



APPOINTMENT OF :
SCHOOL NURSE

Required for as soon as availability permits



ABOUT JOHN LYON

John Lyon is Northwest London's leading co-ed, all-through 2 to 18, independent school. We are forward-thinking and dynamic in our approach, all whilst staying true to our proud heritage, ethos and culture. Our eight School Values: Ambition, Community, Creativity, Enquiry, Excellence, Heritage, Innovation and Resolve guide us in all we do and are embedded into School life.

We serve families in Harrow-on-the-Hill, around Harrow and further afield by offering a world-class School experience for pupils from aged 2 in our Little Lyons Nursery to aged 18 sitting A-Levels in our bespoke Sixth Form centre. John Lyon is a happy, warm and progressive community.

We admit pupils at 2+, 4+ and 7+ in our Prep School and 11+, 13+ and 16+ in our Senior School.

At John Lyon, we believe that every pupil has unique talents and strengths. We pride ourselves on providing an enriching, supportive, and challenging environment for every pupil, while promoting a culture of academic excellence, personal responsibility and respect for others.

Academic work is just the beginning, and we firmly believe that the additional opportunities we provide through our extra-curricular, co-curricular and Excellence programmes are equally important, playing a vital role in equipping our pupils with the skills and experiences they will need to help them succeed in life at school and beyond. Pupils find that our vibrant and inclusive co-ed classrooms create a diverse learning community in which all can thrive.

We embrace technology and put it at the forefront of all that we do. As a 'Microsoft Showcase School', we are one of only 82 other schools and colleges in the UK to be recognised by Microsoft. We are not your typical school. We are part of something much bigger. John Lyon School sits within John Lyon Foundation and alongside the Harrow Family of Schools, which includes Harrow School itself and Harrow International Schools.



Our Prep School

At our Prep, we are dedicated to fostering personal growth and success for every child within a nurturing and supportive environment. This vision comes to life in our small, vibrant, and family-oriented school, where cultural diversity is celebrated, and every individual is valued.

We take pride in offering exceptional pastoral care, teaching the importance of openness, respect, and community. Our strong foundation in traditional educational values is complemented by our commitment to developing well-rounded, confident pupils.

Conveniently located in central Harrow, our Prep campus features outstanding facilities, including an indoor swimming pool, a newly refurbished science laboratory, a purpose-built Wellbeing Room, and a well-stocked library. Pupils also benefit from the exceptional resources at the Senior School campus and Sudbury Fields, our 25-acre site for sports and outdoor learning such as Forest School.

“ The school community transcends cultural difference and exudes an ethos of inclusivity through natural acceptance.

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ISI Inspection Report



THE COMMON ROOM

John Lyon has a very friendly and diverse Common Room with a mix of colleagues living locally, in London and as far afield as Hertford, Bucks, Berkshire, Essex and Surrey. Many academic staff join the School straight from university whilst more experienced staff have taught in either independent schools, state Schools or both. The Common Room runs a termly programme of wellbeing activities which is well supported by academic and support staff. This includes theatre trips, celebratory meals, yoga, charity quiz nights and fixtures in archery, football, cricket, hockey and golf.

OUR ETHOS

John Lyon has a richly deserved reputation for providing an excellent all-round education that combines high academic standards with excellence in Sport and the Arts and outstanding pastoral care. The School is a friendly and purposeful place. Learning is both broad and deep, and we offer a unique education that embraces opportunity and excellence both within and beyond the classroom. At John Lyon every pupil matters.

OUR VALUES

John Lyon has a clear set of values that are vital to our community. Our values shape who we are, what we do and how we do it. Each value is woven into School life and our admissions process. Our Values are tangible and meaningful; they enable us to promote and teach a set of principles to our pupils that will help them thrive as happy individuals.



AMBITION



EXCELLENCE



INNOVATION



RESOLVE



HERITAGE



COMMUNITY



ENQUIRY



CREATIVITY

THE DEPARTMENT

The Medical Centre is a busy place, situated in a well-equipped room in the Main School building. We offer a friendly and welcoming environment for children who are unwell or injured, or who just need a quiet space and a chat. The promotion of health and wellbeing is at the centre of what we do, and our aim is to treat children quickly, so that they can return to their lessons. For those children who need to stay longer, the medical centre is a quiet and comfortable sanctuary.

Pastoral care is at the heart of everything the School does and therefore, as well as dealing with injuries and illness, the Medical Centre works closely with the Pastoral Team and delivers Personal Development sessions to all year groups on health-related matters, as well as staff training and running first aid courses for pupils. We also run a Healthy Lifestyle Programme alongside the PE department, supporting children to eat well and be active. We also speak regularly with parents, both reassuring them and advising them on their child's wellbeing.

The Medical Centre is open during school hours and also offers First Aid Cover every Saturday during the Autumn and Spring Terms, for sporting fixtures.

THE ROLE

As School Nurse, you will deliver high-quality care to pupils who are unwell or injured, manage medical emergencies, and promote health awareness across the School. Working closely with the wider Pastoral and Safeguarding teams, you will be instrumental in embedding a culture of wellbeing within the School. You will also take part in our Saturday sports fixture rota during the Autumn and Spring Terms, supporting pupils' physical pursuits with professional medical cover.

You will join a warm, dynamic and well-equipped Medical Centre that serves as a hub of healthcare for pupils. This role also offers the opportunity to engage in wider educational initiatives, including contributing to the delivery of Personal Development and Healthy Lifestyle programmes, and providing training and guidance to staff and parents.

We are seeking a Registered General Nurse (RGN) with experience in A&E, Minor Injury Assessment or Primary Care. Paediatric experience is essential, as is a genuine interest in mental health support. Your empathy, discretion and ability to build trusting relationships with young people, staff and parents will be key to your success.

You will also be confident working collaboratively with Designated Safeguarding Leads (DSLs), external agencies, and teaching staff to secure the best possible outcomes for our pupils. A strong understanding of safeguarding, medical record-keeping, and health compliance within a school or similar environment is essential.

PRINCIPAL RESPONSIBILITIES

- Support in the provision of top-quality care, to ensure the physical and mental health of all pupils
- Work alongside pastoral staff to provide an excellent standard of pastoral care which is at the centre of all the School does, which includes providing medical care for pupils who are unwell, as well as health promotion and support for ongoing medical issues
- Treat and deal with accidents and emergencies within the School
- Work collaboratively with the DSL, outside agencies, school staff and parents to achieve the best outcomes for pupils
- Promote mental health education throughout the School community, including providing counselling to pupils as appropriate
- As part of the welfare and pastoral team, assess and evaluate the effectiveness of the counselling provided by the School
- Provide support and training for staff in relation to medical issues
- Promote physical and mental health education throughout the school community
- Participate in the delivery of Personal Development sessions in support of teaching staff
- Maintaining clear detailed records of all care; recording administration of medication, including Controlled Drugs; record and file accident, incident, RIDDOR and HSE forms when required; transferring and archiving of pupil records when they leave School
- Ensure all first aid provision, including fixed boxes and portable kits, is maintained in line with School procedures
- Coordinate immunisation programmes, supporting Community School Nurses where required
- Ensure the Medical Centre is fully compliant with, and operates in line with current regulations including Public Health England, the Nursing and Midwifery Council and Independent Schools Regulations
- Ensure compliance of all School administrative processes and procedures for ISI inspections

It should be noted that a job description is not an exhaustive list of activities, and employees may be asked to carry out other duties commensurate with the grade of the post. The job description may also be amended to take account of changed circumstances, and employees will be consulted if this is necessary.



PERSON SPECIFICATIONS

	ESSENTIAL	DESIRABLE
EDUCATION & KNOWLEDGE		
Qualified to degree level or equivalent	X	
RGN registered	X	
A&E/ Minor Injury Assessment/Primary Care Experience		X
A qualification in or knowledge of counselling		X
SKILLS & EXPERIENCE		
School Nursing/ paediatric experience	X	
Some training, experience or active interest in Counselling, Psychology or Mental Health support		X
Excellent verbal and written communication skills	X	
Good IT (Word, Excel, Databases) and Office Administration skills	X	
Ability to deal confidently and professionally with emergencies	X	
Ability to work quickly and calmly under pressure	X	
Ability to prioritise and manage own work	X	
Working unsupervised and on own initiative	X	
Current and clean Driving Licence	X	
Excellent interpersonal skills	X	
Empathy and patience with young people	X	
Enthusiasm, energy and flexibility	X	
Proactive and well organised	X	
High level of discretion and confidentiality	X	

The post holder's responsibility is to promote and safeguard the welfare of children and young persons for whom they are responsible, or with whom they come into contact, and to adhere to and ensure compliance with the School's Safeguarding and Child Protection Policy Statement at all times. If, in the course of carrying out the duties of the post the post holder becomes aware of any actual or potential risks to the safety or welfare of pupils in the School they must report any concerns to the School's Designated Safeguarding Lead.



Senior Campus

Middle Road, Harrow-on-the-Hill, London, HA2 0HN
020 8515 9474

Prep Campus

Hindes Road, Harrow, London, HA1 0RX
020 8515 9500

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