach to learning and decision making. These groups are of mixed ability and we would encourage any pupil, regardless of their GCSE achievement, to take the subject to A level. Whilst we are not concerned with a minimum grade to start in the sixth form, we do insist upon a willingness to work hard and an open-minded approach to literature.



Other Opportunities

The school operates on a busy six-day week and the person appointed will be expected to play an active part in the school's tutorial system and in its co-curricular life. The guideline teaching load is 28 forty-minute lessons in a 40 period week. The School's co-curricular programme is broad and is well-supported by the teaching staff. Because of the breadth of activity on offer, there is scope for the interests and expertise of the successful candidate within the framework of co-curricular activity provision. The standards of both girls' and boys' sport at the School are high, and all sports have a number of competitive teams. Opportunities also exist to choose to become involved with the School's active Music Department, the Community Action programme and the various dramatic productions staged annually.

There is also a broad range of school trips each year, from expeditions to Ecuador and India, major sports tours, choir tours to Europe, numerous cultural visits as well as ski trips. The School runs an active and well-supported CCF and a large number of children complete Duke of Edinburgh awards each year.

All full time teachers at St Peter's take on pastoral roles as tutors in either a day house or a boarding house. This gives some responsibility given guidance from a Housemaster or Housemistress for the personal, social and academic development of around twelve children. In many houses it is the normal practice to follow a group of tutees through the school and so see them fulfil their potential. Tutors are an important point of contact with parents who value the overview which the tutor can take on their child's progress.

Key Responsibilities

Teaching and Learning

- Planning and preparing courses, lessons and activities that ensure appropriate challenge and high expectation for all learners.
- Teaching lessons according to the educational needs of the pupils and as required by the school timetable.
- Setting, marking and recording work carried out by pupils in accordance with the school marking and presentation policy.
- Liaising with other teachers, as necessary, to ensure consistency across the curriculum.
- Periodically reviewing programmes of work and methods of teaching.
- Maintaining good order and discipline among pupils and safeguarding their health and safety at all times.

Assessment and Reporting

- Assessing and reporting upon the progress of pupils in line with school policy, including producing written reports as required and those on request (e.g. for school transfers).
- Maintaining and updating appropriate and accurate records of pupils' marks and progress.
- Attending and contributing to parents' evenings to discuss pupils' progress with parents.

Co-curricular and Pastoral Duties

The school works a busy six-day week and the person appointed will be expected to play an active part in the school's tutorial system and in its extra-curricular life. The School's extra-curricular programme is broad and is well-supported by the teaching staff. In addition, most teachers at St Peter's take on pastoral roles as tutors in either a day house or a boarding house.

Other Professional Duties

- Sharing in the overall responsibility for the academic progress, personal development, health and safety, discipline and well-being of all pupils.
- Participating in meetings to discuss curriculum, pastoral and other issues including staff meetings, departmental and whole school meetings as required.
- Attending school events and activities as necessary.
- Making an appropriate contribution to the planning and management of the subject area and to share departmental responsibilities as required.
- Providing supervision or cover for classes / absent colleagues as necessary.
- Participate fully in the school Review and Development process and engage in appropriate continuing professional development.

St Peter's School York, Teacher of English (Maternity Cover)

All staff at St Peter's School are required to observe all relevant Health and Safety, Equality and Data Protection legislation and procedures.

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be required to undergo checks with the Disclosure and Barring Service. The post holder will be required to take care to safeguard their own safety and that of others with whom they work and to cooperate with those designated with responsibility for health and safety.

Note: This job description is not a comprehensive definition of the post and the post holder will be expected to undertake any other tasks commensurate with the duties and responsibilities of the post. The job description will be reviewed as part of the cycle of appraisal, and it may be subject to modification or amendment at any time after consultation with the post holder.



St Peter's School York, Teacher of English (Maternity Cover)

Person specification

Criteria	Essential	Desirable	Assessment
Experience	Relevant classroom teaching experience		Application Interview References
Qualifications	A degree in English or related subject	Evidence of continuing professional development Qualified teacher status	Application
Specialist Knowledge	A thorough, up to date knowledge of a range of teaching, learning and behaviour management strategies and how to implement them effectively A thorough understanding of the national curriculum assessment requirements Knowledge and understanding of computer technology and its ability to enhance the curriculum Thorough knowledge of the legal requirements and national guidance on the safeguarding of children	Use of local and national statistics to evaluate the effectiveness of teaching	Interview References
Skills / Abilities	Effective teaching skills with the ability to prepare and plan effectively Ability to prioritise and manage time effectively Excellent communication skills with the ability to develop and maintain good relationships with colleagues, pupils and parents Willingness to lead and participate in a range of co-curricular activities		Application Interview References
Personal Attributes/ Competencies	A commitment to safeguarding and protecting children and young people A passion for teaching and the ability to motivate and inspire students as well as acting as a role model Commitment to the ethos and values of the School and willing to make a positive contribution to all aspects of school life		Application Interview References



Employee Benefits

Our vision is to be a happy, thriving 3-18 co-educational day and boarding school community that combines a classical, high quality, all-round education with a forward-looking and exciting approach to learning.

Our staff are the key to our success. It is their expertise, enthusiasm and commitment that is reflected in our high standards and continued success. In return, we offer all our colleagues a competitive reward package from day one of their employment with us.

Salary

All teachers are paid on the St Peter's Teaching Scale which is loosely based on the National Teaching Scales. In addition, full time teachers may receive an allowance in recognition of a wider contribution to school life (specifically games, other co-curricular activities and cover). Other allowances may be available for undertaking specific areas of management responsibility.

Annual Leave

Teachers will normally be entitled to take as annual leave all school holidays except for such time as may be reasonably required to carry out additional duties during the school holidays. This includes staff INSET training. Public holidays occurring when the School is in session are working days.

Cycle to Work Scheme

Eligible employees can join our Cycle to Work Scheme (also a salary sacrifice arrangement) that allows tax and National Insurance savings on the purchase of a bicycle (and related equipment).

Discounted school fees

A discount on school fees is offered to eligible staff for a maximum of two children at a time, if a place is available and entry requirements are met. The discount is offered for children at St Peter's 8-18 Schools only.

For part-time staff the discount would be pro-rata based on the employee's working hours.

Parking

There is extensive free parking available to staff on the school site.

Free School Lunches

Staff can enjoy a free meal during the lunch period in the School Dining Room. Lunch is provided on normal working days during term time. A selection of hot and cold food, beverages and sandwiches are available.

Pension

Teachers are automatically enrolled in an appropriate workplace pension scheme when required by law. Both the teacher and the School will make the appropriate contributions based upon the teacher's pensionable salary.

School Chapel

School Chapel is available to former pupils, staff and people connected the school for weddings, christenings and other appropriate events. Extensive grounds and gentle green lawns provide an excellent location for a marquee or champagne reception. The School is licensed for regulated entertainment and the Memorial Hall is ideal for evening functions.

Sick Pay

Where employees are unable to attend work due to sickness, there is a provision for sick pay. The amount of sick pay increases according to the employee's length of service and current contract.

Sports Facilities

All staff can use the school sports facilities free of charge when they are not in use by the pupils. This includes a modern gym and swimming pool.

Training and Development

Our employees are encouraged to continually develop their skills and knowledge. Training and development opportunities may include gaining a professional qualification and other learning opportunities.



Application process and how to apply

How to Apply

To apply for this post, please submit a completed application form with a covering letter. Please do not send CVs, either in place of or as an attachment to the application. Covering letters must be addressed to Mr Jeremy Walker, Head Master.

The closing date for applications is Wednesday 14th April at 9:00am. Interviews will be held w/c 19th April.

Please return this application form and accompanying to:

Mr Paul Hewitt, Human Resources Manager -
P.Hewitt@stpetersyork.org.uk

How to find us

You can find St Peter's School, York, at YO30 6AB. The School is less than fifteen minutes on foot from York Railway Station.

By Car

From York City Centre: Take the Thirsk Road (A19) at the Bootham Bar traffic lights. The school is 700m on the left, immediately after the footbridge.

From the A64: Take the Northern Ring Road (A1237). At the A19 roundabout turn towards the city centre. The school is two miles on the right, 300m after Clifton Green. Turn right into the school immediately before the footbridge that crosses the road.

Parking is available on site.



St Peter's School
YORK

