



St Bernadette Catholic Secondary School Bristol



Second in Learning— Mathematics



Excellence in Faith & Learning

St Bernadette Catholic Secondary School



Mission Statement

Our Mission is to develop the whole person in a Catholic learning community, to provide a loving Christian environment and to strive for excellence, equality, justice and fairness.

At St Bernadette Catholic Secondary School we aim for our young people to be:

- strong and committed in the faith of Christ
- confident of their personal worth
- active in response to Christ's call to care for others
- responsible members of society

Hence we strive to:

- achieve excellence in all aspects of our life and work
- foster the spiritual growth of each member of our community
- create a happy and successful learning environment
- develop the full potential of each individual
- prepare pupils for the opportunities, responsibilities and experiences of adult life

Excellence in Faith & Learning



Welcome

March 2024

Dear Applicant,

We are delighted that you have expressed an interest in the post of Second in Learning—Mathematics at St Bernadette Catholic Secondary School. Community is extremely important to us at St Bernadette's. We pride ourselves on being an ambitious and vibrant community of faith and of learning where everyone is valued and has a part to play. Our pupils, who come from across the south and east of Bristol, are our best ambassadors and greatest asset.

Our identity as a faith school is key to all we undertake and the teachings of Jesus Christ are at the heart of all we do. We are committed to ensuring our students receive the highest quality provision to enable them to achieve their potential, while growing as confident and responsible young people.

This is an exciting time to be joining St Bernadette's. Our focus on excellence for and from all members of the school community, underpinned by robust, embedded systems and structures enable all members of the school community to thrive and we are confident of further growth and improvement. Furthermore St Bernadette's is blessed with a strong, supportive and ambitious staff who have the highest expectations of themselves and our pupils.

We hope this application pack will give you a strong picture of our school and you enjoy learning more about us.

Best wishes

Patrick McDermott
Chair of Governors

Edward Walker
Headteacher



St Bernadette Catholic Secondary School

Second in Learning — Mathematics

Required:	1st September 2024
Salary:	MPS/UPS + TLR 2b (currently £5352)
Location:	Whitchurch, Bristol
Contract Term:	Full-time, permanent

Governors of this outstanding Catholic 11-16 school wish to appoint a well-qualified Second in Mathematics to play a major role in the continued development of Excellence at St Bernadette.

We are looking for someone who is:

- Committed to developing your teaching, you will make a full contribution to this core faculty in our school.
- An enthusiastic Mathematics Teacher, with effective strategies to take the faculty and its students to even higher achievement.
- Well-organised, proactive, and a supportive team player.
- An excellent communicator, with good interpersonal skills at all levels

We offer:

- Happy, friendly and talented students
- Enthusiastic, committed and friendly staff
- Strong academic results
- A school with strong care, support and guidance
- A wide range of employee benefits including employee assistance programme and counselling sessions, option to participate in the cycle to work scheme, on site free car parking, free annual flu jab

You will:

- Teach to KS4.
- Deliver agreed learning activities, which support the work of the faculty/school.
- Work as part of an ambitious team.

Contact us:

To discuss the post, applying or to arrange a school visit, please contact Mr Siobhan O'Connor, Head of Learning—Mathematics . Phone – 0117 377 2050 Email – recruitment@stberns.bristol.sch.uk Website – www.stberns.bristol.sch.uk

Application forms are available on the school [website](#) and the CES [website](#)

Closing date — midday Wednesday 20th March 2024

Interviews — Monday 25th March 2024



About our school

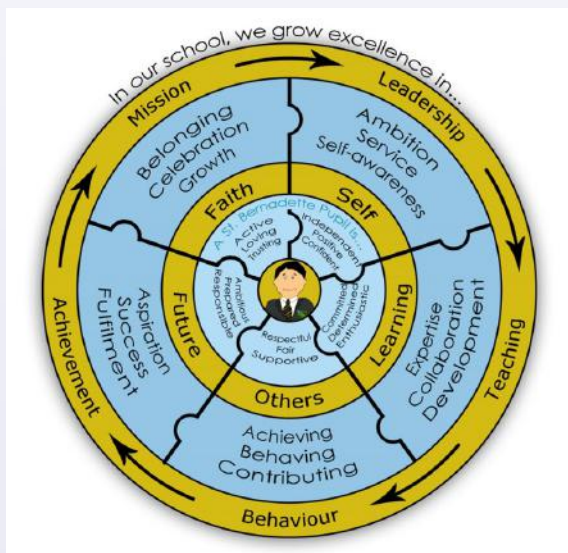
St Bernadette's is a vibrant, successful and ambitious secondary school located in Whitchurch, South Bristol. The school prides itself on being a community of faith and of learning, where everyone is valued and has a part to play.

As a Catholic school it is our mission to work together to serve the needs of the pupils in our care. The work entrusted to us is to help each pupil to recognise their dignity as a child of God and to help each one to fulfil the potential that God has given them. We do this by providing an education grounded in the gospel values of faith, hope and love; in which pupils can grow in faith; are stretched academically and are given a moral and social awareness that will help them to contribute fully to our school community and to play an active part in society both now and in the future. In this way we work for the common good and to build up God's kingdom.



Excellence at St Bernadette's

A commitment to excellence from all and for all is a key feature of our school. Our fundamental belief is that children will succeed when learning in a happy, challenging and safe environment where there is mutual respect for all in the community. Our St Bernadette's Excellence Wheel has been the vehicle to move our Excellence agenda forward.



At St Bernadette's we are committed to providing an education which enables every young person to have a positive relationship with:

- **Themselves** - A St Bernadette pupil is confident, independent and positive.
- **Others** - A St Bernadette pupil is respectful, supportive and fair.
- **Faith** - A St Bernadette pupil is active, loving and trusting.
- **Learning** - A St Bernadette pupil is committed, determined and enthusiastic.
- **Their future** - A St Bernadette pupil is ambitious, prepared and responsible.



St Bernadette's is a community of faith



Our identity as a faith community is at the heart of all that we do. We are proud of our Catholic tradition and our partnerships with the Diocese of Clifton, our partner schools in the Aquinas Group and with St Brendan's Catholic College, which provides our Sixth Form. We celebrate each person's unique set of God-given talents and work hard to ensure pupils use them to the full. We were therefore delighted to be recognized as an outstanding Catholic school in our last Section 48 inspection.



Our faith is at the core of our daily life, our interactions with each other and our learning. As a school we come together as a faith community through assemblies, services and masses. We offer pupils opportunities for spiritual growth and development not only through Theology lessons but also through trips retreats and school-based activities in our Chapel.

All curriculum areas within the school support and contribute to the faith life of the school. Each faculty has identified how it contributes to the mission of the school, as well as its contribution to Catholic Social Teaching.



Our pupils put their faith into action by helping others and each year raise thousands of pounds for a number of charities. Pupils are also involved in local community initiatives and we are always impressed by their generosity and energy in helping others.





St Bernadette's is a community of learning

St Bernadette's is an ambitious learning community. We want our pupils to make the most of every learning opportunity, have fun in their learning and be scholars. We work hard to provide the best we can for all pupils and we expect them to give of their best, work hard, behave well and take responsibility for their learning. Our pupils achieve well in examinations and make strong progress.

Our curriculum is broad and is designed to ensure that all pupils have the opportunity to achieve their maximum potential. We promote and value traditional subjects while also embracing new technologies.

Pupil groupings vary across subjects and year groups, giving maximum flexibility to accommodate each individual's needs. All pupils are set challenging targets and their progress towards them is closely monitored.

One of our key priorities is to develop pupils' learning through the promotion of scholarship. By promoting 12 aspects of scholarship through our lessons, the reward system and across school life in general, we are seeking to help pupils to become 'St Bernadette Scholars' who are increasingly successful at learning.

We are strongly committed to the growth and development of our staff. A well-established staff development programme is in place, focused on developing individual and collective excellence through expertise, collaboration and action research.



A St Bernadette scholar is					
QUALITIES		SKILLS		APTITUDES	
AMBITIOUS		PRESENTATION		PERSONAL RESPONSIBILITY	
COMMITTED		COMMUNICATION		PROBLEM SOLVING	
DETERMINED		REVISION		ENQUIRING	
ENTHUSIASTIC		ACADEMIC		INDEPENDENT LEARNER	
successful at learning					



What do others say about St Bernadette's?

"A wonderfully stimulating Catholic environment"

Section 48



Listen to Ned, Year 7

<https://youtu.be/HVmxZjVgIek>

"A harmonious atmosphere pervades the school"

Ofsted

"Relationships between teachers and pupils are very positive"

Ofsted

"All pupils benefit enormously from the vibrant Catholic life of the school"

Section 48

"St. Bernadette's remains an outstanding Catholic school and as indicated continues to grow, develop and flourish"

S48 monitoring

"I value the school's ability to meet the needs of children who as individuals possess different skills, attribute and ability, as well as interests. All were motivated to succeed and give their talent"

Parent

"There is a sustained culture of excellence"

External review



Listen to Kelly, Year 11

<https://youtu.be/KVWRAE3g8Ng>



Listen to Bella, Year 7

<https://youtu.be/pFss4WKfSWA>

"Pupils are confident and comfortable in their lessons." They "respond well to instructions and are very obedient."

Ofsted

"School leaders work together enthusiastically to ensure that pupils thrive and develop as confident and responsible future citizens."

Ofsted



Find out more about Mathematics

Mathematics

Head of Learning— Siobhan O'Connor

In Mathematics, we are committed to delivering the curriculum in a positive and encouraging way to engage all learners. The scheme of learning is differentiated throughout both key stages to ensure it is accessible to all pupils. Where necessary, intervention is put into place to support and there are always appropriate levels of challenge to stretch pupils.

Our curriculum also teaches problem solving skills and aims to develop our pupils into independent learners. It enables pupils to enjoy the subject and appreciate the link between Mathematics taught in the classroom and real life. We expect our pupils to approach their Mathematics lessons in an enquiring manner so that they are able to critically question information that is presented to them.

At St Bernadette Catholic Secondary School, we currently teach the Kangaroo Scheme of Work. These schemes of work are based on a model of progression which is part of a wider picture which targets pupils according to their prior attainment at KS2. This enables us to choose the correct starting point for pupils so that we can support them on achieving knowledge at a level appropriate to them; in doing this, gaps in knowledge can be addressed and pupils can be supported to make progress towards the next stage of their learning.





Job Description

Post Title:	SECOND IN LEARNING—MATHS		
Purpose:	To assist the Head of Learning		
	<ul style="list-style-type: none">• To raise standards of student attainment and achievement within the whole curriculum area and to monitor and support student progress.• To be accountable for student progress and development within the subject area.• To develop and enhance the teaching practice of others.• To ensure the provision of an appropriately broad, balanced, relevant and differentiated curriculum for students studying in the department, in accordance with the aims of the school and the curricular policies determined by the Governing Body and Headteacher of the school.• To be accountable for leading, managing and developing the subject/curriculum area.• To effectively manage and deploy teaching/support staff, financial and physical resources within the department to support the designated curriculum area.		
Reporting to:	Head of Learning (Mathematics)		
Responsible for:	Deputising for the Head of Learning and leading the department in his/her absence.		
Liaising with:	Head of Learning and other relevant staff.		
Salary/Grade:	MPS + TLR 2b	Contract:	Full-time

Operational/ Strategic Planning

To assist the Head of Learning:

- To lead the development of appropriate syllabuses, resources, schemes of work, marking policies, assessment and teaching and learning strategies in the department.
- In the day-to-day management, control and operation of course provision within the department, including effective deployment of staff and physical resources.
- To actively monitor and follow up student progress.
- To implement School Policies and Procedures, e.g. Equal Opportunities, Health and Safety.
- To work with colleagues to formulate aims, objectives and strategic plans for the department which have coherence and relevance to the needs of students and to the aims, objectives and strategic plans of the School.

To deputise for the Head of Learning and to lead the department in his/her absence.



Job Description

Curriculum Provision and Development

- Assist the Head of Learning and the Deputy Head (Learning & Teaching) to ensure that the curriculum area provides a range of teaching which complements the school's strategic objectives.
- Assist in the process of curriculum development and change, so as to ensure the continued relevance to the needs of students, examining and awarding bodies, and the school's missions and strategic objectives.

Staff Development, Recruitment, Deployment of Staff

- Take part in the school's staff development programme by participating in arrangements for further training and professional development.
- Continue personal development in the relevant areas, including subject knowledge and teaching methods.
- Engage actively in the Performance Management Review process.
- Ensure the effective/efficient deployment of classroom support.
- Work as a member of a designated team and to contribute positively to effective working relations within the school.
- Lead the designated team in the absence of the Head of Learning.

Self evaluation

- Help to implement, and to adhere to, school self evaluation systems.
- Contribute to the process of monitoring and evaluation of the curriculum area/department in line with agreed school procedures, including evaluation against quality standards and performance criteria. To seek/implement modification and improvement where required.
- Review, from time to time, methods of teaching and programmes of work.
- Take part, as may be required, in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the school.

Management Information

- Maintain appropriate records and to provide relevant, accurate and up-to-date information for SIMS, registers etc.
- Complete the relevant documentation to assist in the tracking of students.
- Track student progress and use information to inform learning and teaching.



Job Description

Communications

- Communicate effectively with the parents of students as appropriate.
- Where appropriate, communicate and co-operate with persons or bodies outside the school.
- Follow agreed policies for communications in the school.
- Take part in marketing and liaison activities such as Open Evenings, Parents' Evenings and liaison events with partner schools.
- Contribute to the development of effective subject links with external agencies.
- Maintain appropriate records and to provide relevant, accurate and up-to-date information for SIMS, registers etc.
- Complete the relevant documentation to assist in the tracking of students.
- Track student progress and use information to inform teaching and learning.

Pastoral System

- Be a Form Tutor to an assigned group of students.
- Promote the general progress and well-being of individual students and of the Form Tutor Group as a whole.
- Liaise with an Achievement Co-ordinator to ensure the implementation of the school's Pastoral System.
- Register students, accompany them to assemblies, masses and services, ensure their full attendance at all lessons and encourage their participation in other aspects of school life.

Teaching

- Undertake an appropriate programme of teaching in accordance with the duties of a standard scale teacher.

Other Specific Duties

- Play a full part in the life of the school community, to support its distinctive mission and ethos and to encourage staff and students to follow this example.
- Support the school in meeting its legal requirements for worship.
- Promote actively the school's corporate policies.
- Continue personal development as agreed.
- Comply with the school's Health and Safety policy and undertake risk assessments as appropriate.
- Undertake any other duty as specified by STP&CD not mentioned in the above

We are committed to safeguarding the welfare of children and expect all staff to share this commitment. An enhanced DBS check is required for the successful applicant and must be maintained.

Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.



Person specification

Essential	Desirable
Ethos	
Willingness to support the Christian character of St Bernadette	Catholic
Qualifications	
Graduate Qualified Teacher status	Good Honours Graduate
Teaching	
Excellent classroom teacher Reflective practitioner Proven ability to motivate and challenge pupils to achieve high standards of performance Good classroom management skills Excellent ICT capability	
Professional Development	
Evidence of on-going professional skills development	
Personal Qualities	
Ability to develop and maintain good relationships with colleagues Ability to communicate clearly Flexibility and a good sense of humour Optimistic disposition A positive attitude to pupils of all abilities and dispositions Trustworthy, conscientious and loyal Energy and enthusiasm Organisational skills Good interpersonal skills	



How to apply

The post

Second in Learning—Mathematics

Start date - 1 September 2024
Salary - MPS/UPS + TLR 2b
Contract - Full time/Permanent

Contact us

To discuss the post or arrange a school visit contact:

Siobhan O'Connor, Head of Mathematics: connors@stberns.bristol.sch.uk

For application queries contact Nicky Fear, Business Manager

Email – recruitment@stberns.bristol.sch.uk

Website – www.stberns.bristol.sch.uk

Apply

Closing date Midday Wednesday 20th March 2024

Interview & Selection day Monday 25th March 2024

If, having read about our school, you would like to apply to be Second in Learning (Mathematics) at St Bernadette's, please complete the application form and the recruitment monitoring and Rehabilitation of Offenders Act 1974 Disclosure Form.

Application/supplementary forms – available from [our website](#) and Eteach/[CES](#) websites. (No CVs please)

This post will involve contact with children and/or regulated activity with children

Safeguarding checks will be undertaken as part of the recruitment and selection process to include;

- An enhanced DBS check,
- Where applicable a certificate of good conduct maybe required and, in addition, for teaching posts, a letter of professional standing from the professional regulating authority in the country in which the applicant has worked,
- In accordance with Keeping Children Safe in Education an online search will be conducted as part of the due diligence on shortlisted candidates.

It is an offence to apply for this role if the applicant is barred from engaging in regulated activity relevant to children.

Application forms can be downloaded from:

- the school [website](#)
- the CES [website](#)



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Whitchurch
Bristol
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recruitment@stberns.bristol.sch.uk
www.stberns.bristol.sch.uk



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