

SECONDARY COMPUTER SCIENCE TEACHER JOB DESCRIPTION

LOCATION	Greengates School – Naucalpan, Mexico
JOB PURPOSE	<p>You will work in our Secondary school to develop, implement, and deliver our Computer Science Curriculum to a diverse group of learners. You will work to empower our students to develop their knowledge and skills and achieve outcomes to an exceptionally high standard.</p> <p>You'll play an active role in delivering the Nord Anglia and Greengates School mission to all stakeholders.</p>
REPORTING TO	Head of Science
OTHER KEY RELATIONSHIP	Other members of Computer Science and Science department, Secondary Leadership.
KEY TASKS AND RESPONSIBILITIES	
<p>Teaching and Learning Responsibilities</p> <ul style="list-style-type: none"> ▪ Inspiring and generating enthusiasm for Computer Science in students through the skilful delivery of lessons to Secondary classes. ▪ Working as a team to develop, implement, and deliver the Computer Science curriculum. ▪ Producing and delivering schemes of work that take into account individual learning needs ability levels and developmental stages and which builds upon children's prior knowledge, skills and understanding. ▪ Establishing clear objectives for all lessons and communicating those objectives to students. ▪ Empowering students to feel responsible and to take action and to be actively involved in their own learning. ▪ Using assessment, lesson planning and teaching as interconnected processes. ▪ Raising standards of student attainment and achievement and monitoring and supporting student progress. ▪ Providing students with encouraging and informative feedback. ▪ Ensuring that students feel valued and are treated with respect in a structured, caring and safe environment. ▪ Developing the confidence and self-esteem of all students. ▪ Maintaining constant awareness of the needs of additional language learners. ▪ Maintaining accurate and complete student records. ▪ Completing assessments and report writing procedures as required. ▪ Participating in Parent-Teacher Conferences as required. ▪ Conferring with parents or guardians, other teachers, counsellors, Deputy Heads or Heads of the Primary/Secondary School in order to resolve students' behavioural and academic problems. <p>Responsibilities to Department and School</p> <ul style="list-style-type: none"> ▪ Nurturing wellbeing, resilience, and purpose in every member of our community. ▪ Recognising that teamwork is essential and therefore collaborating effectively with all colleagues. ▪ Participating in our afternoon activities programme so that students can share in your particular interests outside of the standard curriculum. ▪ Participating in special events e.g. International Fair, Posada & Concerts. 	

- Continual development through the identification and implementation of a Personal Development Plan
- Active participation in constructive professional appraisal based directly upon the points in this job description, thus continually working to improve learning for students.
- Actively seeking professional development in any of the above points which are considered by the teacher and/or the school as being factors in need of strengthening.

Personal Attributes

Personal Specifications

- Experience of teaching IGCSE, A-Level or IB Computer Science (preferred).
- Self-motivated and enthusiastic, high levels of personal integrity, conscientious and able to focus on completing work to a consistently high standard.
- Flexible and positive approach to work.
- Collaborative and works well as part of a team.
- Excellent organisational and time-management skills with a high attention to detail.
- Ability to work under pressure and remain calm.
- Proactive and willingness to take on multiple tasks.
- The ability to integrate technology into the classroom experience to enhance and extend the learning of students.
- Strong proficiency with Microsoft Word and PowerPoint for producing reports and presentations.
- Good cross-cultural, interpersonal and communication skills to interact with diverse nationalities and cultures.
- Qualified teacher with experience teaching in an international environment.
- Hold a current Enhanced Criminal Records Bureau Disclosure for all countries lived in.
- Compliance with visa requirements for working in Mexico.
- A commitment to safeguarding and promoting the welfare of all pupils, and a willingness to undertake appropriate child protection training when required.

Create Your Future

We're [Nord Anglia Education](http://www.nordangliaeducation.com), the world's largest premium international schools organisation. Every day, our teachers and support colleagues help our thousands of students achieve more than they ever imagined possible.

A transformational education at one of our schools is focussed on excellent academic outcomes, creativity, wellbeing, and international connectedness. Our innovative use of educational technology also creates a personalised, 21st century learning experience for all students, while our global scale means we can recruit and retain the world's best teachers and offer unforgettable events and expeditions.

Our people are empowered to make a difference in their fields of expertise. Our fast pace of growth requires evolution and change from everyone, giving you the chance to define the role you do in the future. This challenges the learning agility of our employees and ensures every day brings interesting new experiences.

Founded in 1972 in the United Kingdom, our first international school opened in 1992 in Warsaw, followed by rapid growth across the world since the 2000s.

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