



THE LOUGHBOROUGH Schools Foundation

JOB DESCRIPTION

Learning Support Assistant

Supporting Pupil Learning

- Use recommended study skills to support pupils in their ability to work independently and learn more effectively
- Be prepared to support pupils both inside and outside the classroom
- To be responsible to the SENDco

Have some understanding of or be prepared to train in

- The characteristics of effective SEND/LDD teaching and learning styles, including the main strategies for improving and sustaining high standards of pupil achievement, promoting their moral, social and cultural development, and encouraging good behaviour
- How ICT can be used to help pupils gain access to the curriculum, as an aid to teaching and learning and as a means of communication between those teaching pupils with SEND/LDD
- The purpose of individual education plans/profiles/SMART target setting

Essential

- To be involved with our screening process of all pupils in years 6,7, 8 & 9
- To liaise with the SENDco about specific students with SEND/LDD
- To keep records of SEND/LDD students up to date
- To follow SENDco guidance/training in effective teaching and learning strategies for students with SEND/LDD
- To support the teaching staff as appropriate, within the overall aims of the school
- To contribute to the well being and development of the school

Policies and Planning

- Be aware of all school policies and specifically those on teaching and learning, SEND, safeguarding and disability

Health and Safety

- Ensure that there is a safe working and learning environment in which all risks are properly assessed
- Adhere to and support the school's Health & Safety policy

The job will be 15 hours across the week, term time only. This is to be arranged in regard to the pupils' timetable.

The pay will be according to Classroom Assistant rates with a fee remission available at the pro rata rate.