



Welcome to St Neots Prep School

A message from the Headmaster

Dear Colleague,

Thank you for showing an interest in this exciting job opportunity at St Neot's Prep School. I'm delighted you might be considering applying for the role.

St Neot's is a wonderful school. We have stunning grounds and some of the best facilities in the prep school world. Our children are phenomenal and love coming into school. Prospective parents always comment on the positive, joyful and purposeful vibe around the school. You would be joining a passionate, committed, and great fun staffing community. I can assure you of a very warm welcome and as much support as you need.

St Neot's is based in the lovely village of Eversley which is on the Hampshire/Berkshire borders. I have lived in this area for 9 years and have loved every second of it. We are in easy reach of London but still very much a country prep school. The best of both worlds.

We have also recently joined forces with Lord Wandsworth School which gives us amazing access to resources, support and expertise.

I would be incredibly pleased to receive an application from you. If you are still not sure or have any questions, then please do get in touch.

Thank you again for considering this role.

Kind regards,

Jonathan Slot
Headmaster

Our School

St Neot's

St Neot's Prep is a wonderful community of supportive and like-minded parents; dedicated and skilled teachers; experienced and hands-on Governors and most importantly, charming, happy, and smiling children. We believe passionately in providing a broad, engaging, and enjoyable education that is bursting with opportunity and joy.

At St Neot's, education is built around 5 key pillars. These are central to everything we do and ensures that every child in our care receives the very best educational experience possible:

Community: Coming to St Neot's is to join a warm and welcoming community for parents and children alike. We are non-selective and co-educational throughout, and everyone is welcome, aged 2 to 13. We actively encourage the parent body to come on site for regular coffee mornings, the odd tennis match and of course, for all school events. New parents will soon feel part of the St Neot's family.

Values: We are a school driven by core family values. Our children are kind, polite, respectful, and hard working. These attributes are as important to us as any exam result and our pupils excel in these areas.



The Outdoors: We are determined that our children not only learn outdoors but learn about the outdoors. We have an amazing 70-acre site and outdoor learning is a timetabled subject throughout the school. All children are encouraged to play in the woods at every opportunity and overnight campouts are a feature from Year 4.

Ambition: We are unapologetically ambitious for every child in our care and for the school. We are determined to provide the very best provision we can. Our amazing facilities reflect our commitment to continually seeking the absolute best for our children.

Fun: A St Neot's education is full of fun and good humour. Our children and staff love coming into school. Drop-off is always full of smiles, laughter, and enthusiasm for the day ahead. A child having fun is a child who is going to learn.

The St Neot's way is a successful one. Our children leave for some of the most prestigious day and boarding senior schools, often with a scholarship award. They arrive as well rounded, charming, interested and intellectually curious young women and men. Heads of senior schools' comment on how the St Neot's cohort stand out from the crowd.



Role Profile

Pre-Prep Teacher

Responsible to:	Head of Pre- Prep
Location:	A beautiful 70-acre countryside setting within 1 hour of London.
Contract:	Fixed term (one year), full time
Salary:	An attractive salary will be determined in accordance with the qualifications and experience of the successful candidate

Benefits

We offer a vast range of staff benefits including:

- Competitive pension scheme
- Single person accommodation may be available
- Fee remission for children aged between 2 – 18
- Use of wide-ranging school facilities - swimming pool, tennis, walks, trails etc
- Excellent social and sporting events for staff within the school
- Dedicated Head of Staff Wellbeing

Role outline and purpose

You will be expected to carry out the professional duties of a teacher as circumstances may require and in accordance with the school's policies under the direction of the Headmaster.

You will teach a class in Pre-Prep which could be Reception, Year 1 or Year 2 - depending on experience and preference.

Teaching at St Neots requires that members of the academic staff be willing to contribute fully to the life of the school. This includes being a form teacher, co-curricular involvement, cover duties and attending parents' evenings for the year groups taught. Liaison with parents is included in the sphere of the teacher's responsibilities.

Role responsibilities

Planning, Teaching and Class Management

Teach allocated pupils by planning your teaching to achieve progression of learning through:

- Identifying clear teaching objectives and specifying how they will be taught and assessed
- Setting tasks which challenge pupils and ensure high levels of interest and clear targets, building on prior attainment
- Being aware of and making provision for all pupils with individual learning support needs and/or EAL pupils
- Making effective use of assessment and ensuring coverage of programmes of study
- Maintaining discipline in accordance with the school's procedures and encouraging good practice about punctuality, behaviour, standards of work and PREP
- Using a variety of teaching methods to:
 - Match approach to content, structure information, present a set of key ideas and use appropriate vocabulary
 - Use effective questioning, listen carefully to pupils, give attention to errors and misconceptions
 - Select appropriate learning resources and develop study skills through library, ICT, and other sources
- Ensuring pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught
- Liaising with your Head of Department to ensure the implementation of department policy and best practice
- Ensuring students have the very best pastoral provision possible

Monitoring, Assessment, Recording, Reporting

- Assess how well learning objectives have been achieved and use them to improve specific aspects of teaching
- Mark and monitor pupils' work and set targets for progress in line with the School's Marking and Assessment policy and the departmental policy
- Assess and record pupils' progress systematically and keep records to check work is understood and completed, monitor strengths and weaknesses, inform planning, and recognise the level at which the pupil is achieving

- Undertake assessment of pupils as requested by examination bodies, departmental and school procedures
- Offer informative and formative feedback to parents at parents' evenings
- Evaluating your own teaching critically to improve effectiveness

Person Specifications:

- Degree and a relevant teaching qualification
- Experienced in working with parents and the ability to work diplomatically
- Excellent subject knowledge and a passion for teaching
- Skills to assist with the extra-curricular life of the school, e.g., sport, drama or music
- Experience of using ICT in the classroom and of children using devices
- Ability to work as part of a team and recognise the importance of promoting happiness and kindness throughout the school
- Ability to relate to, and communicate with children, parents, and staff effectively
- Ability to use initiative and take responsibility.

Behaviours and competencies:

We are looking for a lively and dynamic teacher to inspire and teach students across the year groups and to contribute to the flourishing and forward-looking department.

- Establish effective working relationships and set a good example through your presentation and personal and professional conduct.
- Take responsibility for your own professional development and duties in relation to school policies and practices.
- Demonstrate a commitment to the values of St Neots.
- To be a fun, energetic and positive member of the staffing community

This role profile is not exhaustive and will be subject to review. It may be amended to meet the changing needs of the school.

Appointment process and how to apply

Please apply by completing the application form and sending this along with a covering letter & CV to jslot@stneotsprep.co.uk with care of people@stneotsprep.co.uk.

The closing date for applications is midday on 12th April 2024 with interviews on Tuesday 23rd April 2024.

The school reserves to close the role early.

Should you wish to discuss the role in strict confidence, please contact Jonathan Slot, the Headmaster on 0118 973 2118.

We welcome people of all faiths and those that are committed to these values. We recognise that we have under-represented groups within our workforce. As part of our commitment to diversity and equality of opportunity we are actively encouraging applications from under-represented groups such as returning parents or carers who are re-entering work after a career break, people who are LGBT+, from Black, Asian and Minority Ethnic backgrounds, with a disability, impairment, learning difference or long-term condition, with caring responsibilities, from different nations and regions and those with a lived experience of poverty as well as any other under-represented group in our workforce. We are committed to ensuring the safety and protection of our employees from all forms of harm.

Appointments will be made subject to receipt of satisfactory references and enhanced DBS check. The School is committed to safeguarding and promoting the welfare of young people. The successful applicant will be subject to a Disclosure and Barring Services (DBS) check and references. We are an equal opportunities employer.

St Neot's is a registered charity (Number: 307324) providing outstanding caring education for boys and girls since 1880



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