

Recruitment & Selection: Criminal Records Self-Disclosure Form

Please complete and return this disclosure to the school **at least 3 working days prior to interview**. If we have not received this, we reserve the right to withdraw the offer of interview.

POST APPLIED FOR:		Date:
Surname:	Previous name(s) (if any):	
Forename(s):	Preferred title:	Date of birth:
National Insurance No:	Teacher Ref. No. (if applicable):	Date of recognition as qualified teacher, QTS (if applicable):

The Market Bosworth School is committed to safeguarding and promoting the welfare children and we expect all staff to share this commitment. This post is exempt from the Rehabilitation of Offenders Act 1974; preemployment checks will be carried out, references will be sought and successful candidates will be subject to an enhanced DBS and Barred List check and other relevant checks with statutory bodies.

Shortlisted candidates are required to declare any relevant convictions, adult cautions or other matters which may affect their suitability to work with children.

As a result of the amendments to the Rehabilitation of Offenders Act 1974 (exceptions order 1975) in 2013 and 2020, some minor offences are now protected (filtered) and should not be disclosed to potential employers, and employers cannot take these offences into account. If you are unsure whether you need to disclose criminal information, you should seek legal advice or you may wish to contact Nacro or Unlock for impartial advice. There is more information on filtering and protected offences on the Ministry of Justice Website.

Nacro: <https://www.nacro.org.uk/criminal-record-support-service/> or email: helpline@nacro.org.uk or phone 0300 123 1999.

Unlock: <http://hub.unlock.org.uk/contact/> phone: 01634 247350 or text: 07824113848

1. Do you have any convictions or adult cautions that are unspent? Yes/No
If yes, please provide details here
2. Do you have any other cautions or convictions that would not be filtered? Yes/No
If yes, please provide details here

3. Are you included on the DBS Children's Barred List? Yes/No
If yes, please provide details here
4. (For Teaching & Classroom Support Staff only) Are you, or have you ever been prohibited from teaching by the TRA or sanctioned by the GTCE? Yes/No/Not applicable
If yes, please provide details here
5. (Management posts in independent schools/academies & Governors in maintained schools). Have you been prohibited from the management of an independent school (s.128)? Yes/No/Not applicable.
If yes, please provide details here
6. Have you lived or worked outside the UK for more than 3 months? Yes/No
If yes, please provide details here
7. Are you subject to any sanctions relating to work with children in any country outside the UK? Yes/No
If yes, please provide details here
<p>Please complete the declaration below:</p> <p>I declare that all the information I have provided in this disclosure is full and correct at the time of the application and that I have not omitted anything that could be relevant to the appointment of someone who will work with children. I understand that the recruitment panel may be made aware of any relevant information that I have disclosed in order to discuss the matter(s) with me as part of the recruitment process and that, if my application is successful, a risk assessment of the disclosed information will be held securely on my personal file. I understand that the declaration of a criminal record will not necessarily prevent me from being offered this role.</p> <p>Signed: _____ Date: _____</p>

Please return this form to Katie Reynolds via email: kreynolds@tmbs.org.uk.
You will required to sign the printed electronic copy at interview.