



A member of the Tapton School Academy Trust

	JOB DESCRIPTION – PERSON SPECIFICATION
SCHOOL	FORGE VALLEY SCHOOL
POST TITLE	SUBJECT LEADER OF PERFORMING ARTS
SALARY	£23720 to £39406 + TLR2b
RESPONSIBLE TO	DIRECTOR/HEADTEACHER
RESPONSIBLE FOR	MUSIC / DRAMA
PURPOSE OF JOB	To implement and deliver an appropriately broad, balanced, relevant, differentiated curriculum for pupils, and ensure delivery of high quality teaching and learning for which the teacher is accountable. Currently only Music is delivered at, Key Stage 3 and it will be a requirement of the post holder to introduce Drama into the curriculum at Key Stage 3 and to develop it further at Key Stage 4.

JOB DESCRIPTION FOR POST OF:- Subject Leader of Performing Arts
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SPECIFIC DUTIES AND RESPONSIBILITIES

The postholder must, at all times, carry out his/her duties and responsibilities within the spirit of Forge Valley School Policies, Standing Orders and current legislation with an emphasis on Customer Care, Equal Opportunities, Data Protection and Health and Safety and within the framework of the Education Act 2002, and School Standards and Framework Act 1998 with particular regard to the statutory responsibilities of the Governing Bodies of Schools.

Leadership and Management

- Contribute to the implementation of whole school policies for quality assurance and performance management
- Ensure that the curriculum and learning experiences offered meet the needs of all students, including those with Additional Educational Needs
- Take accountability for student attainment and progress within the subject area
- Ensure that robust and rigorous systems for the recording and analysis of progress data are implemented consistently across the subject area
- Track students progress and identify underachievement of groups and individuals promptly
- Implement intervention programmes to address underachievement
- Carry out regular and robust monitoring and evaluation of intervention programmes for individuals and groups of students
- Link with progress leaders to support individuals and groups of students
- Provide reports on performance and progress within the subject area
- Create and implement the Improvement Plan for the subject area reflecting the whole school, curriculum and subject area priorities
- Take responsibility for the effective use of resources within the subject area

Teaching and Learning

- Act as a role model for quality first teaching for all students
- Ensure that all staff within the subject area are focused on students' learning
- Work collaboratively with other subject leaders and the Director to enhance learning experiences for students
- Work collaboratively with other subject leaders and the Director to ensure high quality provision for students with AEN
- Promote a positive school ethos celebrating individual endeavour and achievement for all
- Ensure the school's rewards policy is implemented consistently across the subject area
- Ensure that the school's behaviour policy is implemented consistently and that all staff within the subject area take responsibility for creating and maintaining a positive and purposeful learning environment

- Maintain effective links with pastoral staff to support good behaviour for learning
- Implement the school's philosophy that every teacher is a teacher of students with additional educational needs and has responsibility for the care and guidance of individuals
- Analyse data to ensure that teaching and learning is effective

Ensure that students experience meaningful and challenging learning activities in all lessons, including when their teacher is absent

The above duties are not exhaustive and the postholder may be required to undertake tasks, roles and responsibilities as may be reasonably assigned to them by the Senior Leadership Team.

This job description will be kept under review and may be amended via consultation with the individual, Governing Body and/or Senior Leadership Team as required. Trade union representation will be welcomed in any such discussions.



Subject Leader of Performing Arts

Requirements	Essential or Desirable
Qualifications and/or experience :	
<ul style="list-style-type: none"> Educated to degree level in Performing Arts but with qualifications in other areas of Drama or Music 	E
Skills/Experience:	
<ul style="list-style-type: none"> To have successful experience of teaching GCSE music 	E
<ul style="list-style-type: none"> The ability to play piano to a grade 5 standard 	E
<ul style="list-style-type: none"> To be able to perform an instrument other than piano to a grade 8 standard 	D
<ul style="list-style-type: none"> Experience of leading and organising Performing Arts events e.g. School Productions / Concerts 	E
<ul style="list-style-type: none"> Experience of line managing a team 	D
<ul style="list-style-type: none"> Ability to work under pressure 	E
<ul style="list-style-type: none"> Accuracy and attention to detail 	E
<ul style="list-style-type: none"> Ability to work on own initiative and problem-solve 	E
<ul style="list-style-type: none"> Ability to relate to candidates yet maintain an air of authority 	E
<ul style="list-style-type: none"> Ability to communicate with candidates and members of staff clearly and accurately 	E
<ul style="list-style-type: none"> Effective oral and written communication skills 	E
<ul style="list-style-type: none"> Ability to work to predetermined instructions 	E
<ul style="list-style-type: none"> Ability to work as part of a team or alone as necessary 	E
<ul style="list-style-type: none"> Ability to keep calm under pressure or during unexpected circumstances 	E
<ul style="list-style-type: none"> Ability to be firm but fair at all times 	E
Other:	
<ul style="list-style-type: none"> Reliability 	E
<ul style="list-style-type: none"> Punctuality 	E
<ul style="list-style-type: none"> Tactful and understands confidentiality 	E
<ul style="list-style-type: none"> Shows common sense and initiative 	E
<ul style="list-style-type: none"> Keen to undertake training and develop skills 	E
<ul style="list-style-type: none"> Shows a personal commitment to the safeguarding of young people 	E

