



North East
Learning Trust

Teacher of English Applicant Information Pack

Teacher of English

Permanent

Required September 2025

1 FTE, MPS/UPS

Churchill Community College is seeking to appoint a Teacher of English to join our dedicated team.

Churchill Community College is a caring, friendly and inclusive school that is driven by a clear focus on learning and a desire to develop high aspirations in our students. Churchill Community College is a loyal and close-knit community school where individuality is valued and where tolerance, acceptance and inclusiveness run deep.

We are looking for a dynamic and highly motivated Teacher of English who is committed to academic excellence and high classroom standards.

We warmly welcome applications from both experienced and newly qualified teachers.

We are committed to:

- A vibrant learning community with enthusiastic and engaging students
- A positive and caring ethos
- An excellent learning environment and resources
- A team of hardworking, dedicated and friendly staff where everyone is valued

The successful candidate will:

- Hold a QTS qualification (or equivalent).
- Have experience of teaching within the subject area
- Have excellent IT skills.
- Be proactive and self-motivated.
- Have a flexible approach to work.

Deadline: 9am, Monday 7 April 2025

Interviews taking place w/c 7 April 2025.

How to apply:

Application packs can be downloaded from our website.

Application forms should be returned via email to recruitment@churchillcc.org. You can, if you wish, submit a covering letter to support your application; please do not submit a CV unless it is to complement your application form.

We are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and we expect all staff to share this commitment. All posts will be subject to receipt of satisfactory enhanced DBS disclosure, medical and reference checks. All pre-employment checks are in line with "Keeping Children Safe in Education" and the School's Safeguarding Policy which is available on our website.



Job description

Post title: Teacher of English
Responsible to: Head of Department
Salary Band: MPS/UPS

Job Purpose:

- To promote the agreed aims and objectives of the school.
- To effectively manage the learning process of students and apply a range of teaching and learning strategies.
- To plan and deliver lessons effectively and to maintain appropriate records of teaching.
- To mark and assess the work of students in accordance with school and departmental policies and to maintain appropriate records of student attainment and progress.
- To set and mark homework in accordance with school policy.
- To manage behaviour effectively to ensure a good and safe learning environment, in accordance with the school's behaviour policy.
- To contribute to the appearance and ethos of the school through the maintenance of a pleasant learning environment within the classroom and departmental areas.
- To actively celebrate the achievement of students through the use of school systems to praise and reward.
- To be a Form Tutor for an assigned group of students and to carry out related duties.
- To participate in general supervisory duties in accordance with published duty rotas.
- To participate in required meetings with colleagues and parents/carers
- To liaise with colleagues in other departments as appropriate.
- To participate in professional development and Performance Management reviews in line with school policy.
- To attend assemblies as required.
- Make a positive contribution to the wider community and ethos of the school.
- To promote and safeguard the welfare of students.
- To follow procedures for staff as set out in the Staff Handbook and school policies.

General

The duties and responsibilities highlighted in this Job Description are indicative and may vary over time. Post holders are expected to undertake other duties and responsibilities relevant to the nature, level and extent of the post and the grade has been established on this basis.

Health and Safety:

It is the responsibility of individual employees at every level to take care of their own health and safety and that of others who may be affected by their acts at work. This includes co-operating with the School and colleagues in complying with health and safety obligations to



maintain a safe environment and particularly by reporting promptly any defects, risks or potential hazards. Specifically:

- To report any incidents/accidents and near misses to your line manager
- To ensure own safety and safety of all others who may be affected by the school's business

Safeguarding

Churchill Community College has a Child Safeguarding policy and procedure in place and is committed to safeguarding and promoting the welfare of all its students, each student's welfare is of paramount importance to us and you are expected to share this commitment. All staff will fully comply with the school's policies and procedures, attend appropriate training, inform the Designated Person of any concerns, record any potential safeguarding incidents appropriately.

References:

References will be requested prior to interview, except for non-teaching roles where there are exceptional circumstances, and the applicant does not give consent to do so on the application form.

DBS:

Churchill Community College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

An application for a DBS certificate will be submitted for all candidates once they have been offered the position. For posts in regulated activity, the DBS check will include a barred list check. During the recruitment process, any offences, or other matters relevant to the position will be considered on a case-by-case basis.

Any offer of employment will be subject to receipt of a satisfactory DBS Enhanced Disclosure.

Pre-occupational health:

Pre-occupational health checks are an essential part of the selection and recruitment process to assess if any reasonable adjustments are required.

Equal opportunities:

We are an equal opportunity employer. We want to develop a more diverse workforce and we positively welcome applicants from all sections of the community.

Applicants with disabilities will be granted an interview if the essential job criteria are met.



Person specification

Teacher of English

	Essential	Desirable
Education/training	Qualified Teacher Status First degree or equivalent in a relevant subject	Good Honours Degree in English Recent and relevant Continual Professional Development
Experience	Recent and successful teaching experience in relevant subject area at both KS3 and KS4 Proven ability to plan and deliver successful and inspiring lessons in the relevant subject area Proven track record of delivering excellent outcomes for students at all abilities Willingness to teach outside of subject area. A commitment to extra-curricular activities	Proven track record of exam success at KS4 Recent and successful teaching experience in relevant subject area at KS5/Advanced level Experience of organising and participating in extracurricular activities
Aptitude and skills	Good communication skills Ability to work under pressure Ability to motivate and inspire students Excellent classroom teacher	Ability to adapt teaching to recognise new and emerging technologies
Personal qualities	Reliable and conscientious Desire and ability to learn new skills High expectations of all students Caring and supportive Enthusiastic team player Organise, plan and prioritise effectively	

