



Job Description

Job Title: Class Teacher with Leadership Responsibility (depending on candidate's strength)

Scale: MPS/UPS + TLR 2B £4,275

Responsible to:

- The Executive Headteacher, Head of School and the Local Governing Body of the school

Relationships:

- Liaison with the teaching and non-teaching staff of the school, Governors, Parents, Children, Advisers and other Professionals

Responsibilities:

Take responsibility for a class of children determined on an annual basis by the Executive Headteacher and Head of School and in accordance with the duties listed below:

- Carry out the professional duties covered by the latest School Teachers' Pay and Conditions Document;
- Undertake duties in line with the professional standards for qualified teachers and uphold the professional code of the General Teaching Council for England;
- Teach a class of pupils and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs;
- Maintain the positive ethos and core values of the school, both inside and outside the classroom;
- Contribute to constructive team-building amongst teaching and non-teaching staff, parents and governors.

As a Class Teacher you will:

- Implement agreed school policies and guidelines;
- Plan appropriately to meet the needs of all pupils;
- Be able to set clear targets, based on prior attainment, for pupils' learning;
- Provide a stimulating classroom environment that promotes and supports enquiry based learning
- Keep appropriate and efficient records, integrating formative and summative assessment into planning;

- Work with the wider leadership team to track the progress of children and ensure all children make good progress;
- Report to parents on the development, progress and attainment of pupils;
- Promote the school's behaviour for learning Policy;
- Participate in meetings which relate to the school's management, curriculum, administration or organisation;
- Establish creative, responsive and effective approaches to learning and teaching
- Regularly reflect on your own practice, set personal targets and take responsibility for own development, seeking advice and support from other leaders

As a Subject/ Phase Leader you will:

- Be an Outstanding practitioner, who impacts on the teaching and learning of colleagues across the school and Trust
- Promote and maintain a culture of high expectations for self and others
- Keep up to date with current pedagogical thinking and engage in research led practice
- Develop effective relationships and communications which underpin a professional learning community that enables everyone in the school to achieve
- Provide inspiration and strong leadership to ensure that the school continues to deliver the highest standards of learning
- Ensure plans and policies promote continuous school improvement linked to the school priorities
- Collaborate with other school leaders both within and beyond the Trust to continually evaluate and improve practice
- Create a culture and ethos of challenge and support where all pupils can achieve success
- Ensure every child has access to high quality teaching and learning across the area you lead

Name of Post holder:

Date:

Signature of Post holder:.....

Signature of
Headteacher.....



Person Specification

Post Title: Class teacher

| | Essential | Desirable |
|--|-----------|-----------|
| Qualifications, Knowledge and Experience | | |
| Educated to degree level | ✓ | |
| Qualified teacher status either in the UK or if not in own country combined with a desire to achieve English QTS | ✓ | |
| Must have a sound knowledge of the National Curriculum | ✓ | |
| A sound knowledge and understanding of the Foundation Stage Curriculum | | ✓ |
| An understanding of curriculum and pedagogical issues relating to learning and teaching, | ✓ | |
| Experience of improving teaching and learning beyond own practice | | |
| Familiarity with KS1 and KS2 Standardised Attainment Tests | | ✓ |
| Understanding of and commitment to the school policies | ✓ | |
| Knowledge of effective strategies to include, and meet the needs of, all pupils in particular underachieving groups of pupils, pupils with EAL and SEN | ✓ | |
| Professional Skills and Abilities | | |
| Digitally literate | ✓ | |
| Effectively plan an appropriate sequence of learning | ✓ | |
| Must be able to keep records of pupil progress in line with school policy | ✓ | |
| Must be able to use assessments of pupils learning to inform future planning | ✓ | |
| Ability to plan and work collaboratively with colleagues | ✓ | |
| Understand the importance of building effective relationships | ✓ | |

| Personal Qualities | | |
|---|---|--|
| A teacher with a flexible approach to work, who enjoys close collaboration with colleagues | ✓ | |
| Must have good communication skills | ✓ | |
| Must be able to manage own work load effectively | ✓ | |
| Good interpersonal skills, with the ability to enthuse and motivate others and develop effective partnerships | ✓ | |
| Willingness to share expertise, skills and knowledge and ability to encourage others to follow suit | ✓ | |
| To practice equal opportunities in all aspects of the role and around the work place in line with policy | ✓ | |
| To maintain a personal commitment to professional development linked to the competencies necessary to deliver the requirements of this post | ✓ | |
| Safeguarding Children | | |
| Committed to ensuring all pupils in our school are kept safe | ✓ | |
| Enhanced DBS check | ✓ | |
| Equal Opportunities | | |
| Committed to ensuring that all members of our school community can achieve excellence | ✓ | |