

Person Specification

Title: Site Assistant (Part-time)	Grade: BR5 (£20,821 pro rata)
Department:	Section:
Post No:	Reports to: Site Manager
<p>SKILLS AND ABILITIES</p> <p>Ability to use relevant equipment, materials and chemicals.</p> <p>Health & Safety including use of chemicals COSHH, Manual Handling, Fire Safety, including drills, use of equipment, practices and procedures, Use of ladders, lifting, cleaning etc.</p> <p>Understanding of and compliance with child protection procedures and lone working.</p> <p>Be able to work as both part of a team and as a lone worker. Be self-motivated.</p>	
<p>KNOWLEDGE</p> <p>General knowledge of DIY and unskilled maintenance.</p> <p>Knowledge of industrial cleaning and use of appropriate equipment, chemicals and materials.</p> <p>Ability to communicate with a wide range of people.</p> <p>Knowledge and understanding of the security and tenure of premises.</p>	
<p>EXPERIENCE</p> <p>Work in a similar role and situation is desirable but not essential.</p>	
<p>QUALIFICATIONS</p> <p>NVQ 1 &2 in Cleaning and Support Services or equivalent experience is desirable but not essential.</p> <p>BICS qualifications or equivalent in relevant discipline or experience is desirable but not essential.</p>	
<p>SPECIAL CONDITIONS</p>	
<p>Date drawn up:</p>	