



Alice Ingham RC  
Primary School

## **Alice Ingham R.C. Primary School**

**A Voluntary Academy**

**Millgate, Rochdale, OL16 2NU**

**Tel: 01706 341560**

**[www.aliceinghamrcrochdale.co.uk](http://www.aliceinghamrcrochdale.co.uk)**

### **Post: KS2 Year 4 Class Teacher (Part-Time)**

**Required for: 1<sup>st</sup> January 2022**

**Salary: Main Pay Scale – Upper Pay Spine**

The Local Governing Board are seeking to appoint an inspirational and committed KS2 Class Teacher who will join our school in January 2022. This is a part-time, permanent position (2 days per week).

Alice Ingham is a voluntary academy in St Teresa of Calcutta Catholic Academy Trust. It is a school with wonderful children, a caring positive and happy atmosphere and a place where pupils are nurtured to fulfil their potential. Our Catholic faith and love of God are at the heart of all that we strive to do and we are looking for someone to join us who will inspire the children and help them develop respect for the people and environment around them.

This is an exciting opportunity to join not only our school, but also a rapidly developing Catholic Academy Trust. Staff will have the opportunities to work alongside talented leaders, to have an impact not only in one school, but in schools across the Trust.

**The successful applicant will be offered the opportunity to work in a school with:**

- a strong Catholic ethos
- a happy and supportive working environment
- an experienced and dedicated staff
- good relationships with children, staff, parents and the parish family
- fantastic children who are eager to learn and whose behaviour is outstanding
- a supportive Local Governing Board
- a school where everyone's voice and opinion is valued

**We therefore seek an applicant who:**

- is a practicing Catholic or has an awareness of and commitment to upholding the ethos of a Roman Catholic school
- is an outstanding teacher or has the motivation to be outstanding
- has experience of teaching key stage 2
- is willing to put the needs of the children at the centre of all they do

- is enthusiastic, hardworking and inspirational
- is willing to go the extra mile and see teaching as a vocation
- is committed to promoting high standards of attainment, progress and behaviour
- is willing to contribute to the wider life of the school and the parish
- is able to work well in a team and contribute to the further development of our school

Prospective candidates are encouraged to visit to Alice Ingham prior to submitting an application, on Monday, 20 September and this can be arranged by contacting Mrs Collier by email [hcollier@stoc.cat](mailto:hcollier@stoc.cat).

Alice Ingham RC Primary School is committed to safeguarding and protecting the welfare of young people and expects all staff to share this commitment.

The school operates a Safer Recruitment policy. The successful applicant will be subject to appropriate child protection screening, including checks with past employers and the Disclosure and Barring Service.

**Closing Date: Monday, 27 September 2021 at 3:00 pm**

**Shortlisting Date: Tuesday, 28 September 2021**

**Interviews to take place: Tuesday, 5 October 2021**

Further details and CES application forms are available to download from the school website [Job Vacancies – Alice Ingham Roman Catholic Primary School \(aliceinghamrcrochdale.co.uk\)](http://aliceinghamrcrochdale.co.uk). Electronic submissions should be addressed for the attention of the Chair of the Local Governing Board via [recruitment@stoc.cat](mailto:recruitment@stoc.cat).



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CATHOLIC ACADEMY TRUST



**Finding new ways to spread the joy of the Gospel to every corner of the world...**  
[www.stoc-cmat.org.uk](http://www.stoc-cmat.org.uk)

September 2021

Dear Applicant

We are delighted you have an interest in applying for a post at the St Teresa of Calcutta Catholic Academy Trust.

Over the past four years, our Trust has grown and we now consist of four primary and two high schools. This vacancy has arisen as we are keen to recruit talented and passionate teachers to serve our children. Anyone who applies for this post has an opportunity to be part of something that could be very special.

Our Trust aspires to serve, sustain and inspire our children and young people within our schools. Our vision is to be living faith communities, walking with Christ, to witness, serve and transform. Our communities model the life and teachings of Jesus. We aim to form children and young people, so they can achieve academic excellence and spiritual and moral growth. Given the challenges of the twenty first century, our responsibility is to ensure our next generation can transform society.

Whilst the children are at the heart of our Catholic mission, this cannot be achieved without investing in our staff. Applicants who join the Trust will be offered effective and bespoke professional development to ensure that whilst they are teachers today, they can be Catholic leaders tomorrow.

We are keen to employ staff who are committed to supporting and leading within our Catholic context so that young people leave us with the skills and talents needed to create God's Kingdom once they have left us. We should always challenge the children and young people to excel. If we do our job as we should, a future Prime Minister or world-class surgeon is in our midst. We love and value our children and young people and we do all we can so they can become successful, and we are looking for likeminded professionals to join our Trust who think and act the same.

We strongly urge you to visit Alice Ingham prior to submitting an application as we would be delighted to meet you and share with you our exciting plans for the future. This can be arranged by contacting [hcollier@stoc.cat](mailto:hcollier@stoc.cat).

Once again, thank you for the interest and time you have committed to the application process so far. The children and young people in the St Teresa of Calcutta Trust need committed and passionate people to work with them so they can fulfil their potential. We hope this person could be you.

Yours faithfully

Mr C Foley  
Catholic Senior Executive Leader  
@CSEL\_STOC

Mrs M Garside CBE  
Chair of Directors

**St Teresa of Calcutta Catholic Academy Trust**  
Office: Bury Old Road, Prestwich, Manchester, M25 1JH.  
t: 0161 798 5273 | w: [www.stoc-cmat.org.uk](http://www.stoc-cmat.org.uk)

# St Teresa of Calcutta Catholic Academy Trust

## Our Schools

### Primary



**Alice Ingham RC  
Primary School**



**Our Lady & St  
Paul's RC Primary**



**St Gregory's RC  
Primary School**



**St Patrick's RC  
Primary School**

### Secondary



**St Gabriel's RC High School**



**St Monica's RC High School**



Alice Ingham RC  
Primary School

**Alice Ingham R.C. Primary School, A Voluntary Academy**

**Millgate, Rochdale, OL16 2NU**

**Tel: 01706 341560**

**[www.aliceinghamrcrochdale.co.uk](http://www.aliceinghamrcrochdale.co.uk)**

**Headteacher: Miss D Malcolm**

September 2021

Dear Applicant

Thank you for taking the time to consider the post of Year Teacher at Alice Ingham Primary School.

Alice Ingham can offer a school with wonderful children, a caring positive and happy atmosphere and a place where pupils are nurtured to fulfil their potential. Our Catholic faith and love of God are at the heart of all that we strive to do and we are looking for someone to join us who will inspire the children and help them develop respect for the people and environment around them.

I am incredibly proud of the journey Alice Ingham has been on. Our school environment is unrecognisable from where it was a number of years ago and there is a palpable sense of a school with great potential. We creating a very special school and we are keen to recruit someone who wants to be part of that. If you are currently a mainstream teacher who has aspirations in the longer term for leadership or someone who is looking for a challenge, this will be a job for you!

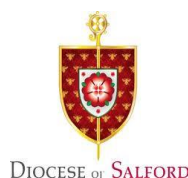
What is most exciting about this post, is it is an opportunity for someone to join not only our school, but also a rapidly developing Catholic Academy Trust. Over the coming years, staff will have the opportunities to work alongside talented leaders, to have impact not only in one school, but in schools across the Trust. Our new Catholic Senior Executive Leader is keen to invest time and resources in staff so they can develop to be future senior leaders, headteachers or even CEOs and he is keen to be involved and meet with prospective candidates to share his vision and passion for what not only Alice Ingham but our Trust will become.

Visits to the school are warmly invited on Monday, 20<sup>th</sup> September. Please contact Mrs Collier to arrange a convenient time on the day to visit, call 0161 798 5273 or email [hcollier@stoc.cat](mailto:hcollier@stoc.cat)

We look forward to meeting you and good luck with your application.

Best wishes.

Miss Donna Malcolm  
Headteacher



**ST TERESA  
OF CALCUTTA**  
CATHOLIC ACADEMY TRUST





Alice Ingham RC  
Primary School

# ALICE INGHAM RC PRIMARY SCHOOL

## A VOLUNTARY ACADEMY

### JOB DESCRIPTION

#### POST: FULL TIME CLASS TEACHER

#### General duties

The education and welfare of a designated class/group of pupils in accordance with the requirements of Conditions of Employment of School Teachers, having due regard to the requirements of the National Curriculum, the school's aims, objectives and schemes of work, and any policies of the Governing Body.

To share in the corporate responsibility for the well-being and discipline of all pupils.

To ensure that the Roman Catholic character and ethos of the school is maintained and developed as outlined in the Mission Statement.

#### Specific responsibilities

- To work cooperatively within the school structure with all colleagues. To develop and maintain good relationships with governors, teaching staff, support personnel, outside agencies, the Diocese and parents/carers to support and develop the Christian ethos of the school.
- To carry out teaching, pastoral and administrative duties for a class or group of children, including assessment and evaluation.
- To plan work at medium and short term level in accordance with the New National Curriculum and school Schemes of Work. To plan, deliver and assess lessons appropriate to the ability of the children; facilitating progression in children's learning.
- To work co-operatively with the designated Teaching Assistants to ensure complementary and effective planning at both medium and short term level, teaching, assessment and record keeping and so facilitating progression in children's learning.
- To contribute to the Catholic life of the school, including delivering the Catholic RE syllabus.
- To co-operate with colleagues in enhancing the ethos of the school. To liaise with the SLMT and other KS teachers to ensure coverage of programmes of study and to facilitate continuity with EYFS, KS1 and KS2 teachers.
- To engage in professional development to enhance personal performance.
- To take subject responsibility for at least one curriculum area (not applicable during NQT year).
- To participate in the wider life of the school.



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**ALICE INGHAM RC PRIMARY SCHOOL  
 PERSON SPECIFICATION  
 POST: FULL TIME CLASS TEACHER**

<b>Attributes</b>	<b>Source of evidence</b>	<b>Essential Desirable</b>
<p><b>Qualifications</b></p> <ul style="list-style-type: none"> <li>• Qualified teacher status</li> <li>• A degree or relevant qualification</li> <li>• Evidence of continuing professional development</li> </ul>	<p>A</p> <p>A</p> <p>A</p>	<p>E</p> <p>E</p> <p>D</p>
<p><b>Experience</b></p> <ul style="list-style-type: none"> <li>• Recent teaching experience of KS1, LKS2</li> </ul>	<p>A,I,R,O</p>	<p>E</p>
<p><b>Knowledge</b></p> <ul style="list-style-type: none"> <li>• Effective classroom organisation</li> <li>• Current education issues and developments</li> <li>• Statutory requirements for the National Curriculum</li> <li>• The monitoring, assessment, recording and reporting of pupils' progress;</li> <li>• The statutory requirements of legislation concerning Equal Opportunities, Health &amp; Safety, SEN and Child Protection;</li> <li>• The positive links necessary within school and with all its stakeholders.</li> </ul>	<p>A,I,R,O</p> <p>A,I,O</p> <p>A,I,O</p> <p>A,I,O</p> <p>A,I, R,O</p> <p>A,I,O</p>	<p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p>
<p><b>Skills and Abilities</b></p> <ul style="list-style-type: none"> <li>• A highly motivated team member who is approachable and promotes positive relationships;</li> <li>• An exemplary classroom practitioner who creates a happy, challenging and effective learning environment;</li> <li>• Positive behaviour management;</li> <li>• Ability to promote the school's aims positively, and use effective strategies to monitor motivation and morale;</li> <li>• Understanding of the role played by parents/carers, governors and the community in children's learning;</li> <li>• Good working knowledge of ICT;</li> <li>• Ability to communicate well orally and in writing to a wide range of audiences.</li> </ul>	<p>A,I,R,O</p> <p>A,I,R,O</p> <p>A,I,R,O</p> <p>A,I,R</p> <p>A,I</p> <p>A,I,O</p> <p>A,I,O</p>	<p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p>
<p><b>Other</b></p> <ul style="list-style-type: none"> <li>• Enthusiastic, have an enjoyment of working with children;</li> <li>• Organised and be able to manage competing demands and meet targets;</li> <li>• Flexible approach to school life with a good sense of humour.</li> <li>• Practising Catholic.</li> <li>• Sympathetic to the ethos, aims and teachings of a Roman Catholic school.</li> <li>• Commitment to participating in the wider life of the school e.g. out of hours clubs, educational visits, parish and PTFA events.</li> </ul>	<p>A,I,R,O</p> <p>A,I,R,O</p> <p>A,I,R,O</p> <p>A,I,R</p> <p>A,I,R</p> <p>A,I,R</p>	<p>E</p> <p>E</p> <p>E</p> <p>D</p> <p>E</p> <p>E</p>

**A = Application Form I = Interview R = Reference O= Observation**