

WELCOME TO COGNITA TUTORING

Tutor Application Pack



AN EXCITING, BRAND NEW VENTURE

Bringing the expertise, reputation and global outlook of one of the world's leading Independent Schools Groups into a brilliant new Tutoring concept here in the UK.

Our approach to Tutoring has three key elements:

- Every Tutor is a fully qualified teacher recruited by Cognita. We only recruit the best
- Tutoring sessions are enhanced by access to a leading 'Artificial Intelligence' learning platform – Century Tech
- We never forget that parents have put their trust in us: we work with them to navigate the path to success for their child.

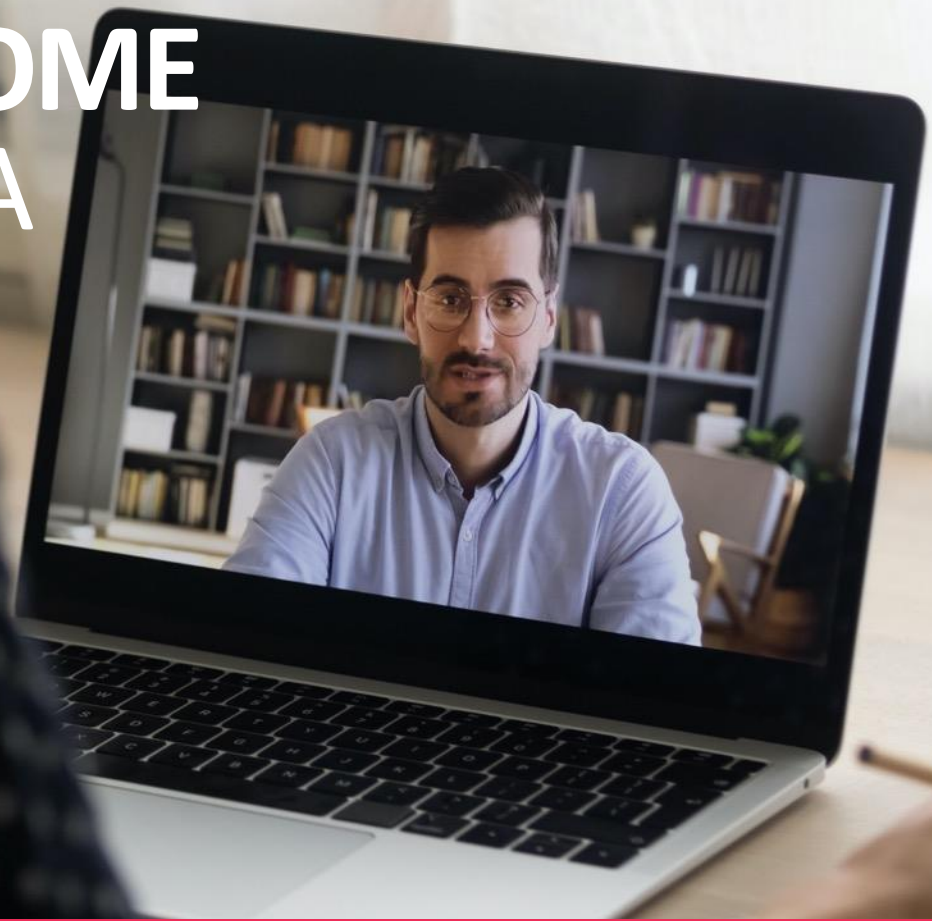
Our purpose is to bring 'an inspiring world of education' to a broader reach of students across the UK, aligned around three core people values:

- Impact – we get academic results and improve confidence by promoting a growth mindset in young people
- Integrity – we act in the best interests of the young people we tutor, always
- Innovation – we use technology to improve outcomes for young people, never for its own sake.

From May 2021 we will be launching a pilot across three subject disciplines; Maths, English and Science. We are looking for tutors who can empower young people to shine.

If you are driven by a desire to make a real difference to the lives of students, enhance your own professional development and be financially rewarded at a competitive rate, then read on to find out how you can become part of Cognita Tutoring.

WHY BECOME A COGNITA TUTOR?



Be there at the beginning of this new venture as a Founding Tutor...

Make a difference

A unique opportunity to be a part of an inclusive programme, supporting the learning and skills of students from a range of backgrounds.

Professional development

Access to innovative online software and training products, allowing you to remotely track performance and ensure you remain at the forefront of digital learning.

Competitive rates of pay

We will be offering a competitive hourly rate with performance related bonus potential and a progression pathway as the business grows.

Safeguarding

We will provide professional safeguarding advice, training and support for student disclosures.

No stress

We will do the 'heavy lifting' on the admin: providing you with a client base, scheduling appointments, and giving you access to a network of tutors to share learning content, ideas and advice.

IT support

We will ensure first line support and problem resolution in case of any technical difficulties.

ROLE PROFILE



Our Founding Tutors need to be enthusiastic and passionate teachers of Maths, English and Science. You'll need to be brilliant at delivering bespoke sessions online and confident in your ability to inspire students across a range of social and cultural backgrounds.

WHAT YOU WILL BE DOING

- Planning engaging and personalised content to encourage a love of learning in students
- Delivering online sessions both one to one and in small groups, tailored to the specific needs and goals of each learner
- Accurately documenting, evidencing and monitoring student progress remotely
- Identifying and assessing gaps in learning and providing meaningful, honest and regular feedback
- Completing all training when required
- Using the technology provided to ensure sessions are innovative and continue to evolve with emerging best practice of online learning
- Ensuring professional communication with learners and scheduled, punctual sessions
- Building positive relationships with parents – our customers – to give them insight into their child's progress and confidence in their investment
- Embodying our workplace values of impact, integrity and innovation in all your actions
- Complying with safeguarding policies, procedures and code of conduct
- Demonstrating a personal commitment to safeguarding and student/colleague wellbeing
- Ensuring any safeguarding concerns or incidents are reported appropriately in line with policy.

WHO YOU ARE



YOUR SKILLS

- Ability to assess a student's education level and identify gaps in learning
- Technical competence with Microsoft Office and Teams
- Good communication and listening skills. Ability to build rapport with learners
- Experience of adopting a creative approach to online teaching
- Experience in delivering holistic and learner-centred teaching
- Excellent written and verbal communication skills
- Good organisation, time keeping and administrative skills
- Proficiency in writing and speaking English
- Teaching degree or equivalent
- Qualified Teacher Status
- Degree level or equivalent in subject specialism.

YOUR CHARACTER

- Emotionally resilient, with a non-judgemental and inclusive approach to students, parents and carers
- Understanding, empathetic and patient
- Able to think clearly and make calculated decisions when under pressure, and maintain a professional, calm attitude
- Able to recognise and manage own responses and behaviours
- Someone with a love of learning and personal development
- Impactful: Able to achieve academic results by promoting a growth mindset in young people
- Have integrity: Able to recognise that the opportunity to help learners to grow is a privilege
- Innovative: Always striving to be the best at getting better.