

Prep School Class Teachers

The Role

- To take responsibility for the academic, personal and social development within the class:
 - delivering lessons and activities as directed by the Prep School Head and ensuring that King's curriculum requirements are met
 - monitoring behaviour and ensuring an atmosphere of mutual respect in the class
 - monitoring pupil progress and assessing work
 - writing reports and meeting parents as required
 - ensuring that the class attendance register is accurately and efficiently kept
 - supervising play and lunch sessions as directed
- To ensure that the pupils' welfare is prioritised at all time:
 - being a member of one of the School's Houses and supporting that House in arranged activities
 - ensuring that the school's safeguarding policy and procedures are met
 - communicating with the SLT and parents as required
 - to carry out weekly night duties responsibly and full in line with the School's expectations and policy
- To contribute to the School's co-curricular provision in the form of activities, clubs, etc., such as:
 - sport
 - arts
 - academic enrichment
 - outdoor pursuits
- To do other appropriate duties as directed by the School's Leadership Team, such as:
 - being prepared (within reason) to cover for absent teachers
 - co-operating with marketing and admissions
 - attending staff meetings, in-service training, etc.
 - attending whole school events such as Foundation Day
 - serving on school committees

Personal Requirements

1. Be professional at all times, in tune with the aims of the School, and always prioritise the students' welfare.
2. Be modern and flexible in approach to teaching and learning, prepared to adapt and learn new methods.
3. Be comfortable and active in the use information technology for teaching and learning.
4. Show initiative and independence but also be a good team-member.
5. Be willing and open towards areas of self-improvement.
6. Have a good sense of humour.