

## TEACHER OF HISTO Job Description

<b>Grade:</b>	MPS
<b>Accountable to:</b>	Director of Learning
<b>Accountable for:</b>	Student attainment and progress
<b>Vision:</b>	To support the Academy Principal in raising standards and promoting the vision, ethos, culture and policies of the Academy

<b>Overview</b>	<ul style="list-style-type: none"> <li>● Be consistent in the delivery of all the Academy's policies and practice</li> <li>● Support the Director of Learning to secure high quality learning and raise standards</li> <li>● Support the Director of Learning to secure a high quality learning experience in tutor time</li> <li>● Set high expectations for all students through aspirational target setting</li> <li>● Be a role model for students through personal presentation and professional conduct</li> <li>● Perform particular duties in accordance with directions by the Principal to ensure student safety</li> <li>● Maintain confidentiality inside and outside the Academy</li> <li>● Model the entrepreneurial traits of having a determination to succeed and a positive attitude to your work. You will endeavour to instill these attitudes in colleagues and students</li> <li>● Work in accordance with current Health and Safety requirements: Governing Body, DfE and Government policies</li> <li>● Keep a high profile around the Academy, taking command of areas at change of lessons and being visible and proactive</li> <li>● Take responsibility and be accountable for student attainment and achievement, by tracking student progress and supporting individual students' learning needs</li> </ul>
<b>Learning</b>	<ul style="list-style-type: none"> <li>● Manage student learning through effective planning and delivery in accordance with the Academy policies and curricular schemes of work</li> <li>● Use assessment data to plan next step learning and overcome individual barriers to learning</li> <li>● Arrive in class before the start of the lesson, and begin and end lessons on time</li> <li>● Work within the Assessment for Learning strategy, using clear and precise learning objectives and defining criteria for success for each lesson</li> <li>● Ensure that AfL strategies are used effectively to support learning and progress</li> <li>● Ensure seating plans are in place for each class</li> </ul>

	<ul style="list-style-type: none"> <li>● Use a variety of methods and approaches (including differentiation) to match curricular objectives and the range of student needs, and ensuring that all students can access the learning</li> <li>● Ensure appropriate stretch and challenge for all students in all lessons</li> <li>● Ensure variety and pace in all lessons</li> <li>● Ensure you work towards 'good' or 'better' judgments</li> <li>● Monitor student progress, keeping student records that include assessment outcomes and targets set at regular intervals</li> <li>● Set independent learning tasks regularly, (in accordance with the Academy learning policy)</li> <li>● Mark and assess students' work according to Academy policy</li> <li>● Use 'gained time' by revising teaching, learning and curriculum materials in readiness for new academic year</li> <li>● Participate in collaborative planning sessions</li> <li>● Provide additional student support or any activity directed by the Principal/Subject Leader</li> <li>● Contribute to Academy policy on cross curricular: language, literacy, numeracy and ICT strategies</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>● Ensure all students engage in learning and maximize their potential</li> <li>● Ensure that your role as personal tutor supports the students and encourages them to take part in wider school experiences</li> <li>● Be involved in enrichment activities such as making a contribution to after-school clubs and visits</li> </ul>
<b>Innovation and New Technologies</b>	<ul style="list-style-type: none"> <li>● Keep up-to-date with research and developments in pedagogy in the subject area</li> <li>● Keep up-to-date with technological change and the use of technology to enhance delivery and student access to the subject</li> <li>● Implement the use of new technologies that enhances teaching and learning</li> </ul>
<b>Support</b>	<ul style="list-style-type: none"> <li>● Contribute to the safeguarding and promotion of the welfare and personal care of children and young people</li> <li>● Use positive management of behaviour in an environment of mutual respect that allows students to feel safe and secure and promotes their self-esteem</li> <li>● Adhere consistently to the Academy policy on 'behaviour to achieve'</li> <li>● Work with specialist staff (including prior discussion and joint planning) in order to benefit from their specialist knowledge and to maximize their effectiveness within lessons. Lesson plans to be given to LSAs in advance of lessons</li> <li>● Be familiar with and implement the relevant requirements of the current SEND code of Practice</li> <li>● Monitor closely data such as attendance, punctuality, behaviour and progress of your students, taking appropriate action</li> </ul>

<p><b>Evaluation</b></p>	<ul style="list-style-type: none"> <li>● Be self-reflective</li> <li>● Participate in current arrangements for Performance Management. In conjunction with the line manager, take responsibility for personal professional development, keeping up-to-date with research and developments in teaching pedagogy and changes in the Academy curriculum, which may lead to improvements in teaching and learning</li> <li>● Work effectively as a member of the curriculum team to improve the quality of learning, by contributing to the curriculum Improvement Plan, implementing and monitoring change and attending team meetings</li> <li>● Contribute to the Academy's system of tracking student progress, identification of underachievement and liaison with all stakeholders to ensure student success</li> <li>● Be observed teaching formally up to 3 hours per year to include performance management (unless NQT or failing to meet core standards)</li> </ul>
<p><b>Partnerships and Events</b></p>	<ul style="list-style-type: none"> <li>● Establish effective working relationships with professional colleagues and associate staff</li> <li>● Liaise effectively with parent/carers and with other agencies with responsibility for students' education and welfare</li> <li>● Be aware of the role of the Governing Body of the Academy and support it in performing its duties</li> <li>● Attend Academy progress days, parents' evenings and other events as directed</li> <li>● Participate in the Academy's agreed pattern of meetings</li> <li>● Perform duties in accordance with the directions given by the Principal or Vice Principal</li> </ul>

**N.B:** Every member of staff will be expected to be a personal tutor

This job description will be reviewed annually and may be subject to amendment or modification at any time after consultation with the post holder. It is not a comprehensive statement of procedures and tasks but sets out the main expectations of the Academy in relation to the post holder's professional responsibilities and duties.

Compiled by: J Collett

Date: March 2019

Revision Date: \_\_\_\_\_