

JOB DESCRIPTION

Position: Football Academy Coach and Lead
Responsible to: Director of Sport and Head of Football
Responsible for: Coaching, leading and developing the Colleges Football Academy

The successful candidate will be an inspiring and enthusiastic coach, qualified to level 3/UEFA B who will play a significant role in College supporting the vision for and development of the Football Academy Programme. They will coach the Mens first team and the Womens Team as well as working closely with football coaches for the other College teams. In addition, they will support the delivery of recreational football with the aim of raising participation across the College. This will include developing a 5 a side league.

The Football Academy Coach will work closely with the Colleges Sports Academy Manager and other coaches to a well-balanced, aspirational and forward looking sporting programme that has consistency in pedagogy and outreach across the entire sporting programme.

The College has strong partnerships with Chelsea Football Foundation, Eastbourne Borough Football Club and Bexhill United Football Club and a significant element of this role is to strengthen and further develop these links to enhance player development and pathways.

The Colleges Football Academy has a strong and growing reputation, producing many players who play semi-professionally. The teams are also very successful and compete in National and local leagues.

This is a great opportunity to lead a successful, high performing team with very good participation levels to further success.

As part of this role the successful candidate will also be a member of our sports centre team and be required to carry out at least one shift a week in the sports centre. This role will also be combined with teaching assistant duties within the sport section to make it a full time role.

This post is term time only for the football academy element and all-year round for the sports hall element.

MAIN RESPONSIBILITIES

Football Academy Coach and Lead

- To promote the Colleges Football Programme both internally and externally, increasing participation across the College in football.
- Develop and implement an all-inclusive coaching structure within the Football provision. Provide continuous coaching support, guidance and practical advice to ensure the development of all coaches within the College.

- Deliver a high-quality coaching programme which develops the skills and talents of all players. This should include strength and conditioning training within the gym and classroom tactic sessions as appropriate.
- Lead, manage and coach the Mens first team and the Womens First Team
- Arranging fixtures, which includes transport, catering and first aid arrangements.
- To organise and deliver with skill clinics during both in and out of season.
- Contribute to maintaining and developing the links our key partners of Chelsea Foundation and EBFC as well as other local clubs, signposting the various pathways available to students at all levels
- To accompany all first team matches, ensuring students represent the College to the highest standards – this may mean returning after the end of the College day
- Organise and attend trips associated with the Football Academy such as trips associated with the Chelsea Foundation, carrying out all the organisation in line with College policies. This will include
 - attending football matches at Chelsea, Eastbourne Borough and Bexhill United when opportunities arise as a result of the partnership.
 - organising and attending trips to the Cobham Training Complex

These may require occasional weekend working

- Promote the Colleges Football Academy in local schools and football clubs which will include the delivery of taster sessions and training sessions on a regular basis if appropriate. This will include attending marketing events to promote the Academy and other sports offer as required. This may be out of core hours.
- Contribute to bid writing and associated reports as appropriate to gain grants for the College related to football and other sports
- Arrange friendly games outside of the football season to ensure continuous development of players
- Be able to drive the minibus for fixtures and other events within the sports area. This may include staying overnight for competitions such as British Colleges.
- To complete match reports and press releases, liaising with marketing and the local papers to ensure these are well publicised.

Sports Centre duties include:

- Providing cover during evenings and weekends in the Sports Centre as required, dealing with bookings and monitoring use of the facilities.
- To carry out general admin tasks such as filing, answering the phone
- Ensuring the sports areas are kept tidy and well-presented especially the equipment cupboard, gym, dance studio, sports hall, AWP and tennis courts.
- Ensure sports equipment, including specialist equipment is in good condition and ready to be used in practical sessions

Teaching Assistant Duties

- Actively contributing to the planning and delivery of educational work programmes for individuals, groups and whole classes as appropriate.
- Assess student work and contribution to reports if required.
- Prepare appropriate teaching and learning resources for 1:1s, group work and lessons.
- Actively assisting students with their programmes of study, working in collaboration with other staff, where applicable.
- Develop subject knowledge and teaching skills.
- Assisting with the management of general learning support needs presented by students.

General

- To contribute to the Self-Assessment and Quality Assurance reports on these responsibilities as required, including an annual Development Plan in the format provided by the College.
- Ensuring that appropriate risk assessments are put in place for all aspects of the role.
- Undertaking Staff Development and training as required to fulfil these roles.
- Undertaking other reasonable tasks in these areas as requested by the Principal or designated deputy.
- In carrying out the duties above, the postholder will show an awareness of, and compliance with, all college policies and procedures, but particularly those relating to Health & Safety and Equal Opportunities.

The job holder may be asked to undertake any other reasonable tasks which are requested by the Principal or designated deputy.

This job description can be amended and updated on a regular basis by management

December 2023