

ROYAL ALEXANDRA AND ALBERT SCHOOL



JOB DESCRIPTION

Post Title: Teacher of Modern Foreign Languages

Scale: UPS / MPR

Responsible to: Heads of Modern Foreign Languages

Start date: September 2018

The Role

To provide highly effective and innovative teaching of Spanish and French to ensure that all our pupils make excellent progress; to inspire students to have a passion for the subject.

Salary/Grade

UPS / MPR

Key Responsibilities

- To provide highly effective teaching of Spanish to all Key Stages and French at Key Stage 3.
- To plan and teach engaging and challenging lessons
- To be responsible for the progress of all pupils taught
- To be a role model for colleagues and pupils

Teaching and Learning

- To provide clear structures for lessons, and for sequences of lessons, in the short, medium and longer term, which maintain pace, motivation and challenge
- To plan effectively to ensure that pupils have the opportunity to meet their potential, taking account of the needs from those who are underachieving to those who are very able, making use of relevant information and specialist help where available
- Use regular, measurable and significant assessments of teaching
- Complete all reporting on time
- Closely monitor progress and attainment of pupils and use it to inform teaching
- To set high expectations for pupil behaviour and establish a safe environment that supports learning and where pupils feel secure and confident
- Maintain regular and productive communication with parents about their child's progress, behaviour and development, including attending after school parent meetings as required

Other

- Undertake professional development as agreed with school leaders
- Perform additional duties and tasks required for the effective operation of the school as directed by the Headmaster
- Undertake other various responsibilities as directed by the Headmaster

Person Specification: Teacher of Modern Foreign Languages

Criteria	Essential	Desirable
Qualifications	<ul style="list-style-type: none">• Good Honours Degree in a relevant subject• Recognised Teaching Qualification	<ul style="list-style-type: none">• Additional qualifications/training
Experience	<ul style="list-style-type: none">• Experience of teaching Spanish to at least Key Stage 4	<ul style="list-style-type: none">• Experience of teaching French• Experience of teaching Spanish to Key Stage 5
Teaching and Learning	<ul style="list-style-type: none">• Excellent classroom practitioner• Good communication, planning and organisational skills• Commitment to regular and on-going professional development	<ul style="list-style-type: none">• Experience of data tracking• Knowledge of the curriculum reforms
Personal	<ul style="list-style-type: none">• Hardworking• Enthusiastic• Resilient• A strong team player• Good sense of humour	

The Royal Alexandra and Albert School is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post, including an Enhanced DBS check.