JOB DESCRIPTION
Teacher of MFL

Permanent: Full time
Reporting to: Head of Department

Main Purpose of the Post

To provide high quality teaching to equip students with the knowledge, understanding and confidence to be successful at French (and Spanish) taught at KS3, KS4 & possibly KS5.

Specific Responsibilities of the post Include:

- Plan and teach high quality lessons closely following agreed syllabuses and schemes of work whilst addressing the personal learning need of each student and the objectives of the Academy
- Attend parents evening and other specific events
- Mark students' work on a regular basis and record this to show the students' progress
- Ensure every student in lessons is achieving their potential through effective monitoring of student performance and the development of intervention strategies to address their performance needs if necessary
- Communicate effectively and concisely both in verbal and written form to a variety of audiences
- Maintain up-to-date knowledge and understanding of the requirements of the examination boards
- Cultivate and maintain positive relationships with students, staff and parents
- Command respect from students and manage classroom behavior in line with policy
- Manage your immediate learning environment and equipment to ensure there is a positive learning environment, conducive to learning.
- Maintain a high level of displays within the teaching room
- Display high standards in motivation and self-esteem in the work and attitude of students

Specific Responsibilities as a member of staff:

- Be punctual for all commitments
- Committed to team work within all aspects of the Academy
- Be proactive in terms of furthering knowledge and skills
- Ensure that the safety and welfare of all students is given priority at all times
- Pay due regard to Health & Safety in respect of all members of the Academy and report matters which compromise this to the Buildings Manager
- Support the ethos of the Academy at all times and demonstrate high standards of personal and professional conduct whilst at work and otherwise
- Ensure that all Academy's policies are implemented as appropriate
- Attend all meetings as directed

This job description reflects the principal accountabilities of the post holder and identifies the level of responsibility at which he/she will be required to work. In the interest of effective working, some tasks may be reviewed from time to time to reflect changing needs of the Academy. Such reviews, and any consequential changes, will be carried out in consultation with the post holder.

Signed (Post Holder) ..... Date .....

Signed (Line Manager) ..... Date.....