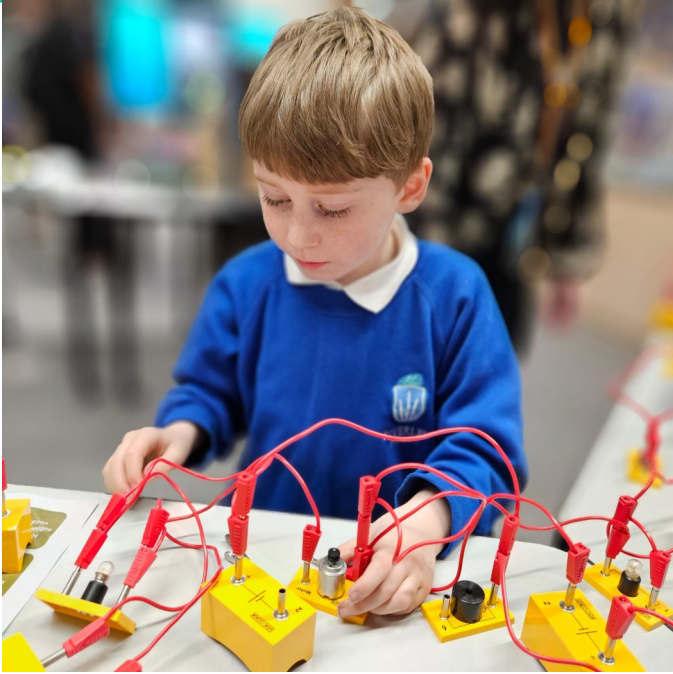




RIVERLEY  
PRIMARY

# Riverley Primary School Appointment for Assistant SENDCO



Proud History | Bright Future

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# An introduction to Riverley Primary School

## An Introduction to Riverley Primary School

Riverley Primary School is proud to provide excellent educational experiences for every single child at our inspirational and thriving school. Our holistic and well-rounded approach towards education provides an exceptional foundation for life-long learning, and we ensure that each child has the opportunity to grow in self-confidence, academic success and artistic endeavours. We do this through providing a rigorous curriculum, opportunities for wide-ranging extracurricular provision and ensuring learner-centred lessons.

We are a proud member of the Griffin Schools Trust whose vision is Proud Traditions, Wide Horizons and High Achievement and which has created a family of happy, exciting and successful schools. Great GST schools are built on a broad enrichment programme and high-quality pastoral care, as well as an inspiring curriculum, expertly taught. Parents, staff, and students work in partnership to achieve the highest levels of success.

Life at Riverley is an engaging learning journey from Nursery through to Year 6; the experiences gained providing a lasting value. Children understand what it means to be a 'Riverley child' and how they are a part of the Trusts wider 'Griffin family'. Riverley is a happy school where our pupils feel a sense of belonging and pride, show respect for all and always aim to be the very best they can be.

<http://www.riverley-gst.org/>



# Person Specification

We believe that all teaching and support staff posts within our school are pivotal in terms of supporting student success and achievement across a broad range of subjects and experiences. As such, we are keen to recruit dedicated and ambitious professionals who will add value to our school in both academic terms and through involvement in the fabric of learning and success beyond the classroom. As an accredited teaching school, graduate TAs can pursue their career in teaching whilst working at Riverley.

## General responsibilities

- To assist the SENDCO with co-ordinating the SEND provision.
- Assist the implementation of Educational Health Care Plans and Individual Education Programmes for pupils and help monitor their progress.
- To foster excellent relationships with families and provide regular updates to parents of pupils with SEND.
- To support staff with providing high-quality adaptive practice for pupils with SEND.
- To participate in in-service training and attend staff meetings when appropriate.
- To maintain a positive, supportive attitude within a team, to implement agreed school policies, aims and priorities and to promote the school ethos.
- Work with other professionals, such as Speech Therapists and Educational Psychologists, as necessary.
- Set an excellent example in terms of dress, punctuality and attendance.

This is not necessarily a comprehensive definition of the post.

## School culture

- Actively support the school's vision, values and ethos by embracing a culture of collaboration, celebration of success and responsibility for outcomes.
- Be a part of a strong school community, characterised by positive culture and climate to cultivate caring, respectful relationships.
- Believe that all students are capable of success, regardless of background, celebrating the achievements of all.
- Actively lead and take part in the extracurricular and enrichment activities and support the Wider Horizons vision of the school.
- Advocate student voice and leadership.
- Demonstrate excellent interpersonal skills and the ability to inspire confidence, trust and respect amongst staff, students and families.

# About the Griffin Schools Trust



The Griffin Schools Trust is a Head-led Trust. Founded by former school and system improvers who have led high-performing schools in the UK, Europe and Asia, the Trust works with the Heads and wider communities of its 12 schools in the Midlands and South East to develop a shared mission and values while preserving the individuality of each school.

The family of schools and the Trust's Board share a conviction that great schools are built on the three pillars of Proud Traditions, Wide Horizons and High Achievement. In practise this means rich extra-curricular programmes and high quality pastoral care as well as an inspiring curriculum, expertly taught. The Trust seeks to build community and communality across its primary and secondary schools, promoting unity rather than uniformity and enabling each school to lead its own journey to success. It is a given that schools work together within and cross phase to enhance their provision, speed their journeys to 'great' and celebrate the arts, sports and Founders' Day events.

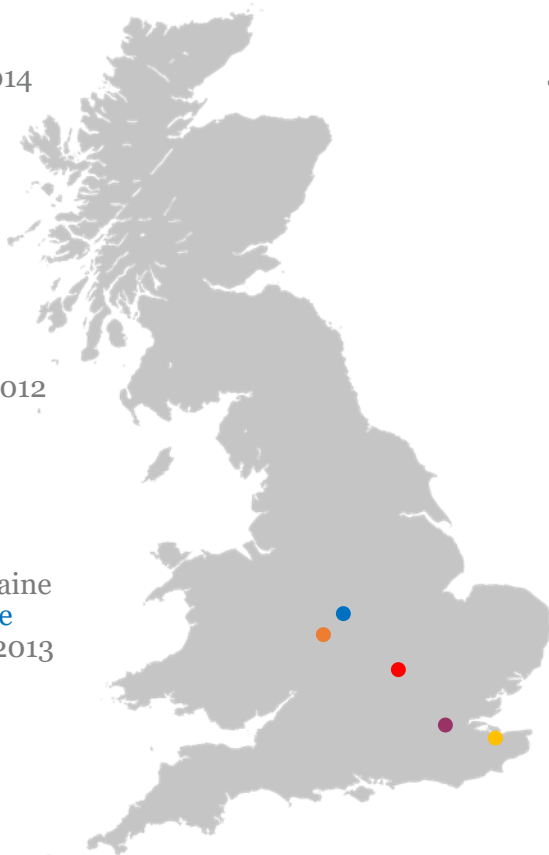
The Trust offers direct access to a central team of experienced educationalists who provide strategic support and guidance, as well as central operational management services. Membership of the Trust affords its schools the opportunity to share best practice, to develop high order leadership skills and to have a voice in education nationally.

*For more information visit:*

[www.griffinschoolstrust.org](http://www.griffinschoolstrust.org)



# GRIFFIN SCHOOLS TRUST



Bramford  
West Midlands  
Joined June 2013

Lammas  
East London  
Joined December 2018



Chivenor  
West Midlands  
Joined February 2014

Riverley  
East London  
Joined November 2013



Perry Wood  
West Midlands  
Joined December 2012

Willow Brook  
East London  
Joined April 2015



Nicholas Chamberlaine  
North Warwickshire  
Joined September 2013

Kingfisher  
Medway  
Joined September 2013



Park Lane  
North Warwickshire  
Joined November 2013

Saxon Way  
Medway  
Joined September 2013



Race Leys  
North Warwickshire  
Joined September 2012

Lordswood  
Medway  
Joined November 2013



# How to Apply

Candidates should submit a Curriculum Vitae (including comprehensive details of key achievements and responsibilities) along with a supporting statement, no more than one side of A4, which fully addresses the competencies outlined in the role description and person specification.

Please also include in your application the names, email addresses and direct phone numbers of two professional referees, making clear in what capacity they know you.

Completed applications should be addressed to Kay Boussetta and sent to [office@riverley-gst.org](mailto:office@riverley-gst.org)

The deadline for applications is 4pm on Friday 30 May 2025. Visits to Riverley Primary School are welcome.

The list of candidates will be determined by Tuesday 03 June 2025 and successful candidates will be invited to interview on Tuesday 10 June 2025.



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E. [office@riverley-gst.org](mailto:office@riverley-gst.org)  
W. [www.riverley-gst.org](http://www.riverley-gst.org)

Riverley Primary School is an equal opportunities employer committed to safeguarding our students and working in partnership with our local community. We treat people equally regardless of gender, race, disability or sexual orientation and are committed to meet the requirements of the Equalities Act and other relevant legislation. This prospectus describes our school as it is and reserve the right to make changes to policy and provision as the school develops. For further information about planned changes and full details of policies please visit [www.riverley-gst.org](http://www.riverley-gst.org)