



Senior Play Leader

Application Pack

Sun Academy Bradwell,
Newcastle-under-Lyme, Staffordshire

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Improving Education **Together.**



01. About Academy Transformation Trust

We're on a mission

Our mission is to provide the very best education for all pupils and the highest level of support for our staff to ensure every pupil leaves our academies with everything they need to reach their full potential.

These are the things we hold dear

Transparency

As a charity founded on strong ethical practices, Academy Transformation Trust takes pride in being open, honest and crystal clear in everything we do.

Innovation

We are constantly striving to do all we can to make education the best it possibly can be. We are brave in our actions and do everything we can to have a positive impact on whole child development.

Collaboration

We believe the future of education relies upon effective collaboration between academies, and better collaboration between academies and their local communities.

Ambition

We are determined to improve education nationwide by encouraging collaboration and giving academies everything they need to realise their full potential.

We believe every child matters and deserves a first class education.

Our team knows first-hand how to make education better for schools, pupils and their teachers.

For us, the future of UK education relies upon schools working closely together to share best practices, giving every child the best chance in life. We set up ATT to make this vision a reality.

As a not for profit trust, we work with our growing family of primary and secondary academies, and further education providers in the Midlands, East of England and South East.

02. Sun Academy Bradwell Information

Sun Academy Bradwell is part of the Academy Transformation Trust family of academies.

Sun Academy Bradwell has shaped a shared vision that sets a strong sense of purpose and ambition for the achievements of all our pupils.



Sun Academy Bradwell have committed to:

- Fully supporting and developing each individual child and never giving up on growing within each child a 'can do' attitude that is resilient and fears no challenge
- Provide a safe and happy environment with fun and memorable experiences that will inspire a love of learning and develop more passionate, confident and inquisitive learners;
- Enabling all children to feel part of a wider community and develop a greater understanding and respect of differences and uniqueness.

To find out more, please visit [www. sunacademy.attrust.org.uk](http://www.sunacademy.attrust.org.uk)



03. Job Description

Senior Play Leader

Academy Transformation Trust believes that all children should receive a first-class education and are well prepared for their life ahead academically, personally, emotionally and professionally. We are committed to our responsibility to support, challenge and guide our academies and their staff to ensure success.

Job Purpose:

To provide safe and stimulating care for children under an agreed system of supervision.

Responsible to: The Principal of the Academy

Responsible for:

- Planning a range of suitable activities for children with an age range of 3-11 on a half-termly basis.
- Providing and preparing nutritional snacks for children.
- Providing a facility for children to do their homework.
- Ensuring the welfare and safety of children within our care.
- Promoting good behaviour with the group.
- Treating all children as individuals and to have a secure knowledge and understanding of their needs while they are within our care.
- To act a First Aider. To be ready at all times for emergency situations.
- Motivating and encouraging the children to participate in activities.
- Liaising with Class Teachers and parents/guardians.
- Ensure a clean, tidy environment conducive to fostering good health and safety practice.
- Maintain up to date statutory and non-statutory policies and procedures required for the efficient running of the club.
- Ensuring the club is maintained to Ofsted standards of care.
- Guiding and directing other members of staff to meet the planned activities.
- Promote and safeguard the welfare of children and young persons you are responsible for or come into contact with.
- Comply and assist with the development of policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person
- Be aware of, support and ensure equal opportunities for all
- Contribute to the overall ethos/work/aims of the school
- Establish constructive relationships and communicate with other agencies/professionals
- Attend and participate in regular meetings
- Participate in training and other learning activities and performance development as required
- Recognise own strengths and areas of expertise and use these to advise and support others

The content of this job description will be reviewed with the post holder on an annual basis in line with the School's performance and development review policy. Any significant change in level of accountability that could result in a change to the grade must be discussed with the post holder and the relevant trade union before submitting for re-evaluation.



04. Person Specification

Senior Play Leader

	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> • Educated to GCSE standard at grades A*-C for a minimum of 5 GCSEs. • NVQ 3 equivalent qualification or experience in relevant discipline. • Basic numeracy and literacy skills. 	<ul style="list-style-type: none"> • Educated to GCSE standard A*-C in mathematics and English or equivalent • First Aid Training • Food Hygiene certificate
Experience and Skills	<ul style="list-style-type: none"> • Experience of working in a team • Working with children of relevant age. • Ability to work constructively as part of a team whilst being able to demonstrate initiative. • Ability to direct other adults. • Excellent interpersonal skills to be able to relate well to a wide range of people. • Good organising, planning and prioritising skills. • Understanding of relevant policies/ codes of practice. 	<ul style="list-style-type: none"> • Understanding the principals of child development and learning processes and in particular barriers to learning.
Behavioural Attributes	<ul style="list-style-type: none"> • Customer focused and communicates effectively. • Has a friendly yet professional and respectful approach which demonstrates support and shows mutual respect. • Open, honest and an active listener • Takes responsibility and accountability • Committed to the needs of the pupils, parents and other stakeholders and challenge barriers and blocks to providing an effective service. • Is committed to the provision and improvement of quality service provision • Is adaptable to change/embraces and welcomes change. • Acts with pace and urgency being energetic, enthusiastic and decisive • Is committed to the continuous development of self and others by keeping up to date and sharing knowledge, encouraging new ideas, seeking new opportunities and challenges, open to ideas and developing new skills. 	<ul style="list-style-type: none"> • Has the ability to learn from experiences and challenges • Demonstrates a “can do” attitude including suggesting solutions, participating, trusting and encouraging others and achieving expectations



05. How to apply

Sun Academy Bradwell,

Newcastle-under-Lyme, Staffordshire

Times of work:

21.25 hours per week, Term Time Only.
7:30am - 8:45am and 3:00pm - 6:00pm

Salary:

NJC Pt 6 (Actual Salary Paid £9009.41)

Closing date:

Monday 24th February 2020 - Midday

Interviews:

TBA

Start Date:

ASAP

Visits to the school:

For further information about the role and the academy, or if applicants wish to visit prior to completing their application, please the academy on 01782 973855.

Applying

Please apply by visiting
www.academytransformationtrust.co.uk/vacancies

Forward as one. Improving Education Together.

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